

MINUTES
KSU Faculty Senate Meeting
Tuesday, April 14, 2015, 3:30 pm
K-State Student Union, Big 12 Room

Present: Aakeroy, Anderson, Barden, Bennett, Blair, Brown, Burenheide, Carrico, Cauble, Charney, Cochran, Cox, Crow, DeRouchey, Devore, Dille, Dodd, Doll, Eiselein, J. Fallin, Featherstone, Finkeldei, Geuther, Glymour, Goins, Gonzalez, Guzek, Haar, Hamilton, Hartman, Hoeve, Hsu, Hutchinson, Jackson, Jani, Jones, Kanost, Kays, Keen, Kennedy, Knackendoffel, Larson, Lavis, Lear, Lindshield, Linville, Maseberg-Tomlinson, Mosier, Raine, Ransom, Reed, Reese, Rintoul, Schmidt, Sherow, Spooner, Stephens, Stevenson, Sump, Titgemeyer, Warner, Weiss, and Willbrant

Proxies: Aramouni, Bishop, Elsasser, D. Fallin, Farmer, Hoag, Maatta, Markham, Narayanan, Schlup, Smith, Swilley, Van Horn, and Yu

Absent: Armbrust, Brody, Chakrabarti, Clark, Crawford, Dover, Easton, Gamez, Garcia, Goodson, Higginbotham, Krishnamoorthi, Lara, McCrea, Pacey, Schermerhorn, Schultz, Washburn, Wood, and Works

Guests/Visitors: Andy Hurtig, Kurt Lockwood, Maurice McDonald, April Mason, Joe Tinker, past Regent Jarold Boettcher

Parliamentarian: Jerry Frieman

1. President Dave Rintoul called the meeting to order at 3:33 p.m.

2. Visit from Provost Mason. Topic for Discussion: If we are to start planning for faculty and staff salary increases in coming years, and especially if we need to investigate novel ways to fund those needed increases, we need to start soon enough to give the Budget Advisory Committee sufficient time to include this in their deliberations for the FY17 budget. A committee or task force that is charged with this responsibility was planned, but has not yet been formed. What are the plans for assembling and charging this committee, and how will members of the committee be chosen?

President Rintoul introduced Provost Mason who spoke to the plan for faculty and staff salary increases in coming years. We are approaching the third year of the three year plan which proposed a 2% merit increase for FY16. Currently the House and Senate are considering a tuition freeze. The Senate is considering a \$3.1M reduction. Additionally, there was already a gap in our budget. The Budget Advisory Committee is looking at the bad, worse, and really awful scenarios to identify possible ways to respond to each. The actions of the legislature were very surprising to everyone and we likely won't know definitely what will happen until mid-June. Regarding a salary increase plan for FY17 – FY19, she and the President are considering seeking input from the university community, charging a committee to look carefully at salaries and revisiting the report that was compiled during the last budget crisis. The timeframe for charging the committee would be late August, early September; however, they welcome input now. Lengthy discussion included comments pertaining to the timeline for charging a committee and the implementation of a plan, anticipated consequences of a tuition freeze (\$8.4M reduction in revenue), which almost guarantees no salary increases, how to cautiously but effectively communicate to the legislature that freezing tuition would be disastrous to K-State, at what point does reduced state support become so low that their right to dictate tuition is relinquished, financial exigency, why we would choose to invest in new construction rather than faculty and staff and a suggestion to stop the construction of the Business building because the university chooses to invest the \$15M dedicated to the project in people and not in buildings.

Provost Mason reiterated that funding for Phase IV of the Engineering Complex includes legislative dollars and private funds. The University is providing some support for the Business building. The new chiller plant is needed to support the new infrastructure. A building was purchased for \$300,000 to house architecture students during the Seaton Court renovation. The renovation of East Stadium for the Welcome Center is being financed totally with private dollars.

The Provost stated that the director of government relations and communications and marketing are working diligently to educate the legislature on the disastrous effect of a tuition freeze.

Provost Mason reported that the Office of Academic Personnel will permanently close June 3, 2015. Until that date, continue to follow the current procedures. They are currently parsing out the functions that will stay in the Provost's Office and those that will move to Human Capital Services (HCS). Personnel-related functions for non-faculty should be directed to HCS. Faculty-related issues should be brought to the Provost's Office. Senator Ransom asked who in the Provost's Office will handle University Handbook issues. This is yet to be determined.

3. The March 10, 2015 minutes were approved as submitted.
4. Approval of Consent Agenda – Andy Bennett (pages 5-6) – **Attachment 1**
Senator Bennett inquired if any items should be moved to the discussion agenda. Seeing none, he moved to approve the consent agenda. Motion carried.
5. Report from Standing Committees and Student Senate
 - A. Academic Affairs –Andy Bennett
 - 1) Approval of discussion agenda item (page 7) – **Attachment 2**
Senator Bennett moved to approve the item on the discussion agenda pertaining to a PhD in Personal Financial Planning. Discussion followed. Senator Doll ceded her time to Maurice MacDonald, professor in Family Studies and Human Services. Dr. MacDonald stated that this is not a new program requiring new resources and has been vetted very carefully to ensure the program is sustainable. Motion carried with one abstention and two nays.

Senator Bennett reported that the Committee on Academic Policy and Procedures (CAPP) is working on a proposal pertaining to transfer credit/credit for prior learning. Academic Affairs will be involved in review and this should be brought forward this fall.
 - B. Faculty Affairs – Betsy Cauble
Senator Cauble noted there are no action items from their committee. She reported that Maureen Redeker and Paul Lowe were at their last meeting to talk about international research and travel. She encouraged senators to help educate colleagues about traveling abroad and import/export regulations. The Office of International Programs (OIP) is working to establish contracts with hotels, etc., for traveling abroad. Anyone planning to travel internationally on university business should contact OIP. If conducting research internationally, be sure to communicate with Pre-Award Services. It is very important for the University to know who is traveling abroad on university business. This can be done by simply copying the travel request and sending it to International Programs. In the future, policies will be discussed regarding this issue.

Faculty Affairs is beginning to review Section C of the University Handbook that has been sent on to them after review by the Professional Staff Affairs committee. They are also looking at temporary and regular assistant, associate and full professors in light of the new professional titles proposal. The

university handbook language approved last month by Faculty Senate (Section C10-12) regarding professional titles is at the Provost's Office.

C. Professional Staff Affairs –Danielle Brown

Senator Brown reported that PSA has forwarded Section C to Faculty Affairs. Essentially they tried to separate professional staff from faculty when appropriate. An administrative review process is being developed in conjunction with HCS. They are discussing professional staff regular and term positions. There is almost a 50/50 split in the number of these two types of positions. PSA is also working with HCS on the compensation philosophy and on the consultant, C-Biz, being brought in to address positions. A freeze on reclassification requests for professional staff has been imposed. PSA is also looking at non-reappointment issues with regard to professional staff and the lack of a grievance process for this sector of K-State employees.

D. Student Senate

Student Senate President Andy Hurtig and Vice President Joe Tinker were in attendance. Senator Lockwood, Speaker of the Student Senate, expressed their appreciation for being able to serve on Faculty Senate. Their first meeting was last Thursday and they are excited to get to work. An inquiry was made into the status of policy changes regarding smoking on campus that were a result of a resolution passed some time ago. Senator Anderson reported that Facilities is trying to identify locations for smoking areas.

E. Technology – Don Crawford

Senator Lear provided the FSCOT report in the absence of Senator Crawford. Andrea Blair, director of accessibility services, spoke to the need for creating accessible technology at their last meeting. A committee will be formed to develop a strategic plan for addressing this need.

Documentation is forthcoming about how to use, and what to put on, One Drive, a new cloud-based storage site that is part of our Office 365 system.

A one-page CANVAS Tip Resource is coming out soon.

Network maintenance started prior to Spring Break. Some issues arose with routers that caused access issues. Final upgrades were made to routers last night which will hopefully increase speed and reliability of the network.

F. University Planning – Barbara Anderson

Senator Anderson reported that their April meeting included a discussion on tuition, enrollment, scholarship, and the budget. The next meeting will focus on city/university fund projects. Please forward any suggestions to her. They will be looking at budget issues in May and/or June. Discussion included the role of FSCOUP in the case of financial exigency, the role of a DCOP, the State's sweeping of accounts and the possibility of issuing a declaration of the unattainability of K-State 2025. Clarification was made that departments can initiate a DCOP if they choose to, because we are clearly going to have a reduced budget. Senator Cauble observed that we need to find out what our targeted audience (Legislature and KBOR) is thinking.

6. Announcements / Old Business

A. 2015 FS Elections completed – standing committee assignments are due April 27.

B. Report from Kansas Board of Regents meeting and legislative update

President Rintoul reported that Appendix M revisions were accepted. At the next KBOR meeting, they will be voting on the honorary degree for K-State.

- C. Congratulations to Senator Wayne Goins being named University Distinguished Professor.
- D. President Rintoul recognized Cody Kennedy, Reagan Kays and Abby Works for their leadership both for the university and for Faculty Senate.
- E. Retiree Ceremony, April 24th, 4 pm, Alumni Center main floor
- F. Faculty Senate elections are coming up. Senator Andy Bennett has agreed to run for President-elect. Also, everyone is encouraged to consider running for Faculty Senate Secretary.

7. Open discussion period for senators as needed

Senator Hamilton shared that this was about the most depressing Faculty Senate meeting ever... and he has been to a few.

Senator Spooner asked about requesting an update on administrative positions versus faculty positions.

Senator Hutchinson asked about the relationship between this campus and Olathe and if we can get an update on this.

Senator Weiss asked if, with classroom space becoming an issue, there are any classrooms in the new athletic facilities that could be shared.

Senator Ransom voiced understanding of Senator Keen's comment pertaining to non-support of any proposed new academic programs because this sends a message to the KBOR that all is well at K-State. He suggested that placing a freeze on any new programs might send a message. Senator Bennett said he would bring this to Academic Affairs for consideration. Senator Burenheide cautioned that any message sent should be in conjunction with other Regent's institution so we don't become a target.

Senator Bennett ceded his time to former Regent Jarold Boettcher. He is now auditing his eighth class, which is an extraordinary experience but very hard to accomplish. He is working with administration to simplify the process, so that other eligible Kansans can more easily navigate the procedures needed to audit a KSU class. Senator Finkeldei will assist with overcoming the difficulties that Mr. Boettcher is having with obtaining access to K-State Online.

8. The meeting was adjourned at 5:18 p.m.

Respectfully submitted by:

Loleta Sump,
Faculty Senate Secretary

Next meeting: Tuesday, May 12, 2015; 3:30 p.m., Union Big 12 room

- New Faculty Senator Orientation: 2:00 pm
- Recognition and Reception for outgoing senators: 3:00 pm
- 2014-2015 Faculty Senate meeting: 3:30 pm
- 2015-2016 Faculty Senate meeting: immediately following the 2014-2015 adjournment

**CONSENT AGENDA
ACADEMIC AFFAIRS**

1. Undergraduate and graduate course and curriculum changes (see attachment 1 for supplemental information):

UNDERGRADUATE

College of Human Ecology (approved by college on February 8, 2015)

COURSE CHANGES

Kinesiology

Add:

KIN 108 Strength and Conditioning Specialist

Drop:

KIN 515 History of Sport

CURRICULUM CHANGE

Department of Human Nutrition

Changes to the Athletic Training (B.S.) – see supplemental information file

College of Veterinary Medicine (approved by college on February 23, 2015)

CURRICULUM CHANGE

Changes to the DVM curriculum. Reduce required electives from 13 to 12 credit hours.

College of Education (approved by college on February 24, 2015)

COURSE ADDITIONS

School of Leadership Studies

Add:

LEAD 195 CAT Community Connections

LEAD 399 Internships for Career Development; K-State 8: Social Sciences

Special Education, Counseling, and Student Affairs

Add:

EDSP 415 Manual Communications I

GRADUATE (approved by Grad Council on March 3, 2015)

COURSE ADDITIONS

ART 613 History of Northern Renaissance Art; K-STATE 8: Aesthetic Interpretation; Historical Perspectives

ECON 684 International Finance and Open Economy Macroeconomics; K-STATE 8: Global Issues and Perspectives; Social Sciences

GEOG 705 Thematic Remote Sensing

AT 700 Foundations of Sustainability in Apparel and Textiles

COMM 790 Dialogue, Deliberation, and Public Engagement: Theoretical Foundations

COMM 791 Dialogue, Deliberation, and Public Engagement: Process Models

COMM 792 Dialogue, Deliberation, and Public Engagement: Core Skills and Strategies

COMM 793 Dialogue, Deliberation, and Public Engagement: Capstone Experience

GEOG 706 Biophysical Remote Sensing
GEOL 735 Fossil Fuel Sedimentology
GEOL 738 Formation Evaluation
GEOL 835 Advanced Petroleum Exploration, Imperial Barrel Award Competition
HIST 855 History and Security: Modern Africa since 1850

COURSE CHANGES

ART 612 Renaissance Art History
KIN 610 Program Planning and Evaluation; K-STATE 8: ~~Global Issues and Perspectives~~; Social Sciences;
Ethical Reasoning and Responsibility
FSHS 760 Families, Employment Benefits, and Retirement Planning
FSHS 762 Investing for the Family's Future
FSHS 764 Estate Planning for Families
FSHS 766 Insurance Planning for Families
GEOL ~~743~~640 Introduction to Geophysics

CURRICULUM ADDITION

College of Arts and Sciences: Dialogue, Deliberation, and Public Engagement Graduate Certificate

CURRICULUM CHANGES

College of Business Administration: Master of Accountancy
College of Human Ecology: Apparel and Textiles, MS
College of Human Ecology: Apparel and Textiles, PhD

CURRICULUM DROPS

Business Administration: Management of Animal Health Related Organizations Graduate Certificate
Graduate School: Food Science Graduate Certificate

GRADUATION LIST AND CORRECTIONS

December 2014 graduation list as submitted from the Registrar's office.

Correction to the December 2014 graduation list as follows:

Add: Kelsey Ellis, Bachelor of Science, College of Arts and Sciences

ACADEMIC AFFAIRS

Proposed item for discussion agenda:

Approve to place the following curriculum addition on the April Faculty Senate discussion agenda (see attachment 2 for supplemental information):

College of Human Ecology (approved by the college on February 8, 2015)

CURRICULUM ADDITION

School of Family Studies and Human Services

PhD in Personal Financial Planning