

MINUTES
KSU Faculty Senate Meeting
Tuesday, December 10, 2013 3:30 pm
K-State Union, Big 12 Room

Present: B Anderson, J Anderson, Armbrust, Bannister, Barden, Beard, Bennett, Bishop, Blair, Bloodgood, Bolton, Bonella, Bormann, Brown, Burenheide, Caldas, Cauble, Chakrabarti, Cochran, Cox, DeRouchey, Devore, Dissanayake, Dodd, Easton, Ehie, Fallin, Farmer, Featherstone, Fullagar, Gamez, Garcia, Goins, Hartman, Hoag, Holcombe, Hubler, Keen, Knackendoffel, Krishnamoorthi, Lavis, Linville, Maatta, Markham, McCrea, Moser, Mosier, Pahwa, Pankl, Ransom, Reed, Reese, Rintoul, Rogers, Satzler, Schmidt, Sherow, Smith, Spooner, Stewart, Sump, Swilley, Van Horn, Warner, Willbrant, and Zajac

Absent: Auten, Brody, Clark, Crawford, Dover, Faubion, Goodson, Jani, Jones, Lara, Nuss, Pacey, Schermerhorn, Schooley, Schultz, Stark, Unruh, Wang, Weiss,

Proxies: Aakeroy, Davis, Dille, Guzek, Hosni, Jackson, Kingery-Page, Larson, Lindshield, Lynn-Sherow, Narayanan, Patell, and Raine

Guests/Visitors:

Parliamentarian: Jerry Frieman

1. President Julia Keen called the meeting to order at 3:32 pm
2. The November 12, 2013 minutes were approved as submitted.
3. Open discussion period – by senators from the floor
President Keen opened the floor for topics senators wished to discuss. Senator Dodd asked for an update of the climate survey. President Keen reported that the committee is currently researching consultants with the thought that the survey can be conducted fall 2014.
4. Approval of Consent Agenda (pages 4-8) – Dave Rintoul – (Supplemental information in **Attachment 1**)
President Elect Rintoul moved to accept the consent agenda as presented in Attachment 1. No discussion. Motion carried.
5. Report from Standing Committees and Student Senate
 - A. Academic Affairs –Andy Bennett
 - Course and Curriculum, Graduation list additions/corrections
 - Item for Faculty Senate discussion agenda (Page 9) – **Attachment 2**
Senator Bennett moved to approve the Queer Studies minor found on the discussion agenda. The thought process behind selecting the name of the course was discussed. A number of different course titles are used throughout the country. Research indicated that this terminology was more straightforward, inclusive, and clear as to the curriculum. Motion carried.
 - Transfer Credit Policy - **Attachment 3**
Senator Bennett moved to approve the Transfer Credit Policy found in Attachment 3. Bennett provided some history as to the intent of, and process used to, develop the policy. An appeals process has been included. Discussion ensued regarding why D's are allowed to be transferred in, how programs can establish the standard that someone entering must have a C or better, once an equivalency has been established, the grade has to be accepted, grading scale equivalencies, and transferal policies regarding study abroad. Transferred grades do show up on the DARS report but do

not count toward a student's K-State GPA. President Keen reported that this is an active topic at BoR meetings. Motion carried.

C. Faculty Affairs (FAC) – Betsy Cauble

o Post Tenure Review Policy, first reading - **Attachment 4**

Senator Cauble brought forward the Post Tenure Review Policy for a first reading. This policy, which is a mandate of the BoR, will be voted on at the February FS meeting. During spring 2013, a task force developed a draft of the policy and forwarded recommendations to FAC. FAC then modified the policy so that it lent itself to being an opportunity for faculty to have a conversation with their department head regarding professional development. Please read the policy with that perspective in mind. The policy is not designed to replace any other policy, or language in any other policy, that holds people accountable, i.e. chronic low achievement. The policy will likely be placed as an appendix in the University Handbook and should be addressed in departmental documents. Please send any questions or comments to Senator Cauble at bcauble@ksu.edu or to any other member of FAC.

D. Professional Staff Affairs (PSA) –Danielle Brown

Senator Brown reported that PSA is currently visiting with Human Resources regarding unclassified professional titles, reviews, etc. They are also reviewing the University Handbook with regard to unclassified professionals.

E. Technology – Don Crawford

Senator Crawford was unable to attend the meeting. Senator Knackendoffel gave an informal report. ITS is conducting a pilot of Canvas by Instructure to see if it has the tools K-State needs. The decision has not been made on whether to update K-State Online, but only to explore options for the future. Everyone is anxious to move past the January 6th implementation of Office 365. ITS has been busy conducting training sessions.

F. University Planning – Barbara Anderson

Senator Anderson reported that Sue Peterson, government relations director, met with the committee. Topics discussed included the level of understanding legislators have of higher education and a possible bill requiring each institution to report performance measures such as the number of degrees and certificates awarded, the number of people who get jobs in their field and the number of people who stay in Kansas. Other highlighted topics included sustainability, a higher education summit, the reason for our low number of graduate degrees, the need for faculty endowed chairs, reserve/carry over funds, the Supreme Court decision regarding K-12 funding, and tenure. Senator Reese publicly expressed appreciation for Senator Anderson regarding safety issues in Waters and Cardwell Halls. Anderson explained that a sub-contractor failed to make sure that a door in a steam tunnel was open in order to ventilate as they were painting. A massive breakdown in communications occurred. She stated that she received a very thorough explanation from the Division of Facilities as to what happened. Senator Cauble asked that a recommendation be made to Ryan Swanson, AVP for Campus Planning and Facilities Management, for a one-stop shop to be developed to do the triage; this should not be the victim's responsibility. Anderson stated that Swanson will be asked back to FSCOUP in the spring and this will be discussed. FSCOUP is reviewing the University Handbook with regard to exigency.

G. Student Senate – Kyle Nuss

The Tuition Strategy Committee is currently meeting therefore the reason Senator Nuss was not available to make a report. President Keen reported that they continue to work with the architect on the KSSU renovation. The dollars allocated by the students will not cover all they wanted to do so decisions of priority are being made.

6. Announcements

A. University Budget committee update

President Keen reported that the committee is meeting monthly. The focus will not be on this year's budget but rather on the procedures and processes to be followed in subsequent fiscal years. The committee will not be able to move as fast as any of us would like.

B. Appendix M hearing

President Keen reported that a faculty member has requested an Appendix M hearing which is now in process. As FS president, her role is making sure the procedures outlined in Appendix M policy are followed. The hearing will likely occur during February 2014.

C. Spring Open Forums with the President and Provost

Salina campus: Friday, January 31, 9-10 am, College Center Conference Room

Manhattan campus: Thursday, February 6, 3:30-4:30 pm, Union main ballroom

D. Cats in the Capitol – February 12, 8am-4pm

President Keen is looking for 12 faculty members, one from each college and a few others to assist with this event. This is an opportunity to interact with our legislators. The 150th displays will be onsite. Discussion regarding the effectiveness of distributing cookies and ice cream to the offices, which probably just reach office staff, and how to effectively communicate with the legislators followed. President Keen stated that three senators sit on the 8020 Committee on Governmental Issues, which works on this event. They will carry the recommendations resulting from this discussion to that body. She asked that everyone put 2/12/2014 on their calendars. *NOTE: The date for Cats in the Capitol has changed to 2/19/2014.*

President Keen wished everyone a happy holiday!

7. The meeting was adjourned at 4:57 pm

Next meeting: Tuesday, February 11, 2014; 3:30 p.m., Union Big 12 room

**CONSENT AGENDA
ACADEMIC AFFAIRS**

1. Undergraduate and graduate course and curriculum changes and graduation list addition (see attachment 1 for supplemental information):

UNDERGRADUATE

College of Human Ecology (approved by college on October 1, 2013)

CURRICULUM CHANGES

Center on Aging

Changes to the Secondary Major in Gerontology

College of Arts and Sciences (approved by college on October 10, 2013)

COURSE CHANGES

Art

Changes:

ART ~~220~~ 320 – Water Media I

ART ~~230~~ 340 – Sculpture I

ART ~~235~~ 335 – Printmaking I

ART ~~245~~ 345 – Introduction to Oil Painting

ART ~~265~~ 365 – Ceramics I

ART ~~270~~ 370 – Metalsmithing I

ART ~~295~~ 395 – Photography in Art I

Modern Languages

Add:

MLANG 100 Beginner Studies in Foreign Language; K-State 8: Global Issues and Perspectives.

MLANG 200 Intermediate Studies in Foreign Language I; K-State 8: Global Issues and Perspectives.

MLANG 300 Intermediate Studies in Foreign Language II; K-State 8: Global Issues and Perspectives.

Music, Theatre, and Dance

Changes:

THTRE ~~267~~ 367 Fundamentals of ~~State Costuming and Makeup~~ Costume

Add:

MUSIC 311 Women in Music; K-State 8: Aesthetic Interpretation; Historical Perspectives

THTRE 364 Scene Painting; K-State 8: Aesthetic Interpretation

Sociology, Anthropology and Social Work

Changes:

ANTH 280 Introduction to ~~Physical~~ Biological Anthropology

Drop:

ANTH 281 Introduction to Physical Anthropology Laboratory

CURRICULUM CHANGES (See supplemental information for further details and rationale)

Art

Changes to the BFA in Art; Photography curriculum.

Biology

Changes to the Fisheries, Wildlife and Conservation Biology BA/BS, Block B.

Changes to the Microbiology BA/BS Block C: Microbiology Major Electives.

Statistics

Changes to the general requirements of the BA/BS degrees.

Changes to the Statistics Minor.

College of Agriculture (approved by college on October 17, 2013)

COURSE CHANGES

Agricultural Economics

Add:

AGEC 550. Undergraduate Research in Agricultural Economics

Agricultural Technology Management

Add:

ATM 240. Principles of Injury Prevention

ATM 340. Occupational Safety

ATM 370. Biorenewable Systems

Animal Sciences and Industry

Add:

ASI 395. Intermediate Horse Training & Management

Entomology

Changes:

ENTOM 312. General Entomology

Drop:

ENTOM 313. General Entomology Laboratory

Grain Science and Industry

Add:

GRSC 592 Extended Internship in Grain Science

Horticulture, Forestry and Recreational Resources

Drop:

RRES 310. Outdoor Recreation Leadership (K-State 8 course)

Add:

PMC 110. Environmental Education and Leadership; K-State 8: Human Diversity within the U.S.

PMC 112. Boat Safety and Navigation

PMC 475. Natural History for Park Professionals; K-State 8: Natural and Physical Sciences

RRES 590. Problems in Wildlife and Outdoor Enterprise Management

CURRICULUM CHANGES

Animal Sciences and Industry

- Changes to the B.S. in Agriculture: Animal Science and Industry: Animal Products Option
- Changes to the B.S. in Agriculture: Animal Sciences & Industry: Biosciences/Biotechnology Option
- Changes to the B.S. in Agriculture: Animal Sciences and Industry: Business Option
- Changes to the B.S. in Agriculture: Animal Science & Industry: Communication Option
- Changes to the B.S. in Agriculture: Animal Science & Industry: Production/Management Option

- Changes to the B.S. in Agriculture: Animal Sciences & Industry: Science/Pre-Vet Option

Food Science and Industry

- Changes to the B.S. in Food Science & Industry: Business & Operations Management Option
- Changes to the B.S. in Food Science & Industry: Science Option

Horticulture, Forestry, and Recreational Resources

- Changes to the B.S. in Wildlife and Outdoor Enterprise Management

College of Human Ecology (approved by college on October 29, 2013)

COURSE ADDITIONS

School of Family Studies and Human Services

FSHS 475 Introduction to Child Life

FSHS 575 Research Practicum

College of Business Administration (approved by college on October 30, 2013)

COURSE ADDITION

College of Business Administration

GENBA 430 K-State Business: Professional Advantage

College of Technology & Aviation, K-State Salina (approved by college on November 1, 2013)

COURSE CHANGES

Aviation

Add:

AVT 120. Aeronautical Programs Flight Familiarization

AVT 200. Introduction to Airport Management

AVT 462. Airport Planning and Management II

Changes:

AVT 461. Airport Planning and Management; K-State 8: ~~Ethical Reasoning and Responsibility; Historical Perspective~~

CURRICULUM CHANGES

Aviation

DROP: Bachelor of Science in Aviation Technology, Air Traffic Control Management Option (BATN-AT)

RATIONALE: This degree option has had chronic low enrollment. The department feels that departmental resources are better utilized in other degree options.

DROP: Air Traffic Control Certificate (CATCC)

RATIONALE: This certificate option has had chronic low enrollment. The department feels that departmental resources are better utilized elsewhere.

Changes to the Bachelor of Science in Aeronautical Technology, Airport Management Option (BATN-AP)

College of Arts and Sciences (approved by college on November 7, 2013)

COURSE CHANGES

Biology

Add:

BIOL 504 – Plant Ecology; K-State 8: Natural and Physical Sciences

Communication Studies

Add:

COMM 465 – Communication and Conflict; K-State 8: Ethical Reasoning and Responsibility

Dean of Arts and Sciences

Add:

DAS 155 – Business Communications for Non-Native Speakers; K-State 8: Human Diversity within the US

DAS 400 – Undergraduate Research in Arts & Sciences

English

Changes:

ENGL 287 – Great Books; K-State 8: Aesthetic Experience and Interpretive Understanding; Historical Perspectives

Modern Languages

Add:

ITAL 333 – Italian 5; K-State 8: Global Issues and Perspectives; Historical Perspectives

Physics

Changes:

PHYS 115 – Descriptive Physics

Women's Studies

Add:

WOMST 325 – Queer Studies: Concepts, History, and Politics; K-State 8: Human Diversity within the US; Historical Perspectives

WOMST 460 – Coming Out and Sexual Identity; K-State 8: Human Diversity within the US; Ethical Reasoning and Responsibility

GRADUATE (approved by Graduate Council on November 5, 2013)

COURSE ADDITIONS

Veterinary Medicine

DMP 893 Principles of Biosafety and Biocontainment

CS 795 Advanced Surgical Experience

Human Ecology

GERON 705 Sexuality and Aging

GERON 715 Aging Veterans

GERON 720 Design for Aging in the Modern World

FSHS 808 Research Application in Personal Financial Planning

HMD 800 Topics in Hospitality Management and Dietetics

HMD 896 Financial Management and Cost Control in Dietetics

Education

EDACE 824 Teaching Online in Adult Education

EDACE 835 Developing Teams and Leaders in Adult Education

EDACE 837 Quality Programs and Staff Management in Adult Education

CURRICULUM CHANGE

Human Ecology, Gerontology

Changes to the Gerontology Graduate Certificate

GRADUATION LIST ADDITION:

December 2012: Kaitlyn Marie Tompkins, BS in Education, College of Education

**DISCUSSION AGENDA
ACADEMIC AFFAIRS**

1. Undergraduate curriculum addition (see attachment 2 for supplemental information):

College of Arts and Sciences (approved by college on November 7, 2013)

CURRICULUM CHANGES

Women's Studies

Add:

Queer Studies Minor