

MINUTES
KSU Faculty Senate Meeting
Tuesday, March 13, 2012, 3:30 pm
K-State Union, Big 12 Room

Present: D Anderson, J Anderson, Arthaud-Day, Auten, Bannister, Bennett, Blakeslee, Bloodgood, Bonella, J Bormann, K Bormann, Boyer, Burenheide, Cates, Cauble, Clark, Condia, DePaoli, Dille, Donnelly, Easton, Ehie, Fallin, Featherstone, Fox, Frieman, Fritch, Fullagar, Fullmer, Gehrt, Graham, Grinter, Hedrick, Holcombe, Hsu, Hubler, Hughey, Johannes, Keen, Kellett, Kerby, King, Kingery-Page, Knackendoffel, Knopp, Lynn-Sherow, Molidor, Moser, Mosier, Pahwa, Pankl, Patell, Perez, Raine, Ransom, Reese, Rintoul, Sachs, Schmidt, Sellers, Smith, Soldan, Spears, Stadlander, Stewart, Vontz, Watts, Young, and Zajac

Absent: Davis, DeRouchey, Fees, Finkeldei, Ganta, Gonzalez, Hamilton, Schermerhorn, Spriggs, Sump, and Willbrant

Proxies: Cochran, Cox, Diaz de Sabates, Goins, Honey, Hornsby, Hosni, Hossain, Kirkham, Maatta, Rauth, Reed, Roberts, Rogers, and Van Horn

Parliamentarian: Jerry Frieman in place of Frank Spikes

Guests/Visitors: April Mason, Brian Niehoff, Susan Peterson, Maruice MacDonald, Esther Maddux

1. President Tom Vontz called the meeting to order at 3:33 pm

2. Report from the Provost

Provost Mason briefly updated senators on Inside Higher Ed. An article this morning discussed this difficult time in higher education and how important it is to have shared governance. In light of this, she wanted to thank senators for giving her the opportunity to visit senate each month. She turned the rest of her time over to Associate Provost Brian Niehoff.

Niehoff gave an update to senators on the HLC visit which will be taking place in April. This is the 10 year visit from HLC. His office has been working over the last 2 ½ years to prepare for this visit. It has truly been a team effort of over 100 people. Niehoff thanked key people that assisted with the majority of the work in preparing this documentation. They have submitted their report to the Higher Learning Commission and now they are awaiting the visit. Communications and Marketing will soon begin advertising the visit. Also, the entire document will be posted on line in the very near future: <http://www.k-state.edu/hlcstudy/>. There is a peer review team of 12 members that will be coming to our campus; Dick Hanson from Minnesota is the chair of the visiting group. The team will have read the study, looked at reports, and viewed the website, and will then have meetings with key persons all across campus, including Faculty Senate Leadership. The team will arrive Sunday, April 8 and will start meetings on April 9. They'll want to know thoughts about 2025 strategic vision, thoughts on administration, etc. Niehoff's advice is to just be honest. They will be operating out of the Hemisphere room in Hale Library. In honor of their visit, a special ice cream flavor was made by Call Hall: Hazelnut with Lots of Chocolate (HLC). Those who have tasted it said it is really good. The faculty meeting with the HLC will be on Tuesday, April 10, from 3-4 pm in Town Hall of the Leadership Studies Building. Vontz thanked Niehoff for his direction and leadership during these past years.

3. President Vontz requested to act on the Honorary Degree candidate at this time instead of later in the meeting. Past President Cauble moved to approve Robert Gates for an honorary doctorate degree from Kansas State University. Hughey seconded the motion. Discussion: There was concern of the name of the candidate being unveiled just prior to the meeting starting. Provost Mason reminded senators this is the first time in 30 years that we've given an honorary doctorate so it's the first time going through this particular process. She also went through the procedures that were followed for this candidate. The issue of secrecy is simply being sensitive to any candidate, not just this one. Lynn-Sherow stated she fully supports this, but

wondered if in future senators could be notified a day in advance, or the night before. President Vontz agreed this was reasonable. Discussion continued. Motion carried, with one abstention.

4. Legislative Update from Sue Peterson

Vontz thanked Sue for visiting to give a brief update on the legislative year. Peterson thanked key leadership members from over the years mentioning President Vontz, and past presidents Cauble, LeHew, and Fairchild. They were instrumental in assisting the 8020 committee get back to a regular meeting schedule. This is the University Committee on Governmental Issues. She reminded senators they have a voice in this committee and thanked them for their input. The legislature is adjourning March 31. Before then they would like to pass the state budget. A few highlights: The governor recommended 782.4 million dollars, which is about 40 million more than last year. Where does it go? This is not an operating grant increase. This means there is no increase for salaries, utilities, etc. He puts in dollars to support initiatives. For example, he wants us to start launching NBAF related-research (5 million for this). Engineering: first full year of initiative receiving 3.2 million a year to increase graduates. Deferred maintenance items are also being given attention. Fifteen million will get re-appropriated to assist in building maintenance. The bonds are paid off and so now instead of four million a year we'll be getting about ten million. Peterson informed senators that the "Guns on Campus" bill passed with an exemption for post-secondary institutions as well as other institutions. Our policy remains the same in that individuals still cannot bring concealed-carry weapons on campus. Ninety-two out of 105 members voted for the amendment and the bill then passed. Other: KPERS, the retirement system for classified employees, is completely underfunded. Legislature would like to address this and have discussed a defined contribution plan. They are running out of time on this. Peterson also mentioned a bill to address issues that came up this year, such as at PENN state. Vontz reported that Faculty Senate passed an amendment last month to KSU's Policy and Procedure Manual, chapter 4060 in response to President Schulz request. Peterson mentioned briefly the "sweeping school finance package" but this doesn't have a lot of movement. Redistricting has also been a topic of discussion, this will be voted on tomorrow possibly. Blakeslee asked about the bill regarding children; what about extension offices - does this apply just to the physical "campus" or extension agents in different areas of the state? Peterson believed many worked within county offices and so these are county property, however other issues could arise with regard to this and it highlights a good point. She will take this to our GCO and ask them. Lynn-Sherow asked for a little more information about KPERS. Peterson responded that the simple breakdown is the state has not been matching employee contributions for some time; therefore, if everyone in the system retired tomorrow, there would not be enough funds. Discussion continued. Gehrt reminded senators that the university is not subject to the ERISA (Employee Retirement Income Security Act). Vontz thanked Peterson for visiting senate. He also thanked her for her dedicated work in behalf of KSU.

5. Approval of February 14, 2012 minutes

Soldan moved approval of the minutes. Motion was seconded and passed.

6. Approval of Consent Agenda – Jim Bloodgood (Supplemental information in **Attachment 1**)

A. Consent Agenda – Pages 5-7

Senator Bloodgood asked if there were any items to be removed from the consent agenda. Seeing none, he moved to approve the consent agenda. Motion carried.

7. Report from Standing Committees and Student Senate

A. Faculty Affairs Committee – Judy Hughey/Kaleen Knopp

Senator Knopp reported to senators that if they were not aware already, the portion of Appendix J in the University handbook that was removed when changes were made to ppm 3010 has been put back in with an additional link to the ppm 3010 for further information as well. Knopp mentioned the work group on professional titles is meeting and their hope is to complete sometime in May. This group is looking for alternate titles for contingent faculty and other benefits for them. Section 4860 of the PPM will reflect a change in the near future. A summary of the changes will be listed by the Division of Human Resources. This has not been published yet, but FS will be notified when it is. Other items for

the April senate meeting for action will hopefully be the policy for professional conduct and anti-bullying, University Handbook section B. Also, the annual salary reports will be distributed as information.

- Revisions to UH Section C12.2, Clinical Track Faculty language – **Attachment 2**

Senator Hughey directed attention to attachment 2. This language has been approved by BOR. Lindsay Chapman in the Office of General Counsel assisted them with this language and she wanted to give her thanks. Hughey noted they are hopeful this language will assist colleges and address specific needs. Hughey moved that the revised language to Section C12.2 be approved. Motion carried.

- Revisions to UH Section A, Introduction – **Attachment 3**

Senator Hughey directed attention to attachment 3. The University Handbook and Policy committee reviewed Section A in detail, made revisions and presented these to Faculty Affairs. Faculty Affairs has approved of these revisions and presents them now to senate. Hughey reviewed some of the key changes. A link has been put in A30 to direct individuals to the Kansas Board of Regents Policy and Procedures Manual. Language has been updated, but history has been kept for our institution. It was determined that a brief amount of history in this publication is very valuable for a new faculty member to have available to them. After this brief overview, Hughey made a motion to approve the revised section A of the handbook.

Discussion: Spears asked why we don't state when our name changed. Lynn-Sherow asked if a historian looked at this.

Lynn-Sherow moved to remove the sentence in section A2. Young seconded. Motion carried with one abstention. Spears moved that a phrase be added to section A2 that identifies the transition to our name change and when this occurred. Hughey commented about K-State Salina and K-State Olathe being addressed in this section... these are legal titles.

With the questions that were raised, it seemed appropriate to refer the document back to committee rather than vote on it today. A motion was made by Smith and seconded by Zajac to refer the document back to Faculty Affairs for further review. Motion carried. If there are other concerns or questions, please email Senator Hughey with these. Rintoul also suggested sending the document to a historian for review prior to bringing the document back.

B. Academic Affairs Committee – Andrew Bennett

- Discussion agenda – Page 8 (Supplemental information in **Attachment 4**)

Senator Bennett moved to approve the Graduate Certificate in Grassland Management. Motion carried.

Senator Bennett moved to approve the M.S. in Family and Community Services. Motion carried.

C. Faculty Senate Committee on Technology – Dave Rintoul

- Resolution regarding textbook reporting measures – **Attachment 5**

Senator Rintoul reported that the annual email access report was given to FSCOT. He went through and listed the types of cases where access was granted. These all require approval of the Vice Provost for Information Technology. This follows the electronic mail policy and is fairly straight forward. He also reported on the designated access policy that is in the process of being instituted. This allows a student to grant a designated guardian access to financial records. Other avenues, such as academic access, may be reviewed later on. Indication of why a student has received an "F" is now required. This is to comply with federal regulations due to financial aid. Students who receive financial aid must show academic effort in order to receive funds. There will be a link to a FAQ sheet in case an instructor has questions.

Rintoul gave a brief explanation of the resolution as presented in attachment 5 from FSCOT and moved to accept the resolution. Motion carried.

D. Faculty Senate Committee on University Planning – Bob Condia

Senator Condia reported that Jeff Morris visited FSCOUP at their last meeting. He presented concept boards detailing a new advertising campaign and asked for feedback. The general theme is being outlined by specific examples. Where there's a Wildcat there's a Way. He also reported FSCOUP is

working on sustainability language in the form of a vision statement for the university. Ben Champion, Director of Sustainability, and FSCOUP member Lynn-Sherow are spear-heading this. Hopefully this may be brought to senate next month. Cauble mentioned the sustainability report which was done a few years ago. Lynn-Sherow responded this is the next step. Right now there is a report, but not a plan. So the hope is that having a vision statement will create fertile ground to build a plan. Condia reported on the Master Plan Task Force work. Ayers Saint Gross will be back again. They have had excellent feedback and good sessions. They will be showing their vision of what they suggest for KSU on March 28 and 29 with two sessions each day; 12:30-1:30 pm and 5:30-6:30 pm. Also, and intellectual commons has had continued discussion. KSU is quite decentralized, so if we want a centralized location, this may tie in with the Master Plan and having a space for this. FSCOUP member Lynn-Sherow reported on transportation issue to bring everyone up-to-date. It was thought in January that we would have a fixed route transportation system. However, whatever was said in the past is no longer valid. It has now been voice by city leaders they no longer will allow this topic on agendas. Lynn-Sherow reported that private donors contributed funds to purchase busses, which are now sitting idle because the city will not allow any public stops on public streets. This seems to be at a standstill for right now. Discussion ensued among senators and visitors.

E. Student Senate – Natalie Rauth – No report

8. New Business

- Honorary Degree candidate
This item of business was cared for at the beginning of the meeting.

9. Announcements

- Faculty Senate election update: Final ballots due March 26
- President Schulz and Provost Mason Spring Open Forums:
 - Salina – Monday, March 26, 2012; 3:00 pm; College Center Conference room
 - Manhattan - Thursday, April 12, 2012; 3:30 pm; 105 Umberger Hall
- Vontz reported that Faculty Senate Leadership Council compiled information from the standing committees and sent a memo to President Schulz regarding K-State 2025 priorities and suggestions. He will present ideas from the memo to the President’s cabinet this month. Senators asked for a copy of the memo. Ms. LaBerge will email it out to them. Vontz also reported that the work group on Interdisciplinary Programs is meeting and he will update senators on progress. He wanted to give recognition to Mickey Ransom, Jerry Frieman, and Betsy Cauble for being part of the work group, along with others, discussing Appendix J and ppm 3010 and possible ways to improve them.

10. For the Good of the University

Lynn-Sherow congratulated Nate Spriggs and Grant Hill on election to Student Senate. They will take office Mid-April. Kate Bormann announced she will swear them in at an April student senate meeting.

11. The meeting was adjourned at 5:03 p.m.

Next meeting: Tuesday, April 10, 2012; 3:30 pm, Union Big 12 room

Submitted by:

Candace LaBerge, substituting for Loleta Sump

**CONSENT AGENDA
ACADEMIC AFFAIRS**

1. Undergraduate and graduate course and curriculum changes:
See **Attachment 1** for further details:

UNDERGRADUATE

College of Education (approved 1-24-12)

CURRICULUM CHANGE:

Curriculum and Instruction

Changes to the Business Teacher Licensure Program: Replace MANGT 440 and EDSEC 415 with GENBA 240.

Rationale: MANGT 440 was the requirement for Business Education majors. The College of Business, Business Management Department created a new major. They changed the content of MANGT 440 to make it more rigorous and created an introductory entrepreneurship course (GENBA 240) as part of the requirements for the new major. GENBA 240 content includes writing a business plan and fits into our requirements better. In a separate action EDSEC 415 is being deleted. (See Appendix B EDSEC 415)

College of Arts & Sciences (approved 2-2-12)

COURSE CHANGES:

Department of English

Add:

ENGL 500 Writing Center Theory and Practice

CURRICULUM CHANGES:

Department of English

Changes to the Bachelor of Arts:

Corrects an anomaly in list of courses that count for the major in English with emphasis in Creative Writing. Whereas ENGL 761 and 763 now count towards the major, ENGL 765 does not. In addition, ENGL 762 does not count towards the major, and should be omitted from the list of required advanced creative writing options. (See supplemental information for detail).

Department of Music

Changes to the Bachelor of Arts in Music: Revisions reflect current practice more accurately and are easier to follow for the catalog copy. (See supplemental information for detail).

Changes to the Bachelor of Music: Revisions reflect current practice more accurately and are easier to follow for the catalog copy. (See supplemental information for detail).

Changes to the Bachelor of Music Education:

Rationale: This change is part of a curriculum reorganization that will have several benefits: (a) provide music education coursework during a students' sophomore year made up of one credit hour from MUSIC 511 and one credit hour from MUSIC 512; (b) enhance student perception of content relevance by taking components of secondary general methods that had been split between two courses and focusing on the topic of a course of its own; (c) prepare students' ability to write lesson plans before the more advanced method's courses; and (d) further develop the electronic portfolio already in place. (See supplemental information for detail)

College of Human Ecology (approved 2-14-12)

CURRICULUM CHANGES:

Department of Gerontology - Center on Aging

Name change:

FROM: Long-Term Care Administration ~~Secondary Major~~

TO: Gerontology Secondary Major/Long-Term Care Administration Emphasis

Rationale: In 2010/2011 the Center on Aging and associated faculty revised our Secondary Major in Gerontology/Long-term Care Emphasis to be more closely aligned with the industry. At the same time we attempted to simplify the program title. In the process of moving these changes through various committees, this name change was misinterpreted and in the end our secondary major in gerontology lost its title and was renamed a secondary major in long-term care. We have been told that the best way to correct this error is to return to our original titles. That is the purpose of this proposal. We are reinstating the Secondary Major in Gerontology and the Gerontology Secondary Major/Long-Term Care Administration Emphasis.

Department of Hospitality Management and Dietetics

Changes to the Bachelor of Science: Dietetics

Rationale: Over the last few years, practicum options for providing the 1200 required hours of accreditation-required supervised practice have diminished within the Coordinated Program. These resource constraints for supervised practice placement during students' senior year have created a very competitive environment for dietetics majors wishing to apply to the coordinated program in dietetics. Didactic Program (DPD) students who want to become Registered Dietitians must apply for a dietetic internship which provides 1200 hours supervised practice experience. In the last five years, admittance to internships has become competitive with only 50% of those who apply being accepted at the national level.

Both programs in dietetics at KSU propose new grade requirements for program acceptance that realistically reflect the demands of supervised practice and the national credentialing exam. Implementation of the new grade requirements fall 2012 will better reflect the reality of the current coordinated program selection process and the post-graduation internship selection process.

Academic advising will include specific attention to grade performance earlier in the dietetic curriculum. This attention to academic performance will allow students to assess the likelihood of didactic or coordinated program acceptance based upon current course grades in order to make academic career decisions well in advance of program application. This will save student time and tuition dollars encouraging students to retake dietetics-required courses or select a different major earlier in their college career if needed. The new criteria for acceptance into the coordinated program and the didactic program will apply to those selecting dietetics as a major fall 2012 and after.

In addition, the recent changes in the coordinated program application packet and the didactic application packet specific to additional employment experience expectations and packet content need to be reflected in the university catalog. This will allow both programs to replace work experience projects difficult to assess with a clearer expectation of the employment/volunteer experience required.

GRADUATE (Approved by the Graduate Council on February 7, 2012)

COURSE ADDITIONS

College of Agriculture

AGRON 602 Agronomy Capstone Experience

AGRON 695 Climate Change and Agriculture

AGRON 832 Grassland Plant Identification

GRSC 645 Pet Food Processing

College of Architecture, Planning and Design

CDPLN 624 Community Developer as Community Educator

CDPLN 625 Participatory Action Research Methods (PAR)
PLAN 640 Urban Design and Development
PLAN 665 Planning Professional Internship
PLAN 703 Off-Campus Studies
PLAN 705 Master's Project
PLAN 720 Infrastructure and Plan Implementation
PLAN 730 Planning Administration

College of Technology and Aviation (Salina)
COT 662 Aviation Management

College of Human Ecology
FSHS 784 Foundations and Principles of Family and Community Services
FSHS 785 Family Dynamics
FSHS 786 Lifespan Development
FSHS 787 Resilience in Families
FSHS 791 Parenting Education

CURRICULUM CHANGES

College of Architecture, Planning and Design
Changes to the Master of Architecture Program
Changes to the Non-Baccalaureate Master of Regional & Community Planning
Changes to the Post-Baccalaureate Master of Regional & Community Planning

College of Technology and Aviation (Salina)
Changes to the Professional Master of Technology

College of Human Ecology
Changes to the M.S. Lifespan Human Development
Changes to the M.S. Marriage and Family Therapy
Changes to the Ph.D. Marriage and Family Therapy

Graduate School
Changes to the Master of Public Health

CURRICULUM DROP

College of Architecture, Planning and Design
Drop the Graduate Certificate in Community Planning and Development

2. Graduation list and additions:

December 2011 Graduation list as submitted by the Registrar's office

December 2011

Edina Patrice Brooks, Bachelor of Science, College of Arts and Sciences (Application error – technical)
Benjamin Harvey (requirements completed)

**DISCUSSION AGENDA
ACADEMIC AFFAIRS**

1. New graduate certificate program and new MS program (see attachment 4 for details):

CURRICULUM ADDITIONS:

College of Agriculture

Graduate Certificate in Grassland Management

College of Human Ecology

M.S. in Family and Community Services