

MINUTES
KSU Faculty Senate Meeting
Tuesday, February 15, 2011, 3:30 pm
K-State Union, Big 12 Room

Present: Anderson, Arthaud-Day, Baillargeon, Bennett, Blair, Blakeslee, Bloodgood, Bormann, Boyer, Cates, Cauble, Condia, Cox, Davis, Diaz de Sabates, Dille, Dodd, Donnelly, Easton, Fallin, Featherstone, Flaming Jackson, Fox, Frieman, Fritch, Fullmer, Garcia, Gehrt, Glymour, Goins, Gould, Grinter, Haub, Hedrick, Hoag, Honey, Hornsby, Hossain, Hsu, Hughey, Johannes, Keen, Kellett, Kerby, King, Kirkham, Knackendoffel, Knopp, Lynn-Sherow, Maatta, Martinez-Ortiz, Martini, Moser, Mosier, Oliver, Pahwa, Patell, Potts, Raine, Ransom, Reed, Reese, Reynolds, Rintoul, Rogers, Sachs, Schmidt, Smith, Soldan, Spears, Stadlander, Stewart, Sump, Unruh, Urton, Van Horn, Vontz, Watts, Weaver, Willbrant, Young, and Zajac

Absent: Burneheide, DeRouchey, Finkeldei, Ganta, LeHew, Schermerhorn, Staggenborg, and Vontz

Proxies: Clark, Devore, Dodd (after 4:30), Graham, Michie, Molidor, and Roberts

Guests/Visitors: Brian Arthaud-Day, Vicki Clegg, Susan Cooper, Neil Erdwein, Mo Hosni, Aaron Stroot

1. Call to Order – 3:34 p.m.
2. Guest - Vicki Clegg
Dr. Clegg, Center for the Advancement of Teaching and Learning, introduced those individuals who have been instrumental in preparing K-State 8 for implementation. They are Neil Erdwein (Office of Medicated Education), Susan Cooper (Registrar's Office), Brian Arthaud Day (Information Technology Assistance Center) and Aaron Stroot (Registrar's Office). Each summarized the progress on their part of the implementation of K-State 8 and procedures that will be utilized once we go live. Work began on K-State 8 in 2003. The proposal passed Faculty Senate in 2009. The implementation phase began after May 2009. The current UGE plan and K-State 8 will have to co-exist for a time. K-State 8 will be implemented Fall 2011 and will be available by February 18, 2011.
3. Approval of December 14, 2010 minutes
The minutes were approved as submitted.
4. Consent Agenda (pages 2-4) – Supplemental information in **Attachment 1**
Senator Vontz moved to approve the consent agenda as submitted. No discussion. Motion carried.
5. Report from Standing Committees and Student Senate
 - A. Academic Affairs Committee – Daniel Moser
 - Discussion agenda items (Page 5) (Supplemental information in **Attachment 2**)
 - 1) Senator Moser, on behalf of the Academic Affairs Committee, moved to approve the post-baccalaureate minor in Mechanical and Nuclear Engineering with corrections on pages 5 and 6 of Attachment 2. In Chart #2, SLO #3 and #4, Measures, Indirect, “course grades” should be deleted and “Surveys” added. In the same chart, SLO #3 and #4, Who Is Assessed column, delete “Students in NE 495” and “Students in NE 690” respectively and replace with “Graduating Seniors and Alumni” for both SLOs. Discussion included clarification of details regarding senior exit interviews. Motion carried.
 - 2) College of Business – two items – changes to core curriculum and BAPP including addition of Thematic Sequences and Changes to BS offered via distance education
Senator Moser, on behalf of the Academic Affairs Committee, moved to approve the COB proposal with one correction. Discussion included K-State 8 courses and a concern about replacing college requirements with K-State 8 courses. Students can use one tagged course for two areas one time. A

correction was noted. On page 33 of Attachment 2, under Industrial/Organizational Psychology, the course should read PSYCH 110, not PSYCH100. Motion carried.

B. Faculty Affairs Committee – Judy Hughey/Kaleen Knopp

Senator Knopp reported no action items were being brought forward from the Faculty Affairs Committee. A work group is developing handbook language to address bullying. The goal is to bring this to FS for a vote this spring. A work group is developing language and definitions regarding clinical faculty. Also, a number of requests have been received to look at a possible promotional path for non-tenure track faculty. Senator Potts is the best contact if you have questions. FAC extended appreciation to Faculty Senate Leadership regarding the policy flow document and removal from the Faculty Senate table. We will go back to using the previous policy flow process. Faculty Senate Leadership took concerns regarding the search committee training forward, resulting in thoughtful conversations with Provost Mason, who is listening and responding to those concerns.

C. Faculty Senate Committee on Technology – Dave Rintoul

No action items were brought forward from the committee. At the January 18, 2011 meeting, Jeff Morris presented the new Kansas State University website design template and main web page. The primary changes include navigation, appearance and the title Kansas State University. The new web page is a continuing process and you can provide feedback. Secondary web pages are yet to come. A centralized style/template will be available for departments to use and modify for their needs. The two domain (ksu.edu and k-state.edu) topic was discussed. The Marketing people prefer the shorter domain name without the hyphen. Harvard Townsend gave a presentation on electronic security. The State of Kansas mandates that all employees receive annual electronic security training. Each employee should complete the training, which is broken into three sections and takes about 45 minutes to complete, by June 2011. Two options are available to complete the training; 1) online (secureit.k-state.edu/secureit) and 2) face-to-face classes (register through the HRIS website). Each fiscal year there will be new modules added and employees will need to complete them to meet regent policy. We had more than 1000 security breaks last year with phishing scams being the largest issue. Four policies will be reviewed at the next meeting, 1) student financial information, 2) eID Policy, 3) password requirements and 4) credit card information. There has been some discussion about de-coupling changing passwords with the beginning of semester.

D. Faculty Senate Committee on University Planning – Bob Condia

K-State 2025 theme committee chairs have been identified. Senator Cox will be attending their next meeting to talk about the campus master plan. Vice President Bruce Shubert is scheduled to attend a meeting this spring to discuss facilities. Senator Lynn-Sherow spoke about the Take Charge Challenge energy competition kickoff. Home house audits will cost \$100 rather than \$600. They are working to schedule Letters to Editor through September; let her know if you want to do one. Senator Condia stated that his goal is to try and get ahead of things enough so actual planning can occur.

E. Student Senate – Kyle Reynolds

Senator Reynolds commented on the fantastic KSU vs KU game! The Enhanced Classroom Experience Committee is meeting and looking at physical plans as well as learning dynamics. They are doing lot of work with Senator Martini on the rec complex expansion privilege fees. Cats in the Capital will be happening on 02-16-11. Faculty Senator Kent Kerby is official now and was sworn in as their new faculty representative to student senate. Senator Reynolds announced they are gearing up for student elections. The filing deadline is 02-18-11.

6. Announcements

- Cats in the Capital – anyone wanting to go, email Dr. Vontz. The event is scheduled for 1:00 p.m. at the Docking Building on February 16, 2011.
- Spring Open Forums were completed this week. President. Schulz does an incredible job answering questions. The Salina visit was good. Another Live Faculty Chat with President Schulz is planned for April 27 from 6-7 pm.

- Provost Mason and President Cauble met with and issued the charge for the Unclassified Professional Task Force.
- The E-portfolio Task Force is considering implementation and how to use issues.
- Faculty Salary Task Force is on hold. The Provost wants to visit with the K-State 2025 faculty/staff theme committee that is dealing with this. One question that has been raised is what happens when raises do come back?
- Faculty Senate elections are beginning soon. Nomination ballots will be sent out by February 22. Caucus chairs are finalizing their lists of eligible voters. We will need a President Elect.
- We have all likely heard about the Governor's recommendation for a 7.5% salary reduction for state employees. The recommendation has been amended and now targets only those people making over \$100,000 annually. The guidance from President Schulz is to "Relax. We are going to hear a lot of wild and crazy ideas coming out of the House as they struggle with finding ways to balance the budget." As a reminder, we need to contact legislators as private citizens, on non-work hours and not with university property. Do not use your ksu.edu eid.

7. For the Good of the University

- Senator Gould announced that the Teaching, Learning and Technology Showcase will be held on March 1, 2011 from 10:00 a.m. to 1:00 p.m. in the K-State Student Ballroom. There will be really great door prizes! The first 200 attendees will receive a gift card from Varney's.
- Senator Hedrick read a statement regarding the budget cuts that public education and the arts are taking at the legislative level: Just as we acknowledge the direct negative impact on K-State's public mission and long-earned worldwide reputation by the current reduction of state support, so must we register the direct and indirect damage of cuts outside the university to public education, public arts, and social services. The success of our mission is interdependent with them and is compromised when student preparation for college is weakened, the cultural climate is diluted, and our preparation of all students for citizenship and many for continued professional commitment to public service is thus challenged.

8. The meeting adjourned at 5:00 p.m.

Next meeting: Tuesday, March 8, 2011; 3:30 p.m., Union Big 12 room

**CONSENT AGENDA
ACADEMIC AFFAIRS**

1. Undergraduate and graduate course and curriculum changes:
See **Attachment 1** for further details:

College of Arts and Sciences (approved 11-4-10)

COURSE ADDITION:

Department of English

◆ENGL260 British Literature (3) I, II. Selected writers from various periods of British literary history. Designed for students not majoring/minoring in English. Pr.: ENGL 100 and 200.

College of Agriculture (approved 11-8-10)

COURSE CHANGES AND ADDITIONS:

Department of Agricultural Economics

Changes:

AGEC 121 Honors Agricultural Economics and Agribusiness

AGEC 505 Agricultural Market Structures

Add:

AGEC 315 Contemporary Issues in Global Food and Agricultural Systems – K-State 8 tag: Global Issues and Perspectives

Department of Agronomy

DROP:

AGRON 455 Computer Applications in Agronomy

CURRICULUM CHANGES AND DROPS:

Department of Agronomy

Changes to Options in the Bachelor of Science – remove AGRON 455, all options will now require CIS 102. Other option specific changes have been made as well (please see approval sheets for detailed information):

- Business and Industry Option
- Consulting and Production Option
- Plant Science and Biotechnology Option
- Range Management Option
- Soil and Environmental Science Option

Department of Animal Sciences and Industry

Changes to Options in the Bachelor of Science (see approval sheets for detailed information):

- Animal Products Option
- Bioscience/Biotechnology Option
- Business Option
- Communications Option
- Production/Management Option
- Science/Pre-Vet Option

Department of Horticulture, Forestry, and Recreation Resources

DROP:

- Horticulture Therapy Option
- Public Horticulture Option

College of Human Ecology (approved 12-8-10)

COURSE ADDITION:

Department of Apparel, Textiles, and Interior Design

Add:

ID 015 First year ID Student Assembly

CURRICULUM CHANGE:

Department of Apparel, Textiles, and Interior Design

Changes to the BS in Interior Design (see pages 4-5 of approval sheets)

College of Business Administration (approved 12-8-10)

COURSE ADDITIONS:

General Business

Add:

GENBA 110 Business Foundations

GENBA 166 Business Information Technology Skills Proficiency

Department of Management

Add:

MANGT 466 Digital Business

MANGT 476 Storage Management Systems

MANGT 486 ERP Configuration Management

Graduate Course Additions and Curriculum Changes:

Approved by the Graduate Council on December 7, 2010 (see pages 41-47 of the 12-7-10 Graduate Council agenda for further details, expedited courses are not included; six 600 level BAE/CHE courses were tabled for further information and are not shown below)

COURSE ADDITIONS:

ARE 712 Energy Modeling Lab (41)

BAE 842 Advanced Biomass Thermochemical Conversion (43)

CHE 842 Advanced Biomass Thermochemical Conversion (44)

CE 874 Sustainable Transportation Asset Management (45)

MATH 830 Algebraic Number Theory (45)

MATH 831 Analytic Number Theory (45)

HMD 662 Foodservice Systems Management (45)

HMD 663 Convention, Meeting, and Event Management Systems (45)

CURRICULUM CHANGES:

College of Engineering (November 4, 2010 approval sheets)

Architectural Engineering Concurrent B.S. and M.S. Program (46)

College of Human Ecology (November 3, 2010 approval sheets)

Human Nutrition, Concurrent B.S. and M.S. in Human Nutrition (46)

2. Graduation lists submitted by the Registrar's office:

May 2010

August 2010

DISCUSSION AGENDA ACADEMIC AFFAIRS

See Attachment 2 for further details.

- **College of Engineering: Approved November 4, 2010**

Department of Mechanical and Nuclear Engineering
Add: New minor in Nuclear Engineering

- **College of Business Administration: Approved December 8, 2010**

Changes to core curriculum and distance education program
(See approval sheets for detailed information, including changes to catalog language and outlined Thematic Sequences)

A) Changes to core curriculum for the Bachelor of Science in Business Administration (BSBA) degree for students majoring in Accounting, Entrepreneurship, Finance, Management, Management Information Systems, and Marketing. It does not affect the requirements for the BSBA degree with a major in General Business offered via distance.

Changes to the curriculum are proposed after careful evaluation of the current curriculum and the College's objective of better preparing its graduates to enter a rapidly changing business world. We collected benchmarking data from our peer and aspirant schools, performed research on best practices and curricular innovations by other business schools, and gathered data through interviews, focus groups, surveys, and written comments from current students, alumni, employers, faculty, staff, administrators and academic advisors.

The following are the major highlights of the proposed changes:

- Replace 6 credit hours of communications electives with Written Communication for the Workplace (ENGL 417, 3 credits).
- Replace social science, humanities and natural science requirements (22 credits) with K-State 8 requirements (16 credits outside business).
- Add 9 credit hours of related coursework outside of business as a thematic sequence. Pre-packaged thematic sequences are listed in the attached Appendix.
- Replace Business Orientation (GENBA 101, 0 credits) with Business Foundations (GENBA 110, 3 credits)
- Require all business majors to demonstrate Information Technology skills necessary for business professionals by successfully completing GENBA 166 (0 credits). This replaces the current requirement of CIS 101, CIS 102 and CIS 103 (3 credits).
- Students must earn a minimum grade point average of 2.50 in Business Core courses (30 credit hours) in order to graduate.
- All BAPP students (i.e., those who have not declared a major/degree plan) must have a 2.5 cumulative GPA in order to remain in good standing in the College of Business Administration. (Changed from 2.3 GPA.)
- Transfer students must have a 2.5 cumulative GPA on all transfer hours in order to be admitted to the CBA. (Changed from 2.3 GPA.)
- Only transfer courses with grade of 'C' or higher will be reviewed for transfer equivalency. Transfer coursework carrying the grade of 'D' will not be used to complete requirements toward a business degree.

B) Changes to the General Business Administration (B.S.) Via Distance Education (See approval sheets for detailed outline to language changes)

Rationale: Requirements for our Business Administration Pre-Professions Program (BAPP) curriculum are changing in response to feedback from faculty, staff, students, alumni and employers. However, the changes being made to the BAPP are not changes that could easily be made to our General Business Administration degree online. Neither our college nor others on campus offer the variety of online courses necessary for our new curriculum. Therefore, we have decided to keep the requirements of the General Business Administration (B.S.) degree as they stand currently but change some of the terminology and titles in order to decrease confusion between this degree and our other on-campus degree programs.

Impact: The modifications below have no impact on other campus units.