

**MINUTES**  
**KSU Faculty Senate Meeting**  
**Tuesday, November 10, 2009 3:30 pm**  
**K-State Union, Big 12 Room**

Present: Allen, Askey, Baillargeon, Bennett, Blair, Bloodgood, Bontrager, Boyer, Cates, Cauble, Collins, Condia, Cox, Devore, Dodd, Donnelly, Easton, Eckels, Fairchild, Finkeldei, Flaming Jackson, Fox, Frieman, Ganta, Garcia, Gehrt, Glymour, Goins, Gould, Graham, Grinter, Guzek, Harper, Henry, Hoag, Holcombe, Honey, Hornsby, Hughey, Johannes, Keen, Keller, King, Kirkham, Knopp, LeHew, Maatta, Martini, Michie, Miller, Moser, Nagaraja, Nechols, Nichols, Patell, Potts, Reese, Rintoul, Roberts, Rogers, Ross, Schmidt, A Schultz, Soldan, Spears, Stadlander, Starkey, Stewart, Turnley, Urton, Van Horn, Vontz, Watts, and Zhang

Absent: Brigham, Charney, Davis, DeRouchey, Diaz de Sabates, Haub, Hubler, Lynn-Sherow, Reeck, Rogers, Schermerhorn, B Schultz, Staggenborg, Weaver and Young

Proxies: Al-Khatib, Hohn, Kellett, Nafziger, Raine, Schapaugh, Stoskopf, and Sump

Guests: President Kirk Schulz

Parliamentarian: Mickey Ransom

1. President LeHew called the meeting to order at 3:34 pm.  
President LeHew welcomed President Schulz to the meeting. President Schulz updated us on the transition audit. A committee was appointed and they met for over two months reviewing the audit and made recommendations for changes. President Schulz will give a presentation at the November Board of Regents meeting and the report will be made public after the presentation. Business practices have already been changed in Anderson Hall and have been in operation since June 2009. President Schulz hopes the public will see that the necessary changes have been made and we can move forward. President Schulz met with the Provost search committee who outlined strengths and weaknesses and plans to announce a new Provost sometime next week. The Chief Information Officer search committee has been announced and the search process is underway. The Vice President for Marketing and Communication search committee is in the process of evaluating applications. A public presentation will be part of the interviewing process for both of these positions. President Schulz commented that the budget initiative process has identified over 1500 budget reduction and revenue generation ideas. The President opened the floor for questions. Rintoul asked the status of the search for a new Dean of Arts and Sciences. President Schulz commented that discussion is currently taking place to continue the current interim Dean for one more year. The rationale is to allow the new Provost the opportunity to become acclimated to campus before a search is started to hire a Dean for the largest college on our campus. Gould thanked President Schulz for starting the CIO search process. Knopp reminded us of the open forum sessions scheduled for November 13<sup>th</sup> at 3:00 on the Manhattan campus and November 23<sup>rd</sup> at 3:30 on the Salina campus. President Schulz reiterated that during the discussion of budget suggestions he will not be in a defensive mode, but it will provide an opportunity for open discussion.
2. The October 13, 2009 minutes were approved.
3. Approval of Consent Agenda – Betsy Cauble
  - A. Consent Agenda – Pages 2-4 (includes **Attachment 1**)  
President-elect Cauble asked if there were any items to be moved off the consent agenda to the discussion agenda. Hearing none, she moved to approve the consent agenda. Motion passed.

#### 4. Report from Standing Committees and Student Senate

##### A. Academic Affairs Committee – Barney King

1. New undergraduate minor in Conflict Analysis and Trauma Studies (CATS) – **Attachment 2**  
King moved that the Conflict Analysis and Trauma Studies Attachment be approved as submitted. Motion passed.

##### B. Faculty Affairs Committee – Judy Hughey/Kaleen Knopp

Hughey announced that the e-portfolio task force joint task force from Faculty Senate and the Provost Office is in the process of being established. If any senators are interested in serving, please contact Hughey at [jhughey@ksu.edu](mailto:jhughey@ksu.edu). Also, multiple representatives from the Library will be included. The purpose of the task force is to discuss the feasibility of e-portfolio on our campus. Hughey also reported that the dependent tuition wavier subcommittee is continuing discussions to develop a new or revised policy that serves us all well.

- Administrative Evaluations

1. UH Change, Section B123, Administrator evaluation procedures – **Attachment 3**
2. UH Change, Section C41, Administrative evaluation procedures – **Attachment 4**
3. UH Change, Section C157, Deans evaluation procedures – **Attachment 5**

Knopp moved to take UH Change, Section B123, UH Change, Section C41 and UH Change, Section C157 off the table. Boyer seconded. Motion passed.

Knopp moved to approve the University Handbook changes to Section B123, Section C41 and Section C157. There was substantial discussion regarding the changes to B123. Bennett asked why the reference to the Provost attending a meeting that may be called if there is an impasse was removed from the policy. It was noted that requiring justification of a decision would add more merit than the attendance of the Provost at the meeting. Knopp stated that the handbook serves both the Salina and Olathe campus and it may make it difficult for the Provost to attend. LeHew read the current version from the University Handbook referring to the next higher administrative position which implies the Provost. The purpose for the change was to have the Dean work directly with the faculty person and advisory committee.

Bennett moved to amend B123.11 by inserting “and the next higher level administrator” in the last sentence of B123.11 so it reads: “If the dean makes a reappointment that is against the wishes of a majority of the faculty and staff, the dean will schedule a meeting with the group being served (insert) and the next higher level administrator to give a rationale for the reappointment and an opportunity to respond to his/her decision.” Keller seconded. Motion for the amendment passed.

Hornsby moved and Dodd seconded to amend Section B123.11 by inserting the word “decision” in the last sentence of B123.11 so it reads: “If the dean makes a reappointment (insert) decision that is against the wishes of a majority of the faculty and staff, the dean will schedule a meeting with the group being served and the next higher level administrator to give a rationale for the reappointment and an opportunity to respond to his/her decision. Motion for the amendment passed

Knopp moved to approve the University Handbook changes to Section B123 with two amendments, Section C41 and Section C157. Motion passed.

- UH Change, Section F52 – minimum class size – **Attachment 6**

Hughey moved to accept the University Handbook Change, Section F52 minimum class size. Hughey explained that the handbook committee is working on additional changes to this policy but it was more urgent to correct the language that is in conflict with the Board of Regents policy. Knopp requested that Faculty Affairs be notified of any University Handbook changes and also include Susana Valdovinos. It was noted that the guidelines relating to distance education need to be reviewed. Motion passed.

C. Faculty Senate Committee on Technology – Tweed Ross

No report

D. Faculty Senate Committee on University Planning – Tom Vontz

Vontz reported that LeHew, Cauble, Fairchild and he met with Vice President Shubert to discuss the process of how the budget suggestions would be reviewed. Vontz was pleased with the process that was developed that includes faculty, staff and students. He noted that faculty should be reminded that they have representation from this body and the faculty senate committee on university planning and any of these individuals should be contacted if they have any ideas or concerns. Vontz thanked the planning committee and university leadership for reviewing the suggestions. The original suggestions will be synthesized to reduce the duplication and produce a more manageable list to analyze by the forum on Friday. It was suggested that the number of people that made the suggestion be included on the synthesized list. Another survey will be placed on the budget office web page to solicit additional suggestions for budget reductions or revenue generation after the Salina forum. Vontz reported that Champion will meet with the planning committee at the next meeting to discuss the sustainability report and proposal from Energy Education Inc.

E. Student Senate – Amy Schultz

No report

6. Announcements

A. President/Faculty Senate Leadership Council

LeHew requested two senators to submit their names for the city/university special project funds committee. Donna Potts and Steven Graham expressed their interest in serving on the committee. If you have ideas for projects to be spent from the fund, please contact Vontz soon. LeHew reminded everyone of the open forum on Friday, November 13<sup>th</sup> at 3:00 in Forum Hall and on Monday, November 23<sup>rd</sup> at 3:30 Salina in the College Center Conference Room and a video stream in the Union Big 12 room on the Main Campus. The events will also be web streamed. Everyone is encouraged to attend and bring questions.

7. For the Good of the University

No comments

8. The meeting was adjourned at 4:56 pm.

Submitted by Cindy Bontrager, Faculty Senate Secretary

Next meeting: Tuesday, December 8, 2009; 3:30 p.m., Big 12 room

**CONSENT AGENDA**  
**ACADEMIC AFFAIRS**

1. Undergraduate, Graduate, and General Education (refer to approval sheets for further details):

**A. COURSE CHANGES AND ADDITIONS:**

*College of Education –May 27, 2009 approval sheets*

Add: UGE course

◆EDCEP 312 - Sexual Health Awareness Peer Education (SHAPE)

*College of Architecture August 28, 2009 approval sheets*

Add:

ENVD 650 Italian Art, History and Culture

*College of Technology and Aviation September 14, 2009 approval sheets Department of Aviation*

Add:

AVT 428 Avionics Installation

*College of Education September 22, 2009 approval sheets Educational Leadership*

Add:

LEAD 420 Theories of Nonprofit Leadership

LEAD 499 Nonprofit Organization Internship

*College of Arts and Sciences October 1, 2009 approval sheets*

Add:

CHM 372 Forensic Analytical Chemistry

COMM 575 Internship in Communication Studies

HIST 544 U.S. World Affairs since 1920

HIST 547 Economic History of the United States

HIST 564 History of Mass Communications in America

KIN 499 Honors Project

MSCI 499 Honors Project

SWAH 201 Swahili III

SWAH 202 Swahili IV

MUSIC 481 Instrumental Jazz Instruction

MUSIC 482 Vocal Jazz Instruction

PSYCH 550 Advanced Psychological Research Methods

PSYCH 556 Multicultural Psychology

PSYCH 570 Psychopharmacology

WOMST 499 Honors Project

Change:

◆ENGL 330 Fiction

◆ENGL 335 Film

◆ENGL 340 Poetry

◆ENGL 345 Drama

HIST 543 The U.S. and World Affairs 1776 to Present to 1920

Drop:  
COMM 090 Teaching Public Speaking I and IA

*College of Human Ecology October 7, 2009 approval sheets*

Add:  
AT 498 Topics in Apparel and Textiles  
HMD 490 Practicum in Clinical Dietetics  
FSHS 529 Trauma and Traumatic Stress  
FSHS 536 Conflict and Trauma in International Settings

**B. CURRICULUM CHANGES:**

*College of Technology and Aviation September 14, 2009 approval sheets*

*Department of Aviation*

Changes to the Avionics Maintenance Technology Certificate Program:  
Remove AVM 400 Composites.  
Reflect course subject changes from AVM to AVT  
Add AVT 428  
Changes total hours required from 26 or 27 to 29.

*College of Arts and Sciences October 1, 2009 approval sheets*

*Department of Music*

Change to requirements for the Bachelor in Music Education in order to allow students to earn their degree in 4 yrs versus 5 years – **Attachment 1**

2. Graduation list and additions:

Graduation list: August 2009 graduation list as submitted by the Registrar's office and graduation list additions:

May 2005 Andrea Rene Bogart – Bachelor of Science, College of Technology and Aviation  
Timothy McCoy – Associate of Technology, Bachelor of Science, College of Technology and Aviation

May 2007

Curtis John Schwieterman – Bachelor of Arts, College of Arts and Sciences  
Jolene Marie Ahlvers – Associate of Science, College of Technology and Aviation  
Matthew M. Baker – Associate of Technology, Bachelor of Science, College of Technology and Aviation  
Paul D. Hopson – Bachelor of Science, College of Technology and Aviation  
Lindsey Erin Wilcox – Associate of Science, College of Technology and Aviation

August 2007

Stacey Robert Lee – Associate of Technology, Bachelor of Science, College of Technology and Aviation

December 2007

David Wayne Apostolico – Associate of Science, Bachelor of Science, College of Technology and Aviation  
Eric R. Frank – Associate of Science, College of Technology and Aviation

August 2008 Chapin Joseph Holub – Bachelor of Science, College of Technology and Aviation  
Joshua Lyn Tolbert – Associate of Science, Bachelor of Science, College of Technology and Aviation

December 2008 Adam Sanders – Associate of Technology, Bachelor of Science, College of Technology and Aviation  
James N Franklin – Bachelor of Science, College of Arts and Sciences

May 2009

Anne Christine Bjerg – Bachelor of Science, College of Arts and Sciences  
Robert Cole Hammond, II – Bachelor of Science, College of Arts and Sciences

August 2009

Lindsay Ann Bird, Bachelor of Fine Arts, College of Arts and Sciences  
Heather Boucher – Bachelor of Science, College of Arts and Sciences  
Katelyn Elisabeth Carson – Bachelor of Fine Arts, College of Arts and Sciences  
Jessica Cosby – Bachelor of Arts, College of Arts and Sciences  
Krystal Karyll Crosby – Bachelor of Science, College of Arts and Sciences  
Shannon Leigh Elliott – Bachelor of Science, College of Arts and Sciences  
Andrew Reed Glazier – Bachelor of Arts, College of Arts and Sciences  
Jillian Marie Owens – Bachelor of Fine Arts, College of Arts and Sciences  
Audrey Reece, Bachelor of Science, College of Arts and Sciences  
Ransom Strome – Bachelor of Science, College of Arts and Sciences  
Kevin Kolbe Thompson – Bachelor of Science in Business Administration, College of Business Administration