

**MINUTES**  
**KSU Faculty Senate Meeting**  
**Tuesday, September 8, 2009 3:30 pm**  
**K-State Union, Big 12 Room**

Present: Allen, Askey, Bennett, Blair, Bloodgood, Bontrager, Boyer, Cates, Cauble, Condia, Davis, DeRouchey, Devore, Diaz de Sabates, Dodd, Donnelly, Easton, Fairchild, Flaming Jackson, Fox, Frieman, Garcia, Gehrt, Glymour, Goins, Gould, Graham, Grinter, Guzek, Haub, Henry, Hohn, Holcombe, Honey, Hornsby, Hubler, Hughey, Johannes, Keen, Keller, Kellett, King, Kirkham, Knopp, LeHew, Lynn-Sherow, Maatta, Martini, Miller, Moser, Nechols, Nichols, Patell, Potts, Reese, Rintoul, Roberts, Rogers, Ross, Schermerhorn, Schmidt, A Schultz, Soldan, Spooner, Stadlander, Starkey, Stewart, Sump, Turnley, Urton, Van Horn, Vontz, Watts, Young, and Zhang

Absent: Al-Khatib, Brigham, Charney, Eckels, Finkeldei, Ganta, Harper, Nagaraja, Reeck, B Schultz, Staggenborg, Weaver

Proxies: Baillargeon, Collins, Cox, Hoag, Nafziger, Raine, Schapaugh, Spears, Stoskopf

Visitors/Guests: David Allen, Al Cochran, Todd Goodson, Karen Low, Becky O'Donnell, Warren White

Parliamentarian: Mickey Ransom

The Faculty Senate group picture was taken prior to the meeting.

1. President Melody LeHew called the meeting to order at 3:40.
2. The June 9, 2009 minutes were approved.
3. Dispute Resolution Reports
  - A. Affirmative Action, **Attachment 1** – Clyde Howard  
Mr. Howard was unavailable to attend the meeting. If Senators have questions regarding his report, they may e-mail him at [chjr@ksu.edu](mailto:chjr@ksu.edu).
  - B. General Grievance, **Attachment 2** – Todd Goodson  
Goodson reported that there was one Appendix G case last academic year. The case was forwarded to President Wefald and he ruled on the matter.
  - C. Mediation Services, **Attachment 3**– Becky O'Donnell  
O' Donnel commented that there were only two face to face mediations last year. She expressed that individuals are more aware of the variety of dispute resolution options available at K-State. Ombudspersons are handling more of the cases. But the cases that do come to mediation are more contentious.
  - D. Ombudsperson, **Attachment 4** – Warren White  
White provided a quick review on the report submitted to Faculty Senate.
4. Honor & Integrity System Report, **Attachment 5**– David Allen  
Allen reported there was a slight increase of violations reported. However, the number of students reported was slightly down. Allen expressed concern with the increase in the number of violations for seniors and junior reversing the prior years' trend. He is examining the data to see if there is explanation for the increase in violations. Most of these violations are occurring in courses that are in their field of study. Eighteen cases were investigated after three were withdrawn due to insufficient information. Plagiarism continues to be the prevailing problem. Allen presented to 41 departments to enhance faculty awareness related to the Honor & Integrity system. Allen answered several questions asked from Senators.

## 5. Report from Student Senate and Standing Committees

### A. Academic Affairs Committee – Barney King

King reported there were no action items. He noted that from CAPP discussion, the Dean's Council is addressing the issues of a seeming lack of standard meeting times in the summer, various starts and stops and confusion in fee drop date. The final submission for grades is changing to December 22<sup>nd</sup> at 5 pm. An iSIS upgrade is planned to go in effect in November 2010 during the fall break. A fit gap analysis is under way to see how the upgrade will effect any program changes made and what gaps exist. A census survey will be available for students to complete in iSIS. Rintoul expressed concern that students are not required to complete the federal census. It was stated that the survey was to determine where the student resides. Dodd stated that Lynn Carlin is requesting further clarification from the attorneys.

### B. Faculty Affairs Committee – Judy Hughey/Kaleen Knopp

Hughey reported no action items. Information has been shared with faculty and staff regarding the H1N1 flu virus. Faculty are requested to be flexible in the student's schedule, not to recommend students go to the physician, and provide accommodations as needed for students. The goal is to handle the flu cases before it becomes a bigger problem. Karen Low, from the Student Life Office, explained to senators the process that has taken place to prepare us to handle the virus this fall. Low stated that the CDC guidelines were being followed and they are working with Robert Tackett, Medical Director of Lafene Student Health Center. As the number of cases increase, the procedures will probably change. Currently there are 50 student cases reported with H1N1 flu. The Student Life Office is receiving notification of student cases from the Housing department, Greek housing, parents or guardians, and Lafene. An e-mail is sent to the student asking that they return home, if that is not possible they are then asked to self-isolate. Greek houses have identified areas to isolate the students. Housing has also moved roommates to accommodate the ill student and meals are delivered to their room. Housing has also stepped up cleaning and provided hand sanitizers. The e-mail also asks students to contact their instructors to find out what work they have missed. An attempt is made each day to try to contact the students. Tackett reviewed the process to contain the exposure of H1N1 flu with President Schulz. It was also noted if faculty or staff become sick, they should notify their personnel specialist who will complete a survey to be sent to Public Safety. Blair indicated that each department and unit is to have a contingency plan in place. Blair also mentioned that the Disability Support Services office distributed a memo to the students that utilize their services cautioning them about H1N1.

Hughey reported that the handbook committee, over time, will be looking at the handbook from cover to cover to try to correct inconsistencies in the document and correct the wording content that is out-dated. The first two items that will be addressed are changes from DCE and Board of Regents language that couldn't be documented. The E-portfolio taskforce will begin meeting soon. Work on the graduate grievance policy with the graduate school will continue. And final revisions on the administrative evaluation policy will be coming forward. The departmental maternity policies across campus are being reviewed for inconsistencies. The textbook and technology committee is working on issues relating to students and federal legislation requiring information to be included in the line schedule.

### C. Faculty Senate Committee on Technology – Tweed Ross

Ross reported that FSCOT has met twice this fall. FSCOT has reversed their earlier position on not supporting the access controls policy. The policy requires that all campus computers install a banner that advises the computers to be used appropriately. The State's security audits requested that these banners be placed on the computers. After some revisions to the policy, FSCOT voted to endorse the policy. LeHew will recommend approval and the policy should be in place by mid-fall. The committee will also be considering a technical policy on operations and management security – keeping logs on access servers and another one including file sharing. The domain issue between ksu.edu and k-state.edu is still a concern. The default in zimbra is k-state but you can go into the files and change the default. Administration had agreed that both domains would remain viable at K-State. Vontz asked what would have happened to the policy if FSCOT had not approved it. LeHew responded that senate can only recommend or not recommend approval; the final decision is not ours. Cauble stated that this was a state requirement. The

state had also recommended that passwords be changed every 30 days. Lynn Carlin explained to LeHew that it would have been more onerous changing passwords every 30 days than adding a statement on computers. Askey asked if the access controls policy or other guidelines would be distributed. Ross stated that the policy was available on the FSCOT page of the Faculty Senate web site and is also now in the Policies and Procedures Manual. The link to the policy is: <http://www.k-state.edu/policies/ppm/3431.html>. Dodd asked if it was possible to estimate in an accurate way how many hours of technological time will be spent loading the banner. Gould stated that the banner is already on the computers in the computer labs and InfoCommons and is built in the background. The InfoCommons machines do not require any action by the user. On the university computing labs, users will have to click "OK" to get to the sign in screen.

D. Faculty Senate Committee on University Planning – Tom Vontz

FSCOUP met last Thursday with Bruce Shubert, Sue Peterson, and Al Cochran who provided a budget report. It's possible that the \$15 million identified as an amount to reallocate from the current budget or generate new revenue may change slightly over the year. The Legislature has reduced higher education funding near to the 2006 maintenance of effort level, so there's hope that no additional state general fund reductions are forthcoming. Peterson reinstated the university committee on governmental relations for the purpose to consult with faculty and keep them informed about matters of state government and also inform legislators about the good things happening at K-State. They also discussed FCOUP's role in the budget initiative process. An e-mail was sent to President Schulz requesting that faculty be involved in helping evaluate the budget reduction and suggestions. A memo was also sent to LeHew about DCOPS and CCOPS and their role in the budget initiative process. It was suggested that it would be beneficial to have a document that explains how we expend the budget now. Bontrager is working with committee members to compile relevant information and make it accessible on the web page. We're being asked to look across the university in addition to looking at our departments and colleges to identify savings and efficiencies. There was also discussion regarding the Flint Hills report submitted to the Legislature that looked at a snapshot of ending fund balances for all state agencies. Gould expressed appreciation for faculty senate to have representation at the table for the evaluation of the budget suggestions. Cauble reiterated that administration is trying to get as many ideas and suggestions as possible by October 15<sup>th</sup>. Dodd asked if there was going to be a final report of the schedule and principles that were included on the August 17<sup>th</sup> draft distributed by the President. It was noted that the principles and guidelines should be reviewed and revisions and edits submitted to be used as criteria to evaluate the budget reduction suggestions. It was also noted that the survey is being used as one tool to gather ideas and suggestions anonymously.

E. Student Senate – Amy Schultz

Schultz reported that the city commissioners had their first reading of an ordinance to establish a rental licensing and inspection program. Next Tuesday, September 15<sup>th</sup> will be final reading. Bids for the Peters Recreation Center are being developed. The city is also updating the mass transit plan that was developed in 2002. A retreat was held in Aggieville looking at the community's safety concerns. Students are reviewing the athletic and student union privilege fees and they are forming a long-term tuition strategy committee looking at tuition structure and college specific fees. Next SGA meeting is this Thursday (10<sup>th</sup>) at 7. A question was asked about the childcare center. It was stated that the formal ground breaking is scheduled for sometime at the first of October. It is unknown if the new center is larger than planned.

6. New Business  
None

7. Announcements

President LeHew welcomed Bruce Glymour as a new senator and also recognized and thanked Jim Hamilton for his service on Faculty Senate.

A. Recognition - K-State women named to national honor roll

ATLANTA, GA. – Kansas State women's basketball continues to be recognized for its excellence in the classroom, as the team finished 13th in the Women's Basketball Coaches Association (WBCA) Academic

Top 25 Team Honor Roll announced on Thursday. K-State was the only Big 12 member to appear in the ranking for the second consecutive year and was one of two schools from a BCS conference.

Lehew asked if it would be appropriate to send a letter from faculty senate to Deb Patterson to recognize the women's basketball team for their academic accomplishments. Senators expressed their support in developing better relationships between faculty and academics.

B. Presidential announcements/Faculty Senate Leadership Council

- Tour of Athletic Facilities

LeHew stated that all of faculty senate was invited to tour the football facilities. LeHew asked for those interested to e-mail Candace by Friday 9/11/09. The tour is estimated to last one hour. LeHew met with athletic staff at one of their first meeting this summer.

C. Kansas Board of Regents – **Attachment 6**

Fairchild attended in LeHew's place. The council of faculty senate presidents is continuing work with the Academic Affairs committee liaison on the development of the BOR guidelines for nomination and selection of recipients of the Regents Faculty Award and reinstating the faculty input survey from the institutions to the Board to get regular input on issues and concerns of faculty members. The morale survey hasn't been done recently and will be reinstated as a faculty input survey. The Board of Regents, at their June meeting approved: the second year of performance agreements for Kansas State University with full funding; an energy performance contract for KSU; changing the academic calendar from 150 instructional days to no fewer than 146 instructional days effective over two sixteen week semesters per year; adopted state university qualified admissions regulations; distribution of federal stimulus funds to postsecondary institutions; and the FY 2010 tuition and fee proposals from the universities. Keen asked about the cost of the performance contract and how it was to be funded. She stated that alumni and faculty have volunteered to perform comparable services.

8. For the Good of the University

Condia expressed his concern that the legislature did not consider the impact the budget reductions would have on the quality of the institution. Tuition has reached an elastic limit and we are going to have a two party system where we go out and get research funds and teach. He is concerned that we will lose quality at the cost of faculty. We need to inform the legislature about our concern of the deterioration of the institution's quality. LeHew indicated that these types of ideas should be addressed with the review of suggestions for budget reduction and revenue generation and the quality of the institution should be a consideration. LeHew encouraged the attendance of all faculty at the inauguration for President Schulz on September 24<sup>th</sup>. Faculty can participate in full academic regalia. She also reminded senators the State of the University address is scheduled on September 25<sup>th</sup> at 3:30 in the Alumni Center Ballroom. A question and answer session will follow the address. Please encourage your colleagues to bring forward their questions.

9. Meeting was adjourned at 5:10 pm.

Submitted by Cindy Bontrager, Faculty Senate Secretary

Next meeting: Tuesday, October 13, 2009; 3:30 p.m., Big 12 room