

Minutes
KSU Faculty Senate Meeting
Tuesday, January 13, 2009 3:30 pm
K-State Union, Big 12 Room

Present: Aakeroy, Al-Khatib, D. Askey, J. Askey, Beard, Blair, Bloodgood, Bontrager, Boyer, Carroll, Cauble, Condia, Crenshaw, Devore, Donnelly, Eckels, Fairchild, Flaming Jackson, Frieman, Fullmer, Garcia, Gould, Guzek, Hamilton, Hannah, Harper, Haub, Hohn, Holcombe, Hosni, Howard, Hsu, Hubler, Hughey, Huschka, Keen, King, Kirkham, LeHew, Lynn-Sherow, Martini, Miller, Montelone, Moser, Nafziger, Nechols, Nichols, Patell, Ransom, Reeck, Rintoul, Rogers, Ross, Schapaugh, A. Schultz, B. Schultz, Spikes, Spooner, Stadlander, Stewart, Turvey-Welch, Urton, Vontz, Warner, Weaver, Whitney-Bammerlin, and Zhang

Absent: Arck, Brigham, Charney, Chengappa, Davis, Dhuyvetter, Finkeldei, Hendrix, Nagaraja, Renberg, Roberts, Stagenborg, and Wang

Proxies: Atkinson, Clark, Dodd, Fox, Gehrt, Genereux, Graham, Hannah (before 4) Hoag, Knopp, Peele, Sump, Turnley

Visitors: Ellen Reynolds

1. President Fred Fairchild called the meeting to order at 3:39. He introduced three new Faculty Senators:

- a. Sheri Smith was unable to complete the final semester of her term on Faculty Senate and Donna Fullmer was approved by the Executive Committee to serve the remainder of her term through the end of this year.
- b. Joe Aistrup was recently appointed to the position of Associate Dean in Arts & Sciences and will be eligible for election this spring through the General University unit. John Boyer was approved by the Executive Committee to serve out the remainder of his term through the end of this year.
- c. Karen DeBres was not able to complete the remainder of her term through the 09-10 year. Jerry Frieman, our current parliamentarian, was approved by the Executive Committee to serve the remainder of her term.

2. The minutes of the December 9, 2008 meeting were approved.

3. Approval of Consent Agenda – Melody LeHew

LeHew moved to approve the complete consent agenda. Point of order called regarding clarification questions. Consent agenda protocols explained and will be adhered to in future meetings.

A. Consent Agenda

Academic Affairs -

1. **COURSES 599 AND BELOW / UNDERGRADUATE CURRICULUM CHANGES**

- College of Engineering course change (see November 14, 2008 approval sheets for further detail)

General Engineering

DEN 300 Introduction to Total Quality Management and Six Sigma

- College of Technology and Aviation course changes (see November 18, 2008 approval sheets for further detail)

COURSE CHANGES

Department of Aviation

Add:

PPIL 109 Private Pilot Glider

PPIL 270 Introduction to Unmanned Aerial Systems

PPIL 360 Unmanned Aerial Systems I

PPIL 460 Unmanned Aerial Systems II

PPIL 442 Advanced Air Traffic Control
PPIL 461 Airport Planning and Management
PPIL 464 Airport Certified Manager
AVM 316 AET and FCC Training
AVM 415 Aviation Maintenance Management

Department of Engineering Technology

Add:

ETA 292 Problems in Engineering Technology
ETB 492 Advanced Problems in Engineering Technology
CET 299 Topics in Construction Engineering Technology
CMST 299 Topics in Computer Systems Technology
ECET 299 Topics in Electronic and Computer Engineering Technology
MET 299 Topics in Mechanical Engineering Technology

Drop:

CET 300 Problems in CET
CMST 492 Problems in CMST
ECET 492 Problems in Electronic and Computer Engineering Technology
MET 492 Problems in Mechanical Engineering Technology

Changes to:

CMST 499 ~~Selected~~ Advanced Topics in ~~CMST~~ Computer Systems Technology
ECET 499 ~~Special~~ Advanced Topics in Electronic and Computer Engineering Technology
MET 499 ~~Selected~~ Advanced Topics in ~~MET~~ Mechanical Engineering Technology

- College of Human Ecology course and curriculum changes (see the November 20, 2008 approval sheets for further detail)

COURSE CHANGES

Department of Apparel, Textiles, and Interior Design

Add:

AT 110 Apparel and Textiles Orientation
AT 410 Apparel Production II

Department of Hospitality Management and Dietetics

Changes to:

HMD 516 Communication Competencies in Dietetics Practice
HMD 517 Communication Competencies in Dietetics Practicum
HMD 521 Clinical Dietetic Practicum
HMD 561 Management in Dietetics Practicum
HMD 570 Professional Practice in Dietetics

CURRICULUM CHANGES

Department of Apparel, Textiles, and Interior Design

Changes to the B.S. in Apparel and Textiles: (see pages 10-11 of approval sheets for further details)

Professional studies courses total goes from ~~63-66~~ to 64-70 credit hours

Apparel and Textiles core courses from ~~30~~ to 31 credit hours: Add AT 110

Specialization in Apparel Design and Production from ~~36~~ to 39 credit hours: Add AT 410

Unrestricted electives go from ~~42-47~~ to 8-16 credit hours.

Total hours for graduation remain the same.

Changes to the BS in Interior Design: (see page 12 of approval sheets for further details)

Professional electives; Studio arts: Drop ART 310 and Add ART 200 to the list.

Department of Hospitality Management and Dietetics

Changes to the BS in Dietetics: (see pages 13-14 of approval sheets for further details)

Program I: Coordinated Program in dietetics

Professional Studies total goes from 63 to 66 credit hours: HMD 561 has changed from 6 to 8 credit hours; HMD 570 goes from 2 to 1 credit hours; HMD 521 goes from 6 to 8 credit hours.

Unrestricted electives go from ~~0~~4 to 0 credit hours.

Total hours from graduation go from ~~125~~ to 127 credit hours.

2. **COURSES 600 AND ABOVE / GRADUATE CURRICULUM CHANGES** (see December 2, 2008 Graduate Council agenda pages 43-50 for further detail)

COURSE ADDITIONS

ASI 660 International Study Experience in Animal Science

FDSCI 660 International Study Experience in Food Science

ENTOM 849 Biology of Disease Vectors of Human and Veterinary Importance

HORT 750 Orientation to Horticultural Therapy

HORT 752 Horticulture in Horticultural Therapy

HORT 753 Clinical Skills in Horticultural Therapy

HORT 755 Practicum in Horticultural Therapy

POLSC 991 Topics in Security Studies

CURRICULUM CHANGES

Changes to:

M.S. Agribusiness Economics Thesis Option (pages 45-47)

M.S. in Curriculum & Instruction - Educational Computing, Design, and Online Learning Specialization (page 48)

M.S. in Curriculum & Instruction - Digital Teaching and Learning Specialization (page 49)

Digital Teaching and Learning Graduate School Certificate Program (page 50)

3. **Graduation addition:** Rebecca Morphis, Bachelor of Arts, College of Arts and Sciences, August 2008

Motion carried.

4. Discussion Agenda - Report from Standing Committees and Student Senate

A. Academic Affairs Committee – Doris Carroll

1. Curriculum Changes/Additions –See page 6 for discussion and action taken.

2. Carroll reported that a subcommittee is continuing to consider revisions to general education proposal and enhancements to program assessment. Visitors from General Education Task Force will assist.

B. Faculty Affairs Committee – Jim Nechols

1. Update on University Handbook revisions – Appendix G, Administrator Evaluations

Nechols reported that the committee did not meet on 6th, but will meet Jan 20th and complete administrative evaluation and discuss revisions to Appendix G, General Faculty Grievance Procedure and Appendix A in the Graduate Handbook.

C. Faculty Senate Committee on University Planning – Tom Vontz

1. Vontz reported that FSCOUP has not met since the last Faculty Senate meeting.

2. Vontz noted there is a need to develop a short document that provides interpretation of Appendix B.

3. Vontz reported that Provost Nellis will shortly begin conducting university forums regarding the budget. In preparation, FSCOUP members are invited to the Budget Group Meeting Friday morning (January 16, 7:30 AM) to provide input regarding the forums. Email suggestions can be sent to any FSCOUP member.

a. Hosni asked what the purpose of the forums is and what are expected to be the essential questions asked at the forums. Vontz responded that it may be to explain the budget process, interpret the Governor's budget recommendations, and provide for faculty and staff input regarding strategies.

- b. Ransom encouraged departments and colleges to have active planning initiatives and to show up at the forums. Vontz responded, and Fairchild concurred, that Provost Nellis instructed the Dean's Council to establish a working group within each department.
- c. Spooner would like the administration to outline executive strategies for overall reductions and to demonstrate/explain what budget cuts are being absorbed at the executive level. Bontrager responded that there is a good faith attempt to provide all information to faculty and staff.
- d. It was asked if plans developed by other departments will be shared with all departments to maximize benefits.
- e. Condia mention he reviewed the history of exigency and why Appendix B came into existence and the main purpose is to protect faculty rights.
- f. Cauble asked if AG has laid off employees, which would then put the university into stress. Ransom responded that AG is not in stress and only the provost announces financial stress or exigency.

D. Faculty Senate Committee on Technology – Tweed Ross

1. Ross reported that FSCOT will meet on January 20th.
2. Ross reported that the IT Security Incident Reporting (SRT) policy has been delivered to President Fairchild, but comments are welcome until January 20th. FSCOT will recommend signing on that date.
3. Ross reported that the Data classification and Security Policy draft can be viewed on the Faculty Senate website: <http://www.k-state.edu/facsen/current/>.
4. Ross responded to question about the status of the IT Survey of last summer. Gould responded that it is being used for planning purposes.
5. Ross reported that iTunesU is held up currently. D. Askey commented that if faculty want this platform they need to find other colleagues and insist that it be implemented. He emphasized that the initiative is about intellectual assets not about marketing. Schultz reported that students are also interested in this program and that possibly a joint effort could be made to push this through. President Fairchild asked for a show of hands on how many would use iTunes and there was a scattered response throughout. LeHew commented that others might use it if more knowledge about the program was easily available. Ross commented that he uses it to get information and listen to lectures. J. Askey commented on her use of it and that fact that it is free. iTunes is a podcast platform. It was recommended that a resolution come forward from FSCOT.
6. Nichols asked for any update on Zimbra. Gould reported that the goal is still spring, but testing continues. There were 12 users in the pre pilot and 178 in the current pilot.

E. Report from Student Senate – Amy Schultz

Schultz reported the first meeting of the semester is January 22nd. They are holding their retreat this weekend. Peer review for band and student publications is nearly complete. Student health is probably the biggest challenge. Athletics partnership is underway. Planning is underway for Statehouse lobbying and for the Washington DC visit. The Recreation Complex committee continues to work on concepts. Additional projects include a 2-3 year plan for tuition, child care, faculty salary enhancement, and student wage enhancement.

5. Announcements – President Fred Fairchild. See FS President's Report. Attachment 4

A. Presidential announcements/Faculty Senate Leadership Council.

1. Kirk Schulz, presidential candidate for K-State, will be on campus Thursday Jan 15th and an open forum will be held at 3:30 in the Student Union's Forum Hall. A concern was addressed about why the names of candidates are not being released sooner. President Fairchild responded that this was the decision of the president search committee.
2. NBAF was officially awarded to Kansas State.
3. Dean searches for the Graduate School and DCE have been dissolved and the interims have been appointed for three year terms. University policies have been followed with regard to these actions.
4. Workload initiative from Legislative Post-Audit which has been assigned to Planning & Analysis. The purpose may be to correlate salaries and workloads. The question was asked if workload is being measured in classroom hours only. Bontrager responded that the teaching percentage of each faculty member will be applied to the respective salary. Hosni requested that more qualitative information be provided to Planning & Analysis so there will not be misinterpretation of data. Carroll asked if we should expect confusion regarding teaching, instruction, and advising. Weaver reminded those present that that 25% of salaries are paid by the State which leads to a reporting obligation. Hsu further clarified the advising assignments for graduate students are part of teaching. Spooner commented that instructional budget can mask research obligations.

Vontz commented that it is difficult to quantify faculty workloads and there may need to be a survey on the research tents that come to the state.

B. Kansas Board of Regents – President Fred Fairchild

1. The regents approved a revised K-State mission statement at their last meeting stemming from the recently approved Strategic Plan of Kansas State University. President Wefald reported on efficiencies, mostly physical efficiencies.
2. Spikes will attend BOR meeting this week in Fairchild's place. Items to be discussed include the Governor's budget and recommendations; a report on campus safety; and action on the health care bridge for early retirement for unclassified for maximum of 36 months. The health care bridge was proposed by K-State about two years ago.

C. Governor's Budget Office – Spikes

Spikes reported that the entire budget is available on internet, including a budget summary. Also provided is a report on economic and demographic issues. Generally, a more optimistic budget than anticipated was presented by the governor. Separate sections on each governmental function are provided. The higher education section is divided by institution and accompanied by narration. K-State has three subcategories – campus, extension, and vet med. Spikes offered an observation that Governor Sebelius has generally been most supportive of higher education and the legislature has not been supportive. The process will probably be played out in the media, but we need to give it time and space. Bontrager clarified that the budget shows ending amount, but not historical amounts for comparison. However, calculations done in the Budget Office confirm a 3% reduction with an additional 4% reduction for FY10 and an additional 1% for utilities.

6. New Business

7. For the Good of the University.

- A. Cauble reported that Michael Wesch won the Case-Carnegie Professor of the Year Award and last year Chis Sorenson won it. This is the first time this award has been consecutively given to one institution.
- B. Dale Askey announced this would be his last meeting for Faculty Senate during this term due to a visiting professorship in Germany over the next 16 months.

8. Adjournment at 4:56 P.M.

Next meeting: February 10, 2009; 3:30 p.m., Union Big 12 room

Submitted by Christine Crenshaw, (in the absence of Faculty Senate Secretary Jennifer Gehrt)

ACADEMIC AFFAIRS

1. Curriculum Changes

- A. Undergraduate Education. Carroll moved to approve the following curriculum additions as approved by the College of Technology and Aviation on November 18, 2008:

Department of Aviation

Add:

Undergraduate Unmanned Aerial Systems (UAS) Operators Certificate Program (**Attachment 1**)

Undergraduate Air Traffic Control Certificate Program (**Attachment 2**)

Undergraduate Airport Management Certificate Program (**Attachment 3**)

Motion carried.

- B. Graduate Education. Carroll moved to approve the following curriculum additions as approved by the Graduate Council on December 2, 2008 (see graduate council agenda pages 51-54 for further detail):

College of Agriculture

Add:

M.S. Agribusiness Economics Non-Thesis Option (page 51)

College of Engineering

Add:

Concurrent B.S. Biological Systems Engineering/M.S. Biological and Agricultural Engineering Degree (pages 52-54)

Motion carried.