

**MINUTES**  
**Kansas State University Faculty Senate Meeting**  
**December 14, 2004 3:30 p.m. Big 12 Room, K-State Student Union**

Present: Adams, Anderson, Arck, Baker, Behnke, Bhadriraju, Blythe, Bontrager, Brigham, Brockway, Cauble, Clark R., Clegg, Collins, Dubois, Eckels, Erickson, Fairchild, Gehrt, Gormely, Grauer, Greene, Gwinner, Hamilton, Hedrick, Herald, Hohenbary, Holcombe, Hosni, Jackson, Johnston, Jones, Knapp, Lee, Lynch, Maatta, Maes, McHaney, Nichols, Prince, Rahman, Ransom, Rietcheck, Rintoul, Rolley, Roozeboom, Ross, Sachs, Schumm, Shubert, Shultis, Simon, Smith, Spears, Spikes, Stadlander, Stewart, Stockham, Thompson, Trussell, Wilkie, Willbrant, Zabel

Proxies: Hosni for Chang, Willbrant for Cox, Schumm for DeLuccie, Rintoul for Michie, Rintoul for Nafziger, Erickson for Schultz, Rintoul for Spooner, Stockham for Turtle, Blythe for Warner, Spikes for Yahnke

Absent: Ackerman, Bloomquist, Clark G., Dhuyvetter, Dryden, Fallin, Fick, Fritz, Griffin, Jurich, Lehew, Marr, Nagaraja, Reeck, Reynolds, Rys, Stokes, Turnley, Urkevich,

Parliamentarian: Jerry Frieman

I. President Jackie Spears called the meeting to order at 3:30 p.m. President Spears introduced Candace Ortega, the new office secretary for Faculty Senate.

II. The minutes of the November 9, 2004 were approved.

III. Reports from Standing Committees

A. Academic Affairs Committee - Fred Fairchild

1. Course and Curriculum Changes

a. Undergraduate Education

1. Senator Fairchild moved for approval of undergraduate course and curriculum changes approved by the College of Business Administration October 4, 2004.

Management

ADD:

MANGT 497 Topics in Management

College of Business Administration

Proposed New Course:

GENBA 375/675\* International Business Experience

\*GENBA 675 needs to be approved by Graduate Council

Motion carried.

2. Senator Fairchild moved for approval of undergraduate course and curriculum changes approved by the College of Arts and Sciences October 7, 2004.

Department of Art

CURRICULUM CHANGE:

(page 98 of undergraduate catalog)

Changes to the B.F.A. in Pre-Art Therapy  
\*See page 19 of white sheets for details and rationale

Department of Biochemistry

DROP:  
BIOCHEM 101 Biochemistry Colloquium

CHANGE:  
BIOCH 110 Biochemistry and Society

Department of Biology

BIOL 511 ~~Embryology~~ Laboratory to: BIOL 511 Developmental Biology Laboratory

Department of Chemistry

CHM 596 Physical Methods Laboratory

Department of English

ADD:  
ENGL 469 Special Topics in Creative Writing

Department of Geography

ADD:  
GEOG 510 Geography of the American West

CHANGE:  
GEOG 502 Mineralogy  
GEOG 503 Petrology

CURRICULUM CHANGE:

ADD:  
Certificate in Geographic Information Systems  
\*See page 20 of white sheets for details and rationale.

Department of Geology

CURRICULUM CHANGE:

ADD:  
Minor in Environmental Geophysics  
\*See page 21 of white sheets for details and rationale.

CURRICULUM CHANGE:

(page 113, undergraduate catalog)  
Change requirements for Minor in Geology  
\*See page 22 of white sheets for details and rationale.

Department of History

ADD:  
HIST 502 Off-Campus American Studies

CHANGE:  
HIST 503 ~~Overseas European Studies~~ to: HIST 503 Historical Study in International Setting

CURRICULUM CHANGE:

(page 114, undergraduate catalog)  
Changes to History Major.  
\*See page 23 of white pages for details and rationale.

Department of Kinesiology

CURRICULUM CHANGE:

(page 121, undergraduate catalog)

Change Health fitness instructor ~~endorsement~~ to: Health fitness instructor subcurriculum

\*See page 24 of white sheets for details and rationale.

Department of Modern Languages

CHANGE:

SPAN 161 Spanish I

SPAN 162 Spanish II

ADD:

SPAN 165 Accelerated Beginning Spanish

SPAN 365 Spanish for Heritage Speakers

SPAN 560 Chicano Language and Literature

SPAN 575 Spanish Translation: Concepts and Practices

CHANGE:

SPAN 261 Spanish III

SPAN 262 Elementary Spanish Conversation IIIA

SPAN ~~263~~ Spanish IV to: SPAN 361 Spanish IV

SPAN ~~264~~ ~~Elementary~~ Spanish Conversation IVA to: SPAN 362 Intermediate Spanish Conversation IVA

SPAN 550 Introduction to Literature in Spanish

SPAN ~~563~~ Literature of Spanish America to: SPAN 568 Literature of Spanish America

SPAN ~~564~~ Spanish Composition and Grammar to: SPAN 410 Spanish Composition and Grammar

SPAN 565 Spanish Civilization

SPAN 566 Hispanic-American Civilization

SPAN 570 Structure of the Spanish Language

SPAN ~~571~~ Advanced Spanish Conversation to: SPAN 420 Advanced Spanish Conversation

SPAN ~~573~~ Spanish for Professions to: SPAN 530 Spanish for Professions

SPAN ~~574~~ Hispanic Readings to: SPAN 520 Hispanic Readings

Department of Philosophy

CURRICULUM CHANGE:

(page 136, undergraduate catalog)

Change from Pre-graduate school option (B.A. only) to: Pre-graduate school option (B.A. or B.S.)

CURRICULUM CHANGE:

(page 136, undergraduate catalog)

Change from ~~Traditional philosophy~~ option (B.A. only) to: Standard option (B.A. or B.S.)

Department of Physics

CHANGE:

PHYS 122 Physics Today I

PHYS 123 Physics Today II

Department of Sociology, Anthropology and Social Work

ADD:

SOCWK 330 Introduction to Social Work Research

SOCWK 530 Seminar in Applied Social Work Research

Women Studies Program

ADD/CHANGE:

WOMST 500 Topics in Women's Studies

Motion carried.

3. Senator Fairchild moved for approval of undergraduate course and curriculum changes approved by the College of Agriculture October 13, 2004.

Animal Science and Industry

ADD:

ASI 107 Companion Animal and Horse Lab

CHANGE:

ASI 304 Companion Animal Management to: ASI 520 Companion Animal Management

CURRICULUM PROPOSAL:

Animal Sciences and Industry (Science/Pre-Vet Option)

Changes to the curriculum for the Science/Pre-Vet Option to more closely meet the needs of the changing student population.

\*See white sheets for details.

Grain Science and Industry

CHANGE:

GRSC 100 Principles of Milling to: GRSC 150 Principles of Milling

ADD:

GRSC 101 Introduction to Grain Science and Industry

CURRICULUM PROPOSAL:

Grain Science and Industry

Feed Science and Management

Add CHEM 350 and CHEM 351 as alternates for BIOCH 265.

\*See white sheets for details.

CURRICULUM PROPOSAL:

Grain Science and Industry

Bakery Science and Management, Cereal Chemistry Option

Changes to the curriculum.

\*See white sheets for details and rationale.

CURRICULUM PROPOSAL:

Grain Science and Industry

Bakery Science and Management, Production Management Option

Bakery Science II is increased to 3 credits. Electives are adjusted to balance hours to equal total for graduation.

\*See white sheets for details and rationale.

Horticulture, Forestry and Recreation Resources

CHANGE:

HORT 550 Landscape Irrigation Systems

HORT 555 Landscape Irrigation Contracting to: Landscape Irrigation Design and Contracting

FOR 510 ~~Urban~~ Forestry to: Forestry for Park Managers

RRES 210 Introduction to the Park and Recreation Profession to: Life and Leisure

DROP:

FOR 385 Microcomputer Applications in Natural Resource Management  
RRES 440 Outdoor Recreation Policy  
RRES 490 Parks and Recreation Administration

CURRICULUM PROPOSAL:

Horticulture, Forestry and Recreation Resources  
Park Management and Conservation - Park Manager Option  
Changes to the Park Manager Option  
\*See white sheets for details.

CURRICULUM PROPOSAL:

Horticulture, Forestry and Recreation Resources  
Park Management and Conservation - Interpretation Option  
Changes to the Interpretation Option  
\*See white sheets for details.

CURRICULUM PROPOSAL:

Horticulture, Forestry and Recreation Resources  
Park Management and Conservation - Law Enforcement Option  
Changes to the Law Enforcement Option  
\*See white sheets for details.

CURRICULUM PROPOSAL:

Horticulture, Forestry and Recreation Resources  
Park Management and Conservation - Administration Option to: Recreation Business Option  
Change the name of the option and curriculum changes to the option.  
\*See white sheets for details.

General Agriculture

ADD:

GENAG 295 Introduction to the Honors Program  
GENAG 395 Honors Project Topic Development  
GENAG 396 Honors Project Proposal and Research Methods

Agricultural Education

CURRICULUM PROPOSAL:

Changes to the Agricultural Education curriculum necessary to comply with the new state licensure standards.  
\*See white sheets for details.

Motion carried.

4. Senator Fairchild moved for approval of undergraduate course and curriculum changes approved by the College of Education October 26, 2004.

Department of the Dean of Education

NEW:

DED 075 Orientation to Teacher Education at KSU

Department of Counseling and Educational Psychology

NEW:

EDCEP 101 Healthy & Safe College Life I  
EDCEP 102 Healthy & Safe College Life II

Department of Elementary Education

DROP:

EDEL 218 Elementary Teacher Education Colloquium

EDEL 489 Physical Education in Elementary Schools

Motion carried.

5. Senator Fairchild moved for approval of undergraduate course and curriculum changes approved by the College of Human Ecology November 3, 2004.

Department of Apparel, Textiles, and Interior Design

Pages 219-220, KSU Undergraduate Catalog 2002-2004

CHANGE:

ID 310 Construction Methods and Materials for Interior Design

ID 315 Advanced Interior Design Graphics

ID 320 History of Interior Design

ID 345 Space and Activity Planning

ID 360 History of Interior Design II

ID 410 Housing and Its Environment

ID 415 Computer-Aided Design and Drafting for Interior Design

ID 425 Space and Activity Planning II

ID 435 Interior Design and Housing Systems to: Building Systems for Interior Designs

ID 445 Interior Design Contract Documents Studio

ID 530 Interior Design Practices and Procedures

ID 545 Senior Interior Design Studio I

ID 599 Interior Design and Housing Internship to: Interior Design Internship

Motion carried.

6. Senator Fairchild moved for approval of undergraduate course and curriculum changes approved by the College of Arts and Sciences November 4, 2004.

Dean of Arts and Sciences

ADD:

DAS 333 Origins: Humanity, Life and the Universe

Department of English

ADD:

ENGL 335 Film

CHANGE:

ENGL 420 ~~Literature and Film~~ to: Topics in Film

ENGL 485 ~~Introduction to History and Theory of Composition and Rhetoric~~ to:  
Topics in Rhetoric and Literacy

Department of History

ADD:

HIST 504 Intellectual History of Early China

Department of Philosophy

CHANGE:

PHILO 330 ~~Ethical Theories~~ to: Moral and Political Philosophy

PHILO 525 Social-Political Philosophy

PHILO 535 Philosophy of Law

PHILO 585 ~~History of Ethics~~ to: Ethics

CURRICULUM CHANGES:

(Page 136, undergraduate catalog)

CHANGE:

Core Curriculum

\*See page 5 of white sheets for details.

(Page 136, undergraduate catalog)

CHANGE:

Pre-law options

\*See page 6 of white sheets for details.

(Page 136, undergraduate catalog)

CHANGE:

Interdisciplinary option

\*See page 7 of white sheets for details

(Page 136, undergraduate catalog)

CHANGE:

Philosophy/pre-business

\*See page 8 of white sheets for details.

(Page 136, undergraduate catalog)

CHANGE:

Philosophy/pre-ministry

\*See page 9 of white sheets for details.

(Page 136, undergraduate catalog)

CHANGE:

Pre-graduate school option

\*See page 10 of white sheets for details.

(Page 136, undergraduate catalog)

CHANGE:

Traditional philosophy option

\*See page 11 of white sheets for details.

(Page 136, undergraduate catalog)

ADD:

Philosophy/pre-med

\*See page 12 of white sheets for details.

Department of Statistics

(page 154, undergraduate catalog)

CHANGE:

Statistics Minor, \*See page 13 of white sheets for details.

Motion carried.

b. General Education - none

c. Graduate Education

1.Senator Fairchild moved for approval of graduate course and curriculum changes approved by Graduate Council November 2, 2004.

CHANGE:

- FREN 709 Medieval French Literature
- FREN 710 Sixteenth-Century Literature
- FREN 711 Seventeenth-Century French Literature I
- FREN 712 Seventeenth-Century French Literature II
- FREN 713 Eighteenth-Century French Literature
- FREN 714 Romantic French Literature
- FREN 715 Realist French Literature
- FREN 716 Twentieth-Century French Literature I
- FREN 717 Twentieth-Century French Literature II
- FREN 719 Advanced Spoken and Written French
- FREN 720 Seminar in French
- FREN 742 French-Speaking Culture and Literature in Second-Language Learning
- FREN 799 Problems in Modern Languages
- GEOG 800 Graduate Colloquium I
- GEOG 821 (801) Graduate Colloquium II
- GEOG 820 History and Philosophy of Geography
- SPAN 750 Spanish-American Literature from its Origins to the Nineteenth Century
- SPAN 751 Spanish-American Literature: Late Nineteenth Century to Early Twentieth Century
- SPAN 752 Contemporary Spanish-American Narrative
- SPAN 755 Spanish-American Drama
- SPAN 734 (756) Nineteenth-Century Spanish Literature
- SPAN 730 (761) Medieval Literature
- SPAN 735 (763) Twentieth-Century Spanish Literature
- SPAN 731 (764) Early Modern Literature of Spain
- SPAN 736 (766) Spanish Poetry
- SPAN 757 (767) Spanish-American Poetry
- SPAN 670 (770) Spanish Applied Linguistics
- SPAN 771 Advanced Spanish Translation
- SPAN 772 Spain Today
- SPAN 732 (775) Cervantes
- SPAN 777 Spanish and Spanish-American Culture and Literature in Second-Language Learning I
- SPAN 799 Research Topics in Spanish

ADD/NEW:

- GEOG 600 Mountain Geography
- GEOG 795 Topics in Geographic Information Systems
- MLANG 770 Introduction to Second Language Acquisition
- SPAN 760 Hispanic Literature and Culture in the U.S.
- SPAN 768 Cinema of Spain
- SPAN 769 Cinema of Spanish America
- SPAN 773 Spanish America Today
- SPAN 776 Spanish in the World
- SPAN 778 Spanish and Spanish-American Culture and Literature in Second-Language Learning II
- POLSC 650 Not-for-Profit Management
- PSYCH 807 Research Methods in Occupational Health Psychology

Motion carried.

2. Approve graduation list and additions to graduation lists.
  - a. Senator Fairchild moved for approval of additions to graduation lists:



August 2004

Levi Moore, Arts and Sciences - BA-Sociology-CR

Motion carried.

B. Faculty Affairs Committee - Roger Adams

1. Senator Adams reported that Faculty Affairs has received recommendations for changes to the University Handbook so that all parties involved in a grievance will have the same grievance documentation packet. They will bring that change forward in the near future.

2. He also reported that the University holiday closing practice has been referred to the Faculty Affairs committee. They have received some complaints about students needing access to the Library and from people with different faiths who would like time off at other times of the year. The required closing necessitates that many use much of their vacation leave, leaving little left for other vacations. Winter intersession begins 12/26/04 which is during this closing period. Vice President Tom Rawson has indicated there is little energy savings during this time period.

C. Faculty Senate Committee on University Planning - Walter Schumm

Nothing to report.

D. Faculty Senate Committee on Technology - Tweed Ross

Senator Ross reported that the committee will have the resolution supporting the University Portal to the Executive Committee at the next meeting. They are continuing to work on the white paper on the use of personal digital devices in the classroom. They are looking at a policy for use of e-mail in corresponding with students with confidential information such as grades. E-mail is not a confidential, secure means for communicating with students. Senator Anderson commented that if faculty all used K-State On-Line for grade reporting, this would address the confidentiality and security issue. IRMC will review the policy as well.

IV. Announcements

A. Faculty Senate Leadership Council **ATTACHMENT 1**

President Spears discussed items listed on Attachment 1. The next step after the Board implements a Concurrent Enrollment policy for high school/college credit, will be to look at common core competencies for a shared core of objectives to ensure course quality.

B. Kansas Board of Regents Meeting **ATTACHMENT 2**

President Spears discussed the November Board of Regents meeting (see Attachment 2). The proposed policy to allow each institution to develop a tuition program for dependents was passed unanimously by the Council of Chief Academics Officers and will be voted on this week by the Council of Presidents. If approved, it should be on the January Board agenda.

C. Report from Student Senate -none

D. Other

1. President Spears announced that the next meeting Faculty Senate meeting will be January 18, 2005, the third Tuesday in January.

2. President Spears announced that the Leadership Council sponsored a joint luncheon with Classified Senate leadership this fall. The Classified Senate leadership expressed a need for educational opportunities on money management. There will be a 10-week program offered three times daily for classified staff regarding money management, called "Kansas Saves", offered through faculty in the College of Human Ecology and funded by the K-State administration.

3. President Spears announced there will be a joint legislative forum for faculty and classified employees this Friday afternoon. Legislators Sydney Carlin and Roger Reitz will be at the

- forum.
4. President Spears requested a volunteer to replace Senator Rahman as a faculty representative for the President's Commission on Multicultural Affairs. Interested individuals should contact her.
- V. Old Business - none
- VI. New Business- none
- VII. For the Good of the University
1. Senator Hedrick discussed a Lawrence Journal World report published today about an audit report that faculty are teaching fewer students everywhere except PSU and KU. Senator Knapp added that the report stated that faculty salaries have increased 16% above inflation and that there are issues with the English competency of some instructors.
  2. Senator Clark requested the status of "Pick a Prof" which the students have brought to Academic Affairs asking if they would agree to use of the web system. President Spears indicated that she has discussed this with the Registrar's Office. About five years ago this "Pick a Prof" organization gained access to grade distributions, so what is posted on their web site should be old data. She still needs to discuss this with Dr. Unger. Senator Fairchild mentioned that it was brought forward from students about three months ago and they requested more details from the students. Students have not contacted Senator Fairchild again. President Spears agreed to contact Student Senate to further discuss this "Pick a Prof" program.
  3. Senator Cauble announced the Faculty Exchange for Teaching Excellence program on January 10, 2005 and encouraged faculty to attend.
- VIII Adjourment
- Senator Fairchild moved for adjournment, motion was seconded by Senator Knapp. The meeting was adjourned at 4:15.

**ATTACHMENT 1**  
Faculty Senate Leadership Report  
November 2004  
(Selected Items of Interest)

University Distinguished Professors' Selection Process: Provost Nellis will be soliciting the involvement of faculty members from the Big Twelve as part of the evaluation process. Faculty Senate Leadership Council members recommended that those individuals be involved from the very beginning of the selection process – that they be treated as an extension of the current UDP Subcommittee on Selection.

Tuition Assistance/Faculty Salary Enhancements: Provost Nellis has set aside \$500,000 to fund a tuition assistance program (assuming that the BOR approves the enabling policy) and \$500,000 to fund the second year of the Faculty Salary Enhancements. Given that the state has not yet established budgeting parameters, these are rough budgeting estimates only.

Payroll Options for 9-Month Employees: In response to questions from the Arts and Sciences Caucus, the Faculty Senate Leadership Council has been exploring payroll options that would enable 9 month employees to have their salary spread over 12 months. Under the current system, employees can have their salary deposited to up to six institutions with up to ten accounts in each, either by percent of pay or dollar amount. This enables an employee to open an interest bearing account in the same bank or in a different bank to which a certain portion of the 9-month checks could be deposited. The Division of Human Resources will assist interested employees in calculating the portion of the 9-month checks that have to be set aside to cover the summer months and in arranging the direct deposit of this amount in whatever banks or accounts the employees chooses.

Mandatory Holiday Leave: The policy requiring employees to take leave during the week between Christmas and New Years dates back to the time in which the university was trying to conserve on energy costs. At this stage, there appears to be very limited energy costs associated with this closure and central administration is willing to reexamine the current mandatory leave policy for calendar year 2005. The issue is being referred to Faculty Affairs for more extended discussion.

Concurrent Enrollment: This has been a very contentious issue at the Board of Regents. Administrative representatives from the community colleges are happy with the current policy, which leaves administrative of these courses up to each institution. With the number of the courses growing in response to local school district and parental pressure, faculty representatives from the universities want to impose some quality controls, principally through the credentials of the faculty who are allowed to teach the courses and skills/abilities of the high school students who are allowed to take the courses. COFSP has taken the position that faculty members who teach the courses need to have a master's degree which includes 18 graduate credit hours in the field in which he/she is teaching, that students should have a 21 on the ACT or 980 on the SAT, and that no more than 24 semester credit hours be transferable to either a community college or university.

ACCESS Us: This is a BOR effort to improve access to four-year degree programs for those living in southwest Kansas. Ft. Hays State University has tried some pilot programs in business, technology, and nursing. These have met with limited response, despite the documented needs in those areas. It appears that institutions are beginning to explore the delivery of programs via technology rather than through face-to-face instruction offered through partnerships with area community colleges. Dr. Betty Stevens in the Division of Continuing Education represents Kansas State University in these efforts.

Classroom Access: In response to faculty members' difficulties in gaining access to classrooms to conduct help sessions on Sunday, Dr. Rawson has requested that any faculty member needing such access call the Campus Police. The Campus Police will dispatch an officer, who has been instructed to open the door and, at some point later, return to ensure that the classroom has been again secured. Faculty members need to realize that: (1) the officer will have no knowledge of whether that classroom has been reserved for a later time, and (2) the faculty member is responsible for the security of the room during the time he/she is using it.

**ATTACHMENT 2**  
Board of Regents Report  
November 17-18, 2004  
(Selected Items of Interest)

SCOCAO/COCAO

A compromise for two of the three issues related to concurrent enrollment was reached. Faculty who teach concurrent enrollment classes must either: (1) have a Master's of which 18 credit hours are in the discipline being taught OR (2) use the same final exam and apply the same scoring rubric for the assigned course as used in the on-campus class. Students who are allowed to take a concurrent enrollment class must have an acceptable score or sub-score on a standardized test (ACT, SAT, or placement test). Each institution offering concurrent enrollment courses is allowed to set standards consistent with their other enrollment policies. The concurrent enrollment policy should be finalized in December and sent forward to the System Council of Presidents for their approval in January.

The members of COCOA unanimously passed a policy enabling each institution to develop its own tuition assistance policy, subject to Board of Regents approval. The policy will move forward for approval by the Council of Presidents in December and Board of Regents in January.

There was extended discussion over the lack of any ruling related to the sharing of information across the Regents' system. Various student privacy laws at the Federal level appear to block the system from tracking student success from one institution to another. The Board of Regents will be asked to assist in mobilizing our legislative delegation in Washington to help us obtain a ruling.

BOR: Items Passed Under Consent Agenda

Accepted the Performance Agreements for the 2005 calendar year.

Approved technical change to the Spoken English Language Competency policy, acknowledging the change in scoring used with the SPEAK test. A minimum score of 50 on either the Test of Spoken English or the SPEAK test is now accepted. The Council of Presidents indicated that the recent legislative audit conducted on several of the campuses will probably result in some additional changes.

First reading of the FY2006 Housing Fee Adjustments for state universities. Proposed increases range from 3.5% at Wichita State University to 7.0% at Emporia State University. Kansas State University is proposing a 5.0 % increase.

BOR: Items Considered Under Discussion Agenda

Discussed the 2005 BOR Legislative Initiatives. Of the 17 items listed on that agenda, those of interest to KSU include: (a) efforts to secure funding of a deferred maintenance backlog, (b) interest ownership on tuition and fees generated by each institution, (c) continued funding of Kan-ed through FY2008, (d) authorization for KU to implement an alternative to Kansas Civil Service, (e) modifications to Regents' system retirement plans, (f) elimination of the \$1 million Research Foundation Capital Improvement project cap, and (g) sale of parcels of land in the Manhattan Industrial Park, adjacent to Meadowlark Hills, and at Cheney Reservoir in Kingman County.

Approved entering into a consultant contract for (1) developing an Investment Committee to oversee and implement an Investment, (2) establishing benchmarks, investment objectives, and performance standards for the Retirement plans, and (3) evaluating and monitoring the investment options made available to unclassified employees.