

MINUTES

**Kansas State University Faculty Senate Meeting
March 13, 2001 3:30 p.m. Big 12 Room, K-State Union**

Present: Anderson, Brigham, Chenoweth, Clegg, Cochran, Cox, Devault, Donnelly, Exdell, Finnegan, Gehrt, Geiser, Glasgow, Gormely, Gray, Haddock, Herald, Heublein, Holden, Hopper, Hosni, Johnson, Kirkham, Legg, Lynch, Maatta, McCulloh, Michie, Minton, Molt, Montelone, Mortensen, Nafziger, Pesci, Prince, Ransom, Reddi, Reese, Roush, Schellhardt, Schmidt, Schumm, Selfridge, Sheu, Smith, spears, Takemoto, Verschelden, S. White, Williams, Worcester, Yagerline, Youngman, Zabel

Absent: Fjell, Jurich, Karim, Lenkner, Liang, Mathews, Mosier, Olsen, Peterson, Ramaswamy, Reeck, Ross, Sherow, Shultis, Simons, Weiss, W. White

Proxies: Atkinson, Bockus, Bradshaw, Burton, Ewanow, Greene, Keller, McGee, Newhouse, Oukrop, Poresky, Rintoul, Stewart

Visitors: Paul Stolle, Gary Hellebust, Ron Trewyn

- I. President Mickey Ransom called the meeting to order at 3:35 p.m..
- II. It was moved and seconded to approve the Minutes of the February 13, 2000 meeting.

Motion passed.

Ransom asked that the order of the agenda be changed to allow two guests to give reports prior to his announcements.

- III. Presentation from Chartwells - Paul Stolle

Mr. Stolle reported on changes in dining services in the Union as a result of recent remodeling. He mentioned noon overcrowding in the food court area and alternative luncheon sites, such as Union Station downstairs. Due to a drop off of customers some employees have had their hours reduced. Stolle said there are no plans to shut down the Bluemont Room. He invited comments about Union dining services and can be reached at pstolle@union.ksu.edu.

- IV. KSU Foundation Report - Gary Hellebust

Mr. Hellebust provided the annual report to Senate on the KSU Foundation. He referred to an annual update which was distributed to senators and pointed to increases in both expendable assets and endowment over the past year. He said endowment funds are invested in domestic, international, real estate, and fixed income accounts, and the Foundation is also investigating alternative investment strategies. Last year the Foundation provided \$6.6 million for student scholarships, an amount that has risen dramatically as a result of the scholarship campaign.

The Foundation expends 6-8 cents for every \$1 raised. Hellebust pointed to charts in the annual update indicating the beneficial results of major campaigns. Currently, the Foundation Board is studying the feasibility of a major 8-year campaign with a goal of raising \$400 - 500 million.

V. Announcements - Ransom

Ransom referred to announcements in the Minutes of the February 26, 2001 Executive Committee meeting attached to the agenda. In addition he announced:

- A. The Task Force on the Constitution and By-Laws will be chaired by Jerry Frieman. The task force will begin work immediately. A representative is still needed from Veterinary Medicine.
- B. Jackie Spears, who will be Chair of the Academic Affairs Committee next year, has been appointed as the faculty member to serve on the Ad Hoc Group on NCA accreditation. This group will be charged with developing procedures for obtaining views and statements about K-State for the NCA process.
- C. The FSLC met with Provost Coffman on February 21 to discuss the morale of faculty members and unclassified professionals at K-State. The discussion included the effect of existing and proposed budget cuts on morale. The discussion also centered on two documents drafted by the FSLC: (1) Principles of Community and (2) Addressing problems in the Work Environment. The meeting was very positive.
- D. Dr. E. J. Reppert, Medical Director of Lafene Health Center, has asked us to announce a new policy on tuberculosis testing of students. The policy, which is effective August 1, requires any student who has spent more than four months in a country with a high incidence of tuberculosis to receive testing. Testing is done in two stages separated by 48 hours, and every effort will be made not to delay the enrollment for any student. The test for TB and any needed treatment is at no cost to the student. However, if the test does not have a clear diagnosis, additional diagnostic testing is required, the cost of which is not covered under the policy. The complete text of the letter from Dr. Reppert will be included as an attachment to the minutes.

Several senators asked questions and commented on implications of this requirement.

- E Faculty Senate elections are currently underway. It would be beneficial to have curriculum vitae for potential candidates for President-Elect and Secretary available at the April meeting.

VI. Reports from Standing Committees

A. Academic Affairs Committee - Tom Herald

1. Course and Curriculum Changes

a. UNDERGRADUATE EDUCATION

- 1. Herald moved approval of Undergraduate Course and Curriculum Changes approved by the College of Engineering December 8, 2000.

ADD:
CIS 522 Introduction to Data Structures
CIS 523 Introduction to Concurrent Programming
EECE 533 Basic Real-Time Electronics

CS Minor Curriculum Change:

Add:
CIS 501 Software Architecture and Design

Drop:
CIS 500 Analysis of Algorithms and Data Structure

Electrical and Computer Engineering Curriculum Changes:

Three different changes to footnote statements
Electrical Engineering Curriculum Changes—see pages 8, 11, 12 of white sheets
Computer Engineering Curriculum Changes—see pages 9-10, 13-14 of white sheets

Motion passed.

2. Herald moved approval of Undergraduate Course and Curriculum Changes approved by the College of Education January 23, 2001.

Secondary English/Language Arts Curriculum Changes:

Replace ENGL 430: The Structure of English and ENGL 490: Development of the English Language with ENGL 435: Linguistics for Teachers and an English elective numbered 320 or above.

Secondary English/Journalism Curriculum Changes:

see 3rd page of white sheets

English as a Second Teaching Field Curriculum Changes:

see pages 4-6 of white sheets

Motion passed.

b. GRADUATE EDUCATION

1. Herald moved approval of the Graduate Course & Curriculum Changes approved by Graduate Council December 5, 2000.

NEW :

AGEC 761	Optimization Techniques for Agribusiness
BIOCH 757	NMR Laboratory
BIOCH 758	Protein Structure Laboratory
BIOCH 767	Recombinant DNA Laboratory II
BIOCH 935	Biochemistry of Cell Regulation
BIOL 609	Cellular and Molecular Biology of Human Diseases
BIOL 705	Eukaryotic Genetics

BIOL 707	Advanced Cell Biology
BIOL 822	Landscape Ecology
EDSEC/EDEL 750	Contemporary Curriculum and Technology Connections
EDSEC/EDEL 851	Research and Practice in Classroom Technology
EDSEC/EDEL 858	Classroom Technology Project/Portfolio
FSHS 725	Augmentative and Alternative Communication
FSHS 735	Clinical Speech Science
FSHS 844	Dysphagia
GEOL 640	Introduction to Geophysics
GEOL 642	Field Geophysics
GEOL 644	Computational Geophysics
GEOL 890	Advanced Seismology
GERON 605	Practicum in Gerontology
HORT 970	Topics in Horticultural Therapy
KIN 607	Muscle Exercise Physiology
MUSIC 660	Marching Band Techniques
MUSIC 665	Jazz Techniques
MUSIC 680	Advanced Rehearsal Techniques
MUSIC 707	History of Wind Bands
PLPTH 676	Fusarium Laboratory Workshop
PLPTH 880	Plant Molecular Biology
PSYCH 809	Applied Research Methods II
THTRE 770	Creative Arts Therapies

Motion passed.

- Herald moved approval of Graduate Course & Curriculum Changes approved by Graduate Council February 6, 2001.

CHANGE:

CIS 644	Object Oriented Design and Development
CIS 721	Real-Time Systems
EECE 662	Design of Communication Circuits
FINAN 643	International Financial Management
FINAN 654	Derivative Securities and Markets
FINAN 653	Security and Portfolio Analysis
FINAN 661	Professional Financial Planning

MBA Requirement to take MKTIB 860 (Advanced International Business) is being dropped and replaced with an International Elective requirement.

DROP:

EECE 632	Engineering Applications of Microcomputer Systems
FINAN 660	Corporate Finance
FINAN 670	Cases in Financial Management
FINAN 671	Cases in Financial Services

NEW:

CIS 621	Real-Time Programming Fundamentals
CIS 622	Real-Time Operating Systems

CIS 732 Machine Learning and Pattern Recognition

EECE 633 Real-Time Embedded Systems
EECE 664 Design of Microwave Circuits
EECE 733 Real-Time Embedded Systems Design
EECE765 Digital Radio Hardware Design
FINAN 665 Intermediate Finance
FINAN 675 Cases in Finance
HN 815 Molecular Basis of Nutrient Function

Motion passed.

3. Herald moved approval of new Graduate Certificates approved by Graduate Council February 6, 2001.

Graduate Certificate in Technical Writing and Professional Communication
Graduate School Certificate Program in Classroom Technology

Motion passed.

c. GENERAL EDUCATION

1. Herald moved approval of courses for general education approved by the General Education Task Force January 18, 2001.

FREN 111 French 1
FREN 112 French 2
FREN 211 French 3
FREN 213 French 4

Motion passed.

2. Approve Graduation List and addition.

- a. Herald moved approval of December 2000 Graduation List.

Motion passed.

- b. Herald moved approval of additions to the following...

Motion passed.

3. Report on the Proposed Plan for the Assessment of UGE Implementation Process (Phase II).

Herald reported that Academic Affairs has accepted this report which can be accessed on web @ <http://www.ksu.edu/catl/ege/p2report.pdf>.

4. Forum on Schedule 25.

Last Friday there was an open forum on general classroom use attended by about 30

faculty and Provost Coffman. Evening exams, class scheduling, and use of technology classrooms were discussed. Herald believes the forum was worthwhile.

B. Faculty Affairs Committee - Jim Legg

1. Legg noted that both the Academic Affairs and Faculty Affairs Committees have had their first teleconference meetings with members on the Salina campus, and they seemed to work very well. Also, Faculty Affairs voted to elect a chair-elect in April and another in October to ensure that the chair has at least a year's experience.

2. Principles of Community - Legg referred to the EC Minutes which reported that EC decided to send the Principles of Community jointly developed by Sens. Verschelden and Gray to Faculty Affairs for revisions and editing. He then yielded the floor to Sen. Verschelden.

Verschelden referred to the "Principles of Community" document distributed to senators. It was modeled on a document at UC - Davis that was sent to LC by Brad Fenwick. She said all employees would receive the document which describes the kind of community we would like to have at KSU. If approved by Faculty Senate, the document will be considered by Student Senate and Classified Senate.

Legg moved adoption of the document, "Principles of Community" and recommended it to other bodies of the university as a statement of the principles we would like everyone to follow at KSU.

Following a few comments, motion passed.

Verschelden mentioned work on a companion document, "Addressing Problems in the Work Environment," which emerged as a result of recommendations by the Affirmative Action Task Force and has been supported by the Administration. The document will identify services and resources available at KSU.

C. Faculty Senate Committee on University Planning - John Johnson

FSCOUP had no action items. Johnson reported that he and Sens. Verschelden and Takemoto have been participating in meetings where deans have explained their college budgets. FSCOUP and LC will meet with the Provost and Vice President Rawson on March 15 to discuss the future of the K-State budget. On March 27 there will be a retreat involving the Council of Deans, Vice Presidents, President, Provost, and LC to work on budget priorities.

The Strategic Planning Committee is working on a draft report for the Provost. Also, a policy on the use and scheduling of technology classrooms will likely be brought to the next Senate meeting.

D. Faculty Senate Committee on Technology - Dee Takemoto

Takemoto noted that all technology policies must now be approved by Senate.

1. Use of Internet Policy **ATTACHMENT 3**

Takemoto explained changes to this policy which concerns whether the University will host private domains. She moved adding the words in italics under item 4 in this policy.

Motion passed.

2. Research Data Access and Retention Policy **ATTACHMENT 1**

Takemoto described changes to this policy that would require research data be retained at the University for a period of five years when a researcher leaves the University, unless the funding agency stipulates otherwise. She moved accepting the italicized changes to the policy.

Several senators asked how the changes would be operationalized. Vice Provost for Research Trewyn responded to the questions.

Motion passed.

3. Research Data and Records - Electronic Policy **ATTACHMENT 2**

Takemoto moved acceptance of the Research Data and Records - Electronic Policy.

Motion passed.

4. Takemoto announced that there will be a demonstration of the digital library at the June Senate meeting.

5. She also mentioned there is on-going discussion about how long E-mail should be retained.

VIII. Old Business

A. Ransom reminded the Senate of the Student Senate Resolution on Advising that was tabled at the last meeting and explained the Parliamentary procedures that would be followed if the resolution was taken off the table.

Jake Worcester, Student Body President, moved to take from the table the motion: "Faculty Senate applauds the interest of Student Senate to improve advising as stated in their Resolution #00/01/48."

Motion was seconded and passed.

Worcester then reviewed the two concerns of Senate regarding the motion. The first concern was that students have both rights and responsibilities in the advising process. He agreed that effective advising is a two-way street and referred to Student Senate Resolution 00/01/57 which addresses both faculty and student responsibilities. The second concern was that no data were presented showing problems with advising. He referred to a letter from Provost Coffman and three tables contained therein indicating that

15% of students rate their academic advising “not very helpful” or “not at all helpful,” that there is a wide range of variability by department in graduates’ responses to “I received high quality advising,” and that the amount of unclassified time attributed to undergraduate advising is about 13 - 14%.

Worcester stressed a need for accountability in advising. To do this, he said individual faculty and colleges should be evaluated, rights and responsibilities of both faculty and students should be identified, and a joint committee of students, faculty, and administrators should design a system that will provide consistent advising across the university. He moved to amend the untabled motion by adding (s) to “Resolution” and adding Resolution 00/01/57, “Support for Implementation of Advising Responsibilities,” recently passed by Student Senate. The motion to amend was seconded.

Several senators, including Verschelden, Reddi, Glasgow, Chenoweth, Legg, Donnelly, McCulloh, Smith, Gormely, Brigham, Anderson, Finnegan, Hosni, Michie questioned Worcester about sources and meaning of data contained in the tables attached to the Provost’s letter. Several commended the students on their concern about advising. Some observed that the data contained in the tables are difficult to interpret and that they reflect perceptions rather than objective truth. And some asked about the procedures for voting on the the motion.

Michie called the question.

The amended main motion passed.

Ransom read the amended motion: “Faculty Senate applauds the interest of Student Senate to improve advising as stated in their Resolutions #00/01/48 and 00/01/57.”
ATTACHMENT 4

The amended main motion passed.

IX. New Business

- A. Sen. Anderson moved endorsement of Resolution 00/01/60, “Proclamation of Integrity Week,” which had earlier passed Student Senate. **ATTACHMENT 5**

Motion was seconded and passed.

X. For the Good of the University

- A. Sen. Nafziger announced that there will be meeting to try to reactivate a KSU chapter of AAUP on April 3 from 12:30 - 2 PM in Union 209. Issues such as relationships with Topeka and academic freedom will be discussed. He invited interested persons to attend.
- B. Sen. Gormely announced the Spring Blood Drive on April 2 - 6.

X. Adjournment - Sen. Finnegan moved adjournment. Motion was seconded and passed.

Meeting adjourned at 5:30 PM.

DRAFT

Modifications to Policies & Procedures Manual (PPM): (*New or changed information is italicized*)

PPM 7010.440 Research Data Access and Retention

The University incurs significant legal obligations regarding "data" created by its faculty, staff, and students in the performance of sponsored projects regardless of the funding source. The University must ensure that original technical data is maintained in a manner that facilitates timely access and secure retention. As a result, the project's principal investigator/program director must retain all original data (including laboratory notebooks) when faculty, staff, or students involved in a project terminate or interrupt their formal affiliation with the University.

In the event the principal investigator/program director leaves the University, original data must also be retained at the University unless otherwise allowed by the project sponsor. In instances where removal of such data is allowed, an agreement for disposition of sponsored project data must be requested in writing by the principal investigator/program director prior to departure, and it must be approved by the department head, dean, and assistant or associate vice provost for research. To ensure appropriate data access and retention, the disposition agreement must consider the terms and conditions of the sponsored project agreement, as well as the standard data retention requirements of the federal government. To meet these terms and conditions, an up-to-date copy of the data, notebooks, and other research materials may have to be retained at the University. In cases where original data is to be kept at the University, the individual who generated the data shall have the right to access and copy such data.

Research data and records created for sponsored projects regardless of funding source are considered official university records and their retention and disposition are covered by Chapter 3090, "Retention of Records," in the Kansas State University Policy and Procedures Manual. Refer to Research Data and Records-Paper, and Research Data and Records-Electronic, in PPM Chapter 3090.120.

New entries for PPM 3090.120 Records Retention and Disposition Schedule

RESEARCH DATA AND RECORDS-PAPER: data, files, notes, laboratory notebooks, reports, publications, and related documents created during research projects (see: Research Data and Records-Electronic).

With the exception of data and records that support patent applications and issued patents, retain 5 years then, provided all audit requirements have been resolved, contact University Archives for appraisal. If not accepted for transfer to University Archives, then destroy. For data and records that support patent applications and issued patents, retain for the lifetime of all patents then proceed as noted for non-patented material. Code = 5AU/A

DRAFT

RESEARCH DATA AND RECORDS-ELECTRONIC: data and related information created during research projects (see: Research Data and Records-Paper)

With the exception of data and records that support patent applications and issued patents, retain 5 years then, provided all audit requirements have been resolved, contact University Archives for appraisal. For data and records that support patent applications and issued patents, retain for the lifetime of all patents then proceed as noted for non-patented material. If not appraised as permanent, then destroy. When used to produce hard copy that is maintained according to Research Records and Data-Paper, destroy when no longer useful. If appraised as having permanent value, it is the responsibility of the K-State employee or office that created the information in electronic format to see that it is maintained, preserved, and reasonably accessible. Code = 5AU/P/O

IRMC/November 16, 2000
Proposed changes appear in italics.

Kansas State University Internet and World Wide Web Page Policy

Kansas State University (KSU) information resource management policies govern all access to KSU computers and networks. These policies are established and maintained under the immediate authority and direction of the Vice Provost for Academic Services and Technology.

1. Access to the Internet and the World Wide Web from KSU computers and networks is restricted to specially authorized registered users for academic, research, learning and administrative purposes. Public access to Kansas State University (KSU) computers and networks may be available from the Internet/World Wide Web or from within specially designated public facilities, such as the K-State Union or KSU Libraries.
2. Any web page or other type of file on any computer which presents itself in any way as an Official KSU Web Page or Official KSU File must comply with KSU information resource management policies and procedures. Specific responsibilities for the creation and maintenance of the contents of Official KSU Web Pages and Official KSU Files are defined in KSU information resource management policy and procedures. These responsibilities require the use of reasonable and appropriate means of protecting KSU private information, proprietary information, and intellectual property.
3. Any registered user may create an unofficial web page or unofficial file on a computer which is owned and operated by KSU or one of its affiliated units as long as it complies with KSU information resource management policies and procedures. All such page contents must be for purposes as defined by the instruction, research or service missions of the university. Individuals, units, or groups creating unofficial web pages and files are responsible for and may be held accountable for the contents. KSU assumes no responsibility for the content of any unofficial web page or file. KSU reserves the right to restrict the quantity and availability of KSU computing and network resources for the purpose of creating, maintaining, and viewing unofficial web pages and files.
4. *KSU departments and student organizations registered with the Office of Student Activities and Services may register an Internet domain that represents an identifiable entity within that department or organization, such as an institute or research lab, or the student organization itself. Registration of all KSU Internet domains will be managed by a designee of the Vice Provost for Academic Services and Technology. Registration of personal domains, such as johnsmith.org, by individual faculty, staff, or students is not supported. Any domain representing a K-State entity is owned by the University unless specified otherwise in a contract or agreement, with the exception of domains for KSU affiliates such as the Alumni Association, KSU Foundation, and Department of Intercollegiate Athletics.*
- 4.5. KSU reserves the right to remove, without notice, any web page or file (Official or unofficial) from any computer which is owned and operated by KSU or its affiliated units which does not comply with KSU information resource policies and procedures.
- 5.6. Use of Kansas State University's names (i.e. Kansas State University, K-State, KSU), trademarks, official logos, or other intellectual property and creative works is governed by KSU intellectual property and creative works policies.

Unauthorized presentation of any web page or file as an Official KSU Web Page or Official KSU File or any unauthorized or illegal use of KSU computers and networks is prohibited.

1 **RESOLUTION 00/01/48****SUPPORT FOR ADVISING
ACCOUNTABILITY**

2
3
4 **BY:** Jake Worcester, Jon Kurche, Dana Pracht, Travis Lenkner, Matt Wolters and Academic
5 Affairs and University Relations Committee
6

7 **WHEREAS** academic advising is an essential part of a student's experience at Kansas State
8 University; and
9

10 **WHEREAS** the University has been charged with providing a quality advising experience for
11 all students by the Kansas Board of Regents; and
12

13 **WHEREAS** the Faculty Handbook outlines certain advising priorities and goals but does not
14 outline how they are to be implemented; and
15

16 **WHEREAS** there is not a standard method to hold advisors or colleges accountable for their
17 advising performance; and
18

19 **WHEREAS** evaluating advising performance would allow faculty to be rewarded for quality
20 advising and held accountable for inadequate advising; and
21

22 **WHEREAS** evaluating colleges on overall advising performance will encourage colleges to
23 implement proper standards and performance evaluations,
24

25 **BE IT RESOLVED THAT:**
26

27 **SECTION 1.** The Kansas State University Student Governing Association demands that
28 colleges implement procedures to hold advisors, both faculty and professional,
29 accountable for their advising. This should include individual performance
30 evaluations.
31

32 **SECTION 2.** The Kansas State University Student Governing Association demands the
33 University administration to hold the colleges and/or departments accountable for
34 overall advising performance and assist them with further development where
35 needed.
36

37 **SECTION 3.** A copy of this resolution shall be given to University President Jon Wefald,
38 University Provost Jim Coffman, Academic Advising Task Force Chair Dr.
39 Bob Burton, Dr. Vickie Clegg, Faculty Senate President Mickey Ransom, and all
40 Kansas State University undergraduate college deans.
41

42 **THIS RESOLUTION PASSED**
43 **STUDENT SENATE BY UNANIMOUS**
44 **CONSENT ON 01/25/01**

BY: Jake Worcester, Jon Kurche, Dana Pracht, Travis Lenkner

WHEREAS advising is an essential part of a student's experience at Kansas State University and should be a priority for colleges and departments; and

WHEREAS advising is currently regarded as a service by many colleges and departments; and

WHEREAS quality advising requires both students and advisors to meet certain responsibilities; and

WHEREAS the implementation of new advising responsibilities would allow the colleges and departments to have criteria on which to evaluate advisors; and

WHEREAS the Kansas Board of Regents has adopted system-wide initiatives in relation to advising expectations; and

WHEREAS student leadership in the creation of advising standards at Kansas State University is vital; and

WHEREAS students who complete their responsibilities are entitled to a quality advising experience,

BE IT RESOLVED THAT:

SECTION 1. The Kansas State University Student Governing Association strongly recommends that Faculty Senate and University Administration adopt the following advising responsibilities and utilize them in developing criteria on which to evaluate faculty and professional advisors:

Student Responsibilities:

1. Participate in orientation and pre-enrollment sessions with their advisors.
2. Come to advising appointments prepared with options for future classwork or other information pertaining to that session.
3. Inform advisors of any special needs, deficiencies, or barriers that might affect academic success.
4. Seek assistance as soon as questions arise pertaining to academic performance or progress.
5. Work with advisor to develop both short- and long-term goals relating to academic and co-curricular activities.
6. After the initial advising session, be aware of their responsibilities in the advising process.

Advisor Responsibilities:

1. Assist students in setting both short- and long-term goals.
2. Accurately inform students of graduation requirements, including any information that would minimize the number of semesters required for graduation, and academic policies and procedures.
3. Assist students enrolled in dual- or multi-majors in cross scheduling.
4. Inform students of possible career opportunities in their field of study and any post-graduate work that may be beneficial to the student.
5. Be available, with reasonable hours and methods of availability, for appointments that allow an adequate amount of time to make curricular and career choices.
6. Provide information to students to inform them of their responsibilities in the advising system.

SECTION 2. The Kansas State University Student Governing Association urges university administration and department heads to emphasize academic advising as a priority and provide the resources necessary for faculty to adequately address their responsibilities.

SECTION 3. The Kansas State University Student Governing Association requests that these responsibilities be included in the Undergraduate Catalog and the Faculty Handbook.

SECTION 4. A copy of this resolution be sent to President Jon Wefald, Provost Jim Coffman, Advising Task Force Chair Bob Burton, Director of the Center for the Advancement of Teaching and Learning Vickie Clegg, Faculty Senate President Mickey Ransom, and all Kansas State University college deans.

**THIS RESOLUTION PASSED STUDENT
SENATE BY UNANIMOUS CONSENT
ON MARCH 8, 2001**

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ON MARCH 8, 2001**

BY: Jake Worcester, Jon Kurche, Dana Pracht, Travis Lenkner

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4. Seek assistance as soon as questions arise pertaining to academic performance or progress.
5. Work with advisor to develop both short- and long-term goals relating to academic and co-curricular activities.
6. After the initial advising session, be aware of their responsibilities in the advising process.

RESOLUTION 00/01/60

**PROCLAMATION OF
INTEGRITY WEEK**

BY: Molly Caton, Phil Anderson, Jake Worcester, Dana Pracht and Travis Lenkner

WHEREAS: integrity is woven into the very fabric of education; and

WHEREAS: integrity also provides a foundation for life-long responsible conduct; and

WHEREAS: Kansas State University implemented an Undergraduate Honor System in the fall semester of 1999; and

WHEREAS: there is a need for promotion and education about the Honor System; and

WHEREAS: the presence of honesty enhances the campus community and adds to the value and integrity of the Kansas State University degree,

BE IT RESOLVED THAT:

SECTION 1. The Kansas State University Student Governing Association hereby proclaims April 16-20 as Integrity Week and supports the efforts of countless individuals throughout our campus and community who wish to promote academic integrity.

SECTION 2. This resolution be sent to President Jon Wefald, Provost James Coffman, Vice President Bob Krause, Vice President Tom Rawson, Faculty Senate President Mickey Ransom, Dean of Student Life Pat Bosco, Associate Director of the Undergraduate Honor System Helene Marcoux, and all Kansas State University college deans.

[This resolution was passed unanimously by Student Senate, March 7, 2001.]