

Kansas State University Faculty Senate
Faculty Affairs Committee
Agenda
Dec 19th, 2023, 3:30 pm
Zoom <https://ksu.zoom.us/j/837797836>

- **Call to Order - Faculty Affairs – Brad Cunningham (co-chair); Tareque Nasser (co-chair)**
- **Approve the Dec 5th, 2023, Minutes**
- **Committee Reports**
 - ◆ **Salaries and Fringe Benefits Committee:** Justin Kastner
 - ◆ **University Handbook and Policy Committee:** Cliff Hight, Paige Adams
 - ◆ Appendix R: Intellectual Property Policy and Institutional Procedure – **Work continues**, expected draft complete early spring 2024
 - ◆ University Handbook, Sections A3, B35, D30, F1, F2, F6, F20, F122, J1, K73. **Work continues**, F sections completed. – Global changes coming from Sandra Brase
 - ◆ Section E121 Contributing Programs at Kansas State University – **Work continues** - Handbook committee reviewing for provider updates and language clean-up.
 - ◆ Appendices in the handbook are all formatted in different ways, will be bringing a proposal to create consistency across them all. Early spring 2024.
- **New and Continuing Business for 2022-2023**
 - Report and recommendations on promoted non-tenure track faculty compensation –
 - ◆ Review and consider next steps, possible resolution/statement of support
 - ◆ Originally forwarded by Brian Lindshield for consideration
 - ◆ **Vote on Dec 19th to endorse or reject the report. Take to Exec to send to Senate for Senate to vote to endorse the report.**
 - Global Pronoun Change –
 - ◆ Suggestion from the Inclusive Faculty Policy Committee, that our handbook should update to inclusive pronouns (they/them rather than he/she or him/her).
 - ◆ Further conversation with FAC suggested the removal of pronouns instead
 - ◆ **Vote on the 19th** –
 - Option 1 - eliminate pronouns where can, where can't, use they/them
 - Option 2 – change all pronouns to non-gender they/them
 - Option 3 – leave as is
 - ◆ pronoun work would touch on following areas of handbook: Sections C, D, F; Appendices B, F, J, K, M, O, Q, R, S, V, W
 - ◆ **Is there budget to get a grad student to do the lift?** Is there an assistantship where that would fit?
 - ◆ **Possibly develop a style guide for the handbook?**
 - C159 Administrative Assignments and Five-Year Comprehensive Reviews – **Will go to exec at the next meeting**
 - Revisions to University Handbook, D-40, D-41, and Appendix S – **Will go to exec at the next meeting**
 - Handbook Approval Process –

- ◆ Tabled by FS
- ◆ Conversation with FAC and HBC resulted in confirming the process
 - Allow HBC chair to determine if request is easy and does not need to be routed to FAC or if FAC needs to review first
 - Recommit to the idea that the HBC is not designed to author materials, but to edit/review materials
 - **Updating a graphic that was used previously with new/updated workflows Jan-Feb**

- **Future Business**

- **From Committee Members**

- **Announcement(s)**

- **Adjourn**

- **Next meeting: January 16th, 2023, 3:30 pm**

- ◆ Zoom available: <https://ksu.zoom.us/j/837797836>

- **Upcoming meetings**

February 6 - Zoom

February 20 - Zoom

March 5 - Zoom

No 2nd March Meeting, FS meets b/c of Spring Break

April 2 - Zoom

April 16 - Zoom

May 7 - Zoom

May 21 - Zoom