

Kansas State University Faculty Senate
Faculty Affairs Committee
Agenda
Oct 17th, 2023, 3:30 pm
In-person 2047 Business Building
Zoom <https://ksu.zoom.us/j/837797836>

- **Call to Order - Faculty Affairs – Brad Cunningham (co-chair); Tareque Nasser (co-chair)**
- **Approve the October 3rd, 2023, Minutes – will send along with final agenda 3:30-3:32PM**
- **Committee Reports 3:32-3:37PM**
 - **Salaries and Fringe Benefits Committee:** Justin Kastner
 - **University Handbook and Policy Committee:** Cliff Hight, Paige Adams
- **New and Continuing Business for 2022-2023**
 - KBOR Workload Policy 3:37-4:15PM
 - ◆ Review and discuss current draft of University Workload Policy – **Sent 10/12/2023 to FA listserv**
 - Handbook Proposal(s) Review 4:15-4:45PM:
 - Report on Promotion and Tenure Document Sections for Community Engagement and Societal Benefit. – **Review and Discuss for potential vote C1-C6, has been reviewed by HBC**
 - Appendix R: Intellectual Property Policy and Institutional Procedure – **Work continues.**
 - University Handbook, Sections A3, B35, D30, F1, F2, F6, F20, F122, J1, K73. **Work continues, F sections completed.**
 - ◆ Sections C1–6 should come to us from La Barbara/Tanya as members of the ad hoc engagement group.
 - ◆ Tanya shared with us a suggestion from the Inclusive Faculty Policy Committee, as well as others who have talked with her, that our handbook should update to inclusive pronouns (they/them rather than he/she or him/her). We have suggested global updates to the relevant sections and appendices, and the transmittal form is attached
 - University Handbook, Section D71: **Review and Discuss for possible vote, reviewed by HBC.** Submitted by Cliff Hight, HBC
 - ◆ Section D71 has some [minor edits](#) for your consideration
 - C159 Administrative Assignments and Five-Year Comprehensive Reviews – **Review and Discuss for possible vote, has been reviewed by HBC.** Submitted to FA co-chair by Renee Gates, PSA.
 - Section E121 Contributing Programs at Kansas State University – **Work continues** - Handbook committee reviewing for provider updates and language clean-up.
 - Revisions to University Handbook, D-40, D-41, and Appendix S – **Review and Discuss for possible vote, reviewed by HBC**
 - Global Pronoun Change – **Review and Discuss for possible vote, reviewed and submitted by HBC.**
 - Handbook Approval Process –
 - ◆ Tabled by FS
 - ◆ Conversation with FAC and HBC resulted in confirming the process

- Allow HBC chair to determine if request is easy and does not need to be routed to FAC or if FAC needs to review first
- Recommit to the idea that the HBC is not designed to author materials, but to edit/review materials

- **Future Business**

- Undergraduate Grievance Board – 4:45-4:55PM
 - ◆ Review number of student ombudsperson positions – Brad Cunningham
 - ◆ Explore Grievance Board options

- **From Committee Members**

- **Announcement(s)**

- **Adjourn 4:55PM**

- **Next meeting: November 7th, 2023, 3:30 pm**

- ◆ 2047 Business Building
- ◆ Zoom available: <https://ksu.zoom.us/j/837797836>

- **Upcoming meetings**

November 21 - Zoom
December 5 - Zoom
December 19 - Zoom
January 16 - Zoom
February 6 - 2047 Business Building
February 20 - Zoom
March 5 - Zoom
No 2nd March Meeting, FS meets b/c of Spring Break
April 2 - 2047 Business Building
April 16 - Zoom
May 7 - Zoom
May 21 - Zoom