

**Kansas State University Faculty Senate**  
**Faculty Affairs Committee**  
**Agenda**  
**October 3, 2023, 3:30 pm**  
**Zoom <https://ksu.zoom.us/j/837797836>**

- **Call to Order - Faculty Affairs – Brad Cunningham (co-chair); Tareque Nasser (co-chair)**
- **Approve the Sept 19th, 2023, Minutes**
- **Committee Reports**
  - **Salaries and Fringe Benefits Committee:** Justin Kastner
  - **University Handbook and Policy Committee:** Cliff Hight, Paige Adams
- **New and Continuing Business for 2022-2023**
  - Report on Promotion and Tenure Document Sections for Community Engagement and Societal Benefit. – **UPDATES** - Defining “community engagement” for possible inclusion in the university handbook. Subcommittee: Tanya Gonzalez, La Barbara “L.B.” Wigfall
  - Appendix R: Intellectual Property Policy and Institutional Procedure – **Work continues**
  - University Handbook, Sections A3, B35, D30, F1, F2, F6, F20, F122, J1, K73. **Work continues**, F sections completed.
    - ◆ Sections C1–6 should come to us from La Barbara/Tanya as members of the ad hoc engagement group.
    - ◆ Tanya shared with us a suggestion from the Inclusive Faculty Policy Committee, as well as others who have talked with her, that our handbook should update to inclusive pronouns (they/them rather than he/she or him/her). We have suggested global updates to the relevant sections and appendices, and the transmittal form is attached
  - University Handbook, Section D71: **See attached for review.** Submitted by Cliff Hight, HBC
    - ◆ Section D71 has some [minor edits](#) for your consideration
  - C159 Administrative Assignments and Five-Year Comprehensive Reviews – **See attached – ready for our vote.** Submitted to FA co-chairs by Renee Gates, PSA.
  - Section E121 Contributing Programs at Kansas State University – **Work continues** - Handbook committee reviewing for provider updates and language clean-up.
  - Inclusive Access K-State Student Union Follett textbook proposal – No Updates
    - ◆ Submit Concerns – Any questions or concerns, please submit to Brad Cunningham or Tareque Nasser so we can bring those forward.
  - Revisions to University Handbook, Appendix S - Kansas State University Policy on Conflict of Interest, Conflict of Time Commitment, and Outside Activity. **Referred to Handbook Committee**
    - ◆ Appendix S and Sections D40–41 should come to us from Tanya and the ad hoc group on conflict of interest.
  - Handbook Approval Process –
    - ◆ Tabled by FS
    - ◆ Conversation with FAC and HBC resulted in confirming the process
      - Allow HBC chair to determine if request is easy and does not need to be routed to FAC or if FAC needs to review first

- Recommit to the idea that the HBC is not designed to author materials, but to edit/review materials
- Tareque is slated to join our handbook committee meeting next week, and I anticipate we will talk further about the policy approval process and feedback from Faculty Senate and more.

- **Future Business**

- Undergraduate Grievance Board – Roger Adams - update
  - ◆ Review number of student ombudsperson positions
  - ◆ Explore sanction options

- **From Committee Members**

- Request for update from Provost’s office concerning unfilled faculty lines – Amir Bahadori

- **Announcement(s)**

- **Adjourn**

- **Next meeting: October 17th, 2023, 3:30 pm**

- ◆ Zoom available: <https://ksu.zoom.us/j/837797836>

- **Upcoming meetings**

October 17 - Zoom  
 November 7 - 2047 Business Building  
 November 21 - Zoom  
 December 5 - Zoom  
 December 19 - Zoom  
 January 16 - Zoom  
 February 6 - 2047 Business Building  
 February 20 - Zoom  
 March 5 - Zoom  
 No 2<sup>nd</sup> March Meeting, FS meets b/c of Spring Break  
 April 2 - 2047 Business Building  
 April 16 - Zoom  
 May 7 - Zoom  
 May 21 - Zoom