

Kansas State University Faculty Senate
Faculty Affairs Committee
Agenda
Sept 19th, 2023, 3:30 pm
Zoom <https://ksu.zoom.us/j/837797836>

- **Call to Order - Faculty Affairs – Brad Cunningham (co-chair); Tareque Nasser (co-chair)**
- **Approve the May 16th, 2023, Minutes**
- **Welcome to those continuing and joining FAC! - Brad Cunningham (co-chair); Tareque Nasser (co-chair)**
- **Committee Reports**
 - **Salaries and Fringe Benefits Committee:** Justin Kastner
 - **University Handbook and Policy Committee:** Cliff Hight, Paige Adams
- **New and Continuing Business for 2022-2023**
 - Report on Promotion and Tenure Document Sections for Community Engagement and Societal Benefit. – **UPDATES** - Defining “community engagement” for possible inclusion in the university handbook. Subcommittee: Tanya Gonzalez, La Barbara “L.B.” Wigfall
 - Appendix R: Intellectual Property Policy and Institutional Procedure – **Work continues**
 - University Handbook, Sections A3, B35, D30, F1, F2, F6, F20, F122, J1, K73. **Work continues**, F sections completed.
 - C159 Administrative Assignments and Five-Year Comprehensive Reviews – **Work continues** Presented to Co-Chairs of FA Committee 02/07/2023 to be sent to HBC for review.
 - Section E121 Contributing Programs at Kansas State University – **Work continues** - Handbook committee reviewing for provider updates and language clean-up.
 - Inclusive Access K-State Student Union Follett textbook proposal – No Updates
 - ◆ Feedback – Any feedback after the senate presentation?
 - ◆ Submit Concerns – Any questions or concerns, please submit to Brad Cunningham or Tareque Nasser so we can bring those forward.
 - Revisions to University Handbook, Appendix S - Kansas State University Policy on Conflict of Interest, Conflict of Time Commitment, and Outside Activity. **Referred to Handbook Committee**
 - ◆ Request Blake Billings from the Office of General Counsel to move these proposals, Appendix S and D40-41, changes through the approval process.
 - ◆ It seemed that a small workgroup, including the OGC, worked on this, but there’s no indication the University Handbook and Policy committee was involved.
 - Handbook Approval Process –
 - ◆ Tabled by FS
 - ◆ Concerns about too many ways to get proposals to HB without FAC involvement
 - ◆ Sparked a conversation about reviewing the process
 - Dean’s Access to CANVAS – Feedback
 - ◆ What concerns do you have? – please submit these to me in writing, I want to collect them and organize by theme

- ◆ FSCOT best practices – FSCOT is working on a best practices document to ensure consistent use. Will consult with FAC and other committees throughout the process.
- **Future Business**
 - Review relationship between FAC and Handbook committee – Brad Cunningham. Tareque Nasser
 - Undergraduate Grievance Board – Roger Adams
 - ◆ Review number of student ombudsperson positions
 - ◆ Explore sanction options
- **From Committee Members**
 - Progress Reports – Fall 2023 Progress Report requests went live Friday, Sept 15th.
 - ◆ Emails go to each “print instructor” that have undergrads, one email for Salina-based students, separate email for Manhattan-based students.
 - ◆ Link to roster forms expire 11:59 PM Sept 25, cannot be reactivated
 - ◆ Instructors only have to mark the individual students they are worried about, but if there are none, they still need to submit the form so we capture that data
 - ◆ The links can be forwarded to TA/GRAs
- **Announcement(s)**
 - In case you missed it: - Town Hall on Friday, September 22nd from 9-10 am
 - ◆ Marshall Stewart, Senior Vice President and Chief of Staff, along with Provost Taber, VP Rosowsky, VP Lane, and VP Erickson to answer questions related to the Next Gen K-State Strategic Plan
 - ◆ The Town Hall will be held in person at the McVay Town Hall in the Leadership Studies Building, as well as live streamed with the availability for chat questions
- **Adjourn**
- **Next meeting: October 3rd, 2023, 3:30 pm**
 - 2047 Business Building
 - ◆ Zoom available: <https://ksu.zoom.us/j/837797836>
- **Upcoming meetings**
 - October 3 - Zoom
 - October 17 - Zoom
 - November 7 - 2047 Business Building
 - November 21 - Zoom
 - December 5 - Zoom
 - December 19 - Zoom
 - January 16 - Zoom
 - February 6 - 2047 Business Building
 - February 20 - Zoom
 - March 5 - Zoom
 - No 2nd March Meeting, FS meets b/c of Spring Break
 - April 2 - 2047 Business Building
 - April 16 - Zoom

May 7 - Zoom

May 21 - Zoom