

**Kansas State University Faculty Senate**  
**Faculty Affairs Committee**  
**Agenda**  
**Feb 20th, 2024, 3:30 pm**  
**Zoom <https://ksu.zoom.us/j/837797836>**

- **Call to Order - Faculty Affairs – Brad Cunningham (co-chair); Tareque Nasser (co-chair)**
- **Approve the February 5<sup>th</sup>, 2024 Minutes – attached**
- **Committee Reports**
  - ◆ **Salaries and Fringe Benefits Committee:** Justin Kastner
  - ◆ **University Handbook and Policy Committee:** Cliff Hight, Paige Adams
    - ◆ Appendix R: Intellectual Property Policy and Institutional Procedure – **Work continues**, expected draft complete early spring 2024.
    - ◆ University Handbook, Sections A3, B35, D30, F1, F2, F6, F20, F122, J1, K73. **Work continues**, F sections completed. – Global changes coming from Sandra Brase
    - ◆ Section E121 Contributing Programs at Kansas State University – **Work continues** - Handbook committee reviewing for provider updates and language clean-up.
    - ◆ Appendices in the handbook are all formatted in different ways, will be bringing a proposal to create consistency across them all. Early spring 2024.
- **New and Continuing Business for 2023-2024**
  - Report and recommendations on promoted non-tenure track faculty compensation –
    - ◆ **Voted on Dec 19<sup>th</sup>** - “that the FAC endorse in principle the report and recommendations from the Salaries and Fringe Benefits Committee, and forward to Faculty Senate leadership *both* the report and recommendations *and* the specific caucus-related comments received as of today (including those from Engineering).”.
    - ◆ **However**, the FSLC asked we reconsider our edit on omitting the recommend “that all non-tenure-track promotions should receive a salary increase of at least 7.5% of the salary of all faculty at K-State”. The logic is that if we do not provide a number, HR will fall back to zero, perhaps there is no funds for salary increase. (Attachment 1)
  - Revisions to University Handbook, D-40, D-41, and Appendix S – On FS agenda as first read due to extensive changes
    - ◆ **However**, there were a lot of questions at the FS during the first read. Senator Keen reached out to the FAC to discuss it further at our meeting. Amir will take the lead for this discussion. (Attachment 4)
  - Handbook Approval Process –
    - ◆ It was tabled by FS. Now the Handbook committee has completed the necessary updates. We will discuss about the updated documents. Cliff will take the lead for this discussion. (Attachment 2)
  - Issues with Handbook Section B95 – Amir Bahadori discussed about the rational for this update during the last meeting. Tanya Gonzalez suggested that we reach out to FSCOUP to see if they want to revise the language. We received the feedback from FSCOUP informing us they are fine with as it is. (Attachment 3)

- **Future Business**
  - CAPP revision to UH Section F75 – Credit for Standardized National Exams – will go to AAC first then come to us for HBC review.
- **From Committee Members**
- **Announcement(s)**
- **Adjourn**
- **Next meeting: March 5<sup>th</sup>, 2024, 3:30 pm**
  - ◆ Zoom available: <https://ksu.zoom.us/j/837797836>
- **Upcoming meetings**

No 2<sup>nd</sup> March Meeting, FS meets b/c of Spring Break  
April 2           - Zoom  
April 16          - Zoom  
May 7             - Zoom  
May 21           - Zoom