

Kansas State University Faculty Senate
Faculty Affairs Committee
Agenda
Feb 6th, 2024, 3:30 pm
Zoom <https://ksu.zoom.us/j/837797836>

- **Call to Order - Faculty Affairs – Brad Cunningham (co-chair); Tareque Nasser (co-chair)**
- **Approve the Dec 19th, 2023, Minutes – attached**
 - Jan 16th Meeting cancelled due to weather
- **Committee Reports**
 - ◆ **Salaries and Fringe Benefits Committee:** Justin Kastner
 - ◆ **University Handbook and Policy Committee:** Cliff Hight, Paige Adams
 - ◆ Appendix R: Intellectual Property Policy and Institutional Procedure – **Work continues**, expected draft complete early spring 2024
 - ◆ University Handbook, Sections A3, B35, D30, F1, F2, F6, F20, F122, J1, K73. **Work continues**, F sections completed. – Global changes coming from Sandra Brase
 - ◆ Section E121 Contributing Programs at Kansas State University – **Work continues** - Handbook committee reviewing for provider updates and language clean-up.
 - ◆ Appendices in the handbook are all formatted in different ways, will be bringing a proposal to create consistency across them all. Early spring 2024.
- **New and Continuing Business for 2022-2023**
 - Report and recommendations on promoted non-tenure track faculty compensation –
 - ◆ **Voted on Dec 19th** - “that the FAC endorse in principle the report and recommendations from the Salaries and Fringe Benefits Committee, and forward to Faculty Senate leadership *both* the report and recommendations *and* the specific caucus-related comments received as of today (including those from Engineering).”.
 - Global Pronoun Change –
 - ◆ **Voted on the 19th** – added option 4, adopted option 4 as recommendation
 - Option 1 - eliminate pronouns where can, where can't, use they/them
 - Option 2 – change all pronouns to non-gender they/them
 - Option 3 – leave as is
 - **Option 4** – eliminate pronouns where able, where not, use position titles
 - ◆ pronoun work would touch on following areas of handbook: Sections C, D, F; Appendices B, F, J, K, M, O, Q, R, S, V, W
 - ◆ **Is there budget to get a grad student to do the lift?** Is there an assistantship where that would fit?
 - ◆ **Possibly develop a style guide for the handbook?**
 - C159 Administrative Assignments and Five-Year Comprehensive Reviews – **On FS agenda as a vote**
 - Revisions to University Handbook, D-40, D-41, and Appendix S – **On FS agenda as first read due to extensive changes**
 - Handbook Approval Process –
 - ◆ Tabled by FS

- ◆ Conversation with FAC and HBC resulted in confirming the process
 - Allow HBC chair to determine if request is easy and does not need to be routed to FAC or if FAC needs to review first
 - Recommit to the idea that the HBC is not designed to author materials, but to edit/review materials
 - **Updating a graphic that was used previously with new/updated workflows Jan-Feb**

- **Future Business**

- CAPP revision to UH Section F75 – Credit for Standardized National Exams – will go to AAC first then come to us for HBC review.

- **From Committee Members**

- issues with Handbook Section B95 – Amir Bahadori

- **Announcement(s)**

- **Adjourn**

- **Next meeting: February 20th, 2024, 3:30 pm**

- ◆ Zoom available: <https://ksu.zoom.us/j/837797836>

- **Upcoming meetings**

March 5 - Zoom

No 2nd March Meeting, FS meets b/c of Spring Break

April 2 - Zoom

April 16 - Zoom

May 7 - Zoom

May 21 - Zoom