

**Kansas State University Faculty Senate**  
**Faculty Affairs Committee**  
**Agenda**  
**November 1, 2022, 3:30 pm**  
**Hale Library Room 508g**  
**OR**  
**Via Zoom**  
<https://ksu.zoom.us/j/837797836>

- **Call to Order Faculty Affairs – Marcellus Caldas and Brad Cunningham (co-chairs)**
- **Approve October 18, 2022 Minutes**
- **Committee Reports**
  - **Salaries and Fringe Benefits Committee:** Justin Kastner
  - **University Handbook and Policy Committee:** Chris Little
- **Completed Business:**
  - **Completed:** Shortened syllabus statements with links
  - **Completed:** Revised syllabus statement regarding Students with Disabilities (5-10-22)
  - **Completed:** Mandatory syllabus statement Regarding Discrimination, Harassment, and Sexual Harassment (5-10-22)
  - **Completed:** Shared with senate the 2022 Recommendations on Faculty and Staff Salaries from Salaries and Fringe Benefits committee (6-14-22)
  - **Completed:** Various University Handbook changes and additions:
    - Proposed Change to University Handbook, Section C78 (6-14-22)
    - Proposed Change to University Handbook, Appendix Q (6-14-22)
- **New and Continuing Business for 2022-2023**
  - Report on Promotion and Tenure Document Sections for Community Engagement and Societal Benefit. Defining “community engagement” for possible inclusion in the university handbook. Subcommittee: Marcellus, Veronica, Tanya, La Barbara, Melody
    - Discussion Request - discuss the supporting document as an educational tool for Dept Heads to address their faculties' expansion in engaged research. - LaBarbara
  - C192: Appointment and Term of Ombudsperson – Approved by the FS Executive Committee for Voting in the FS meeting.
  - Appendix R: Intellectual Property Policy and Institutional Procedure – an email was sent to Cliff and he said he will update us as soon as he has something
  - K-State Course Syllabi Statements – QR Codes (Physical Version) – It was approved.
- **Future Business??**
  - Any other items for the year-long agenda?
    - Discussion to the need to fund promotions for Instructors/Teaching Professors.
    - Instructors/Teaching Professors – Discuss similar benefits regarding promotion. Framework for promotion along with financial support for professors. Need to have a clear process and benchmarks providing they have the correct credentials. Financial support may be challenging. Need to share with Academic Affairs and consider joint meeting.

- The discussion of how to proceed regarding this issue. Perhaps create a subcommittee to present “alternatives”?
  - Sabbatical Policy - Look at the Sabbatical description in the university handbook. It seems that this is not clear and needs updates. For instance, there is confusion if teaching professors can take sabbatical or not.
- **From Committee Members**
- **Announcement(s)**
  - The FS executive leadership had a listening session with the consultants for the Strategic Planning
  - Faculty Affairs meeting with President Linton - no news from Linton’s office
- **Adjourn**
- **Next meeting: November 15, 2022, 3:30 pm**
  - Zoom meeting
- **Upcoming meetings**
  - November 15
  - December 6
  - December 20
  - January 17
  - February 7
  - February 21
  - March 7
  - March 21
  - April 4
  - April 18
  - May 2
  - May 16