

**Kansas State University Faculty Senate**  
**Faculty Affairs Committee**  
**Agenda**  
**October 4, 2022, 3:30 pm**  
**Via Zoom**  
<https://ksu.zoom.us/j/837797836>

- **Call to Order Faculty Affairs – Marcellus Caldas and Brad Cunningham (co-chairs)**
- **Selection of a secretary?**
- **Approve 20 September, 2022 Minutes (attached)**
- **F2F meeting dates: Nov 1**
- **Committee Reports**
  - **Salaries and Fringe Benefits Committee:** Justin Kastner
  - **University Handbook and Policy Committee:** Chris Little
- **Completed Business:**
  - **Completed:** Shortened syllabus statements with links
  - **Completed:** Revised syllabus statement regarding Students with Disabilities (5-10-22)
  - **Completed:** Mandatory syllabus statement Regarding Discrimination, Harassment, and Sexual Harassment (5-10-22)
  - **Completed:** Shared with senate the 2022 Recommendations on Faculty and Staff Salaries from Salaries and Fringe Benefits committee (6-14-22)
  - **Completed:** Various University Handbook changes and additions:
    - Proposed Change to University Handbook, Section C78 (6-14-22)
    - Proposed Change to University Handbook, Appendix Q (6-14-22)
- **New and Continuing Business for 2022-2023**
  - Report on Promotion and Tenure Document Sections for Community Engagement and Societal Benefit. Defining “community engagement” for possible inclusion in the university handbook. Subcommittee: Marcellus, Veronica, Tanya, La Barbara, Melody
    - **Request from FA President Don Saucier to work on p/t templates to be provided to supervisors regarding Engagement and DEIB work**
  - C192: Appointment and Term of Ombudsperson – waiting for Cliff to submit a statement
    - Request from PSA committee for an updated timeline on this moving forward
  - University Handbook Section F – **A joint meeting with AAC - Invitation to meet the AAC on October 4<sup>th</sup> at 3:30pm to discuss the changes that have been proposed for (Section F of the University Handbook). The docs for the discussion are attached. Zoom. ID: 442 684 782 <https://ksu.zoom.us/j/442684782>.**

- Appendix R: Intellectual Property Policy and Institutional Procedure – an email was sent to Cliff and he said he will update us as soon as he has something
- K-State Course Syllabi Statements – QR Codes (Physical Version) – needs to approve
- **Future Business??**
  - Define a year-long agenda -- I would recommend a discussion to the need to fund promotions for Instructors/Teaching Professors. The A&S Dean's Office has been supportive of promotions through title changes, but these promotions have no associated increase in salary.
  - Instructors/Teaching Professors – Discuss similar benefits regarding promotion. Framework for promotion along with financial support for professors. Need to have a clear process and benchmarks providing they have the correct credentials. Financial support may be challenging. Need to share with Academic Affairs and consider joint meeting.
  - Downslope of pandemic – Discuss the Impact of 2020 and 2021 that will last 5 years up to a decade. It may affect P/T for those hired during the pandemic. Concerned that evaluations may forget the long-term Impact of Covid Statement. Will ask the Provost
- **From Committee Members**
- **Announcement(s)**
  - Faculty Affairs meeting with President Linton is scheduled for October, but no news from Linton's office
- **Adjourn**
- **Next meeting: October 18, 2022, 3:30 pm**
- **Upcoming meetings**
  - October 18
  - November 1
  - November 15
  - December 6
  - December 20
  - January 17
  - February 7
  - February 21
  - March 7
  - March 21
  - April 4
  - April 18
  - May 2
  - May 16