

**Kansas State University Faculty Senate**  
**Faculty Affairs Committee**  
**Agenda**  
**May 2nd, 2023, 3:30 pm**  
**Zoom <https://ksu.zoom.us/j/837797836>**

- **Call to Order - Faculty Affairs –Brad Cunningham (co-chair); Tareque Nasser (co-chair)**
- **Approve the April 4<sup>th</sup>, 2023, Minutes – see attached**
- **Committee Reports**
  - **Salaries and Fringe Benefits Committee:** Justin Kastner
  - **University Handbook and Policy Committee:** Cliff Hight, Colby Moorberg - The handbook committee has drafted an [approval process for handbook edits](#) in an attempt to make our practices consistent and documented.
- **New and Continuing Business for 2022-2023**
  - Report on Promotion and Tenure Document Sections for Community Engagement and Societal Benefit. – **UPDATES after first reading** - Defining “community engagement” for possible inclusion in the university handbook. Subcommittee: Tanya, La Barbara, Melody, Tim Steffensmeier
  - Section B20 – HBC endorsed changes to Section B20 to reflect the named College of Engineering and then edit the other colleges for consistency. **See Attached.**
  - Appendix R: Intellectual Property Policy and Institutional Procedure – **Work continues**
  - University Handbook, Sections A3, B35, D30, F1, F2, F6, F20, F122, J1, K73. **Work continues**  
There are 2 issues:
    - 1) Handbook J1 – request to remove Fiedler Engineering Library, K73 - Natatorium references, or clarification as to why keep them in the list;
    - 2) Handbook F121 – in residence requirement – what does “regularly scheduled courses” and “regular university faculty” mean?
  - C159 Administrative Assignments and Five-Year Comprehensive Reviews – **Work continues**  
Presented to Co-Chairs of FA Committee 02/07/2023 to be sent to Handbook committee for review.
  - Section E121 Contributing Programs at Kansas State University – **Work continues** - Handbook committee reviewing for provider updates and language clean-up.
  - Inclusive Access K-State Student Union Follett textbook proposal – I’d like to get feedback on Corey Williamson’s proposal related to the digital textbook proposal.
  - Revisions to University Handbook, Appendix S - Kansas State University Policy on Conflict of Interest, Conflict of Time Commitment, and Outside Activity. **First Reading, See Attached.**
- **Future Business**
- **From Committee Members**
  - Kudos in Navigate – You can now issue positive alerts, or Kudos, for your students, in Navigate if you have access to the platform.

- **Announcement(s)**

- CANVAS integration with Navigate – Brad Cunningham – I want to demonstrate for you guys the information that is being pulled over into Navigate and being viewed by advisors.
  - Registrar has signed off on this specifically
  - Is this FERPA compliant? Yes, 100%. To gain access to Navigate in the first place, you have to be an agent of the institution (employee) which means you have a legitimate educational interest in the information.
  - no employee can gain access to Navigate or any other KSU technology platform without completing FERPA training
  - the information is security access role controlled
  - We don't know grading scales or weights, so Advisors are being trained to look at the trends of completion and the trends of grade points

- **Adjourn**

- **Next meeting: May 16th, 2023, 3:30 pm**

- Zoom <https://ksu.zoom.us/j/837797836>

- **Upcoming meetings**

May 16