

**Kansas State University Faculty Senate**  
**Faculty Affairs Committee**  
**Agenda**  
**April 4, 2023, 3:30 pm**  
**Zoom <https://ksu.zoom.us/j/837797836>**

- **Call to Order - Faculty Affairs –Brad Cunningham (co-chair); Tareque Nasser (co-chair)**
- **Guest Corey Williamson – Executive Director, K-State Student Union – (30ish minutes)** Would like to obtain input from the Faculty Affairs Committee on implementing a pilot program designed to reduce the cost of course materials while allowing students to have their materials on the first day of class. The pilot program would give faculty the option to consider a course material option that would reduce the cost of digital books without negatively impacting other successful campus initiatives such as the K-State Open/Alternative Textbook Initiative.
- **Approve the March 7<sup>th</sup>, 2023, Minutes – see attached**
- **Committee Reports**
  - **Salaries and Fringe Benefits Committee:** Justin Kastner
  - **University Handbook and Policy Committee:** Cliff Hight, Colby Moorberg
- **New and Continuing Business for 2022-2023**
  - Report on Promotion and Tenure Document Sections for Community Engagement and Societal Benefit. - **NO UPDATE TO SHARE YET** - Defining “community engagement” for possible inclusion in the university handbook. Subcommittee: Tanya, La Barbara, Melody, Tim Steffensmeier
  - Appendix R: Intellectual Property Policy and Institutional Procedure – **Work continues**
  - University Handbook, Sections A3, B35, D30, F1, F2, F6, F20, F122, J1, K73. **Work continues**  
There are 2 issues:
    - 1) Handbook J1 – request to remove Fiedler Engineering Library, K73 - Natatorium references, or clarification as to why keep them in the list;
    - 2) Handbook F121 – in residence requirement – what does “regularly scheduled courses” and “regular university faculty” mean?
  - C159 Administrative Assignments and Five-Year Comprehensive Reviews – **Work continues**  
Presented to Co-Chairs of FA Committee 02/07/2023 to be sent to Handbook committee for review.
  - Section E121 Contributing Programs at Kansas State University – **Work continues** - Handbook committee reviewing for provider updates and language clean-up.
  - SGA Resolution related to “potential content disclosures” in course syllabi. – **No feedback received so far** - The Provost would like to get faculty affairs’ perspective on this.
  - COLA Raise Proposal – The final draft of my response was submitted to FS President (thanks to those that sent me some recommended edits), see attached. In absence of overwhelming supportive feedback, I was unable to recommend supporting the proposal. The response will be provided to President Linton, along with a response from PSA. From there it will be up to President Linton how/if he wants to move forward with a more systematic polling of faculty/staff.

- **Future Business**
  - Open Course Descriptions ad hoc committee – Update
- **From Committee Members**
- **Announcement(s)**
  - Changes proposed by Constitution Committee in Exec –
    - The Constitution Committee determined that one seat should be reserved within the General University Caucus for a senator from Olathe. The elections procedures have been updated to include this.
    - The Constitution Committee determined that deans, associate deans, and assistant deans should be represented in their own college's caucuses rather than in the General University caucus. Similarly, the Constitution Committee determined that the Director of Extension should be represented in the Extension caucus rather than in the General University caucus.
    - **To comply with the Kansas Open Meetings Act, the by-law regarding secret ballots must be removed.**
  - In case you missed it – K-State Develops Hiring Incentive Policy –
    - <https://www.k-state.edu/today/announcement/?id=88740>
    - <https://www.k-state.edu/hcs/policies/incentive-bonus/>
    - Intended for hard to fill or niche positions, not funded centrally, is based on local department funding. Should likely come out of funding that exists because the role isn't currently filled but the money exists. In the same spirit as relocation expenses.
- **Adjourn**
- **Next meeting: April 4, 2023, 3:30 pm**
  - Zoom <https://ksu.zoom.us/j/837797836>
- **Upcoming meetings**

April 18

May 2

May 16