

Kansas State University Faculty Senate

Faculty Affairs Committee

Agenda

February 21, 2023, 3:30 pm

Via Zoom

<https://ksu.zoom.us/j/837797836>

- **Call to Order - Faculty Affairs – Brad Cunningham and Tareque Nasser (co-chairs)**
- **Approve of the 2022 February 7th Minutes**
- **Committee Reports**
 - **Salaries and Fringe Benefits Committee:** Justin Kastner
 - **University Handbook and Policy Committee:** Sara Gragg
- **New and Continuing Business for 2022-2023**
 - Report on Promotion and Tenure Document Sections for Community Engagement and Societal Benefit. Defining “community engagement” for possible inclusion in the university handbook. Subcommittee: Tanya, La Barbara, Melody, Tim Steffensmeier
 - Appendix R: Intellectual Property Policy and Institutional Procedure – Work continues
 - The handbook committee work in the Transmittal Forms – Work continues on the proposed change to University Handbook, Sections A3, B35, D30, F1, F2, F6, F20, F122, J1, K73 that is in the Attachment 2. There were 2 issues:
 - 1) Handbook J1 – request to remove Fiedler Engineering Library, K73 - Natatorium references, or clarification as to why keep them in the list;
 - 2) Handbook F121 – in residence requirement – what does “regularly scheduled courses” and “regular university faculty” mean?
 - C159 Administrative Assignments and Five-Year Comprehensive Reviews – Presented to Co-Chairs of FA Committee 02/07/2023 to be sent to Handbook committee for review.
- **Future Business??**
 - Joint Session with Academic Affairs – Dr. Brandon Kliewer, Co-Chair of the Academic Affairs committee, has requested a joint session with Faculty Affairs to discuss Section F revisions as well as the new Planned Leave Policy coming out of CAPP.
 - Update from Dr. Brown Leonard – “I just had a clarifying conversation with the Provost and, although there is a lot of support for Planned Leave, this project will not be on the priority list for this year.”
 - With this in mind, we will see if a joint session March 7th is still necessary, Brandon Kliewer will advise.
 - SGA Resolution related to “potential content disclosures” in course syllabi – Dr. Tanya Gonzalez - Attached is an SGA resolution that you may have seen in Faculty Senate Leadership Council. It refers to the desire to see some guidance for faculty to disclose when sensitive topics appear in their courses. The Provost would like to get faculty affairs’ perspective on this. In addition, I plan to reach out to Don Saucier in his role as Faculty Director of Teaching and Learning Center.
 - Report on the NTT Sabbaticals and Central Communication – Dr. Tanya Gonzalez

- Open Course Descriptions – President Saucier and SGA want to see better course content descriptions made available to students.
 - “I am not asking for more content on syllabi. The request is for a template to provide more course content than the current course catalog descriptions. These would not be the full course syllabi, nor would these necessarily result in changes to the existing syllabi. These would be available to students to review prior to enrolling in their courses. I want FAC to consider what that course content would be (I think the SLOs are a good starting point) and how it would be made available to students considering the course.”
 - Don wants to see a subcommittee formed to take on this topic.
 - Focus should be on content topics that will be discussed in the class. Don is expecting to see relevant info beyond current course descriptions which feel inadequate.
 - Can we create some sort of template for faculty to follow?
 - Perhaps draw from the SLOs as the guidance for what additional information should be included?

- **From Committee Members**

- **Announcement(s)**

- Canceling the FS Executive Meeting due to Spring-Break
 - Spring Break is March 12-19, so the normal Faculty Senate meeting will be moved to March 21 to avoid. We will cancel our FA meeting on the 21st and no need to reschedule.
- In-Person FA meeting will be Tues, March 7, in 508G Hale Library, zoom will still be available.
 - May end up as a joint session with AA, may not?

- **Adjourn**

- **Next meeting: March 7, 2022, 3:30 pm**

- Face-to-face Hale 508G
- Zoom <https://ksu.zoom.us/j/837797836>

- **Upcoming meetings**

March 7 - Face-to-face

March 21 - Cancelled due to full FS reschedule from spring break

April 4

April 18

May 2

May 16