

**Kansas State University Faculty Senate
Faculty Affairs Committee**

Agenda

January 17, 2023, 3:30 pm

Via Zoom

<https://ksu.zoom.us/j/837797836>

- **Call to Order - Faculty Affairs – Marcellus Caldas and Brad Cunningham (co-chairs)**

- **Approve December 6, 2022 Minutes**
- **Face-to-Face meetings in the Spring of 2023?**

- **Committee Reports**
 - **Salaries and Fringe Benefits Committee:** Justin Kastner --
- **University Handbook and Policy Committee:** Chris Little has a new substitute
- **Completed Business:**
 - **Completed:** Shortened syllabus statements with links
 - **Completed:** Revised syllabus statement regarding Students with Disabilities (5-10-22)
 - **Completed:** Mandatory syllabus statement Regarding Discrimination, Harassment, and Sexual Harassment (5-10-22)
 - **Completed:** Shared with senate the 2022 Recommendations on Faculty and Staff Salaries from Salaries and Fringe Benefits committee (6-14-22)
 - **Completed:** Various University Handbook changes and additions:
 - Proposed Change to University Handbook, Section C78 (6-14-22)
 - Proposed Change to University Handbook, Appendix Q (6-14-22)
 - **Completed:** C192: Appointment and Term of Ombudsperson – Approved in the FS meeting.
 - **Completed:** K-State Course Syllabi Statements – QR Codes (Physical Version)

- **New and Continuing Business for 2022-2023**
 - Report on Promotion and Tenure Document Sections for Community Engagement and Societal Benefit. Defining “community engagement” for possible inclusion in the university handbook. Subcommittee: Marcellus, Tanya, La Barbara, Melody, Tim Steffmeirs
 - Appendix R: Intellectual Property Policy and Institutional Procedure – an email was sent to Cliff, and he said he will update us as soon as he has something
 - The handbook committee work in the Transmittal Forms – Cliff sent the files for feedback and comments

- **Future Business??**
 - Future Business – FS President Don Saucier asked FAC to discuss the topic of “Open Syllabi” as presented to faculty senate last week by the SGA rep. Specifically, Don asked to think about points such as: Is this doable? What concerns would FAC have? What information might be helpful/off limits? Class SLOs? Class Topics? Class policies? Class structure? Other topics that might help or be off-limits? Concerns?
 - Any additional feedback? Have received a couple of documents to submit.

- Discussion to the need to fund promotions for Instructors/Teaching Professors.
Instructors/Teaching Professors/other researchers' definitions – Discuss similar benefits regarding promotion. Framework for promotion along with financial support for professors. Need to have a clear process and benchmarks providing they have the correct credentials. Financial support may be challenging. Need to share with Academic Affairs and consider joint meeting. The discussion of how to proceed regarding this issue. Perhaps create a subcommittee to present “alternatives”?
- Sabbatical Policy - Look at the Sabbatical description in the university handbook. It seems that this is not clear and needs updates. For instance, there is confusion if teaching professors can take sabbatical or not.

- **From Committee Members**

- **Announcement(s)**

- January FS meeting will be important. We are going to discuss and vote on the proposal that academic affairs developed. Some colleges have submitted amendments to the proposal. Do your best to attend.
- Report from the Executive Committee – The FS Executive Committee approved moving to the FS agenda the proposal from the Academic Affairs Committee. The executive committee discussed the process for voting the amendments. Each amendment will be voted independently, but not all amendments will need to be voted. For instance, Arts & Sciences has 4 amendments, but if the first amendment is rejected then there is no need to vote the others. There were also concerns with terminology such as “free electives”; “electives” and soon. After a long discussion, for now, we approved “elective credit hours” as suggested by the AA Committee.
- It was also announced that the Strategic Planning Committee Members were selected. The 16 members will be announced soon.

- **Adjourn**

- **Next meeting: February 7, 2022, 3:30 pm**

- Zoom meeting

- **Upcoming meetings**

February 7
February 21
March 7
March 21
April 4
April 18
May 2
May 16