

Kansas State University Faculty Senate
Faculty Affairs Committee
Minutes
August 24, 2021, 3:30 pm
Via Zoom
<https://ksu.zoom.us/j/837797836>

❖ **Call to Order Faculty Affairs – Veronica Denison (Chair)**

- ❖ Present: Veronica Denison, Justin Kastner, Vicki Sherbert, Kimberly Kramer, Pres. Laurel Littrell, Brandon Savage, Jessica Spare, Nick Saia, Marcellus Caldas, Charlotte Self, Tanya González

❖ **Pres. Laurel Littrell**

- Reminder of General Faculty Meeting on August 31, 2021, 1:30
- Pres. Littrell thanked the committee for their service.

❖ **Introductions: Members of the FAC for the 2021-2022 Academic Year**

❖ **Openings for Faculty Affairs 2021-2022 Officers**

- Vicki Sherbert will serve as secretary.
- Marcellus Caldas will serve as Co-Chair.

❖ **Representative needed for subcommittees: Salaries and Fringe Benefits**

- Justin volunteered to serve on this committee.

❖ **Representative needed for University Handbook and Policy Committee**

- Brandon volunteered to serve on this committee.

❖ **Old and Continuing Business (add subcommittee members)**

- Report on Promotion and Tenure Document Sections for Community Engagement and Societal Benefit Subcommittee: Marcellus, Veronica, and Tanya will serve.
 - Provide recommendations to the Provost's office from Faculty Senate about how best to assess and include Engagement and Diversity in the University-level T&P documents
 - Provide a "white pages" report to FS Leadership first
 - Tanya shared information about the initial charge to the committee.
- Report on Department Head vs. Department Chair in Handbook Subcommittee: Vicki Sherbert, (Previous members: Sara Rosenkranz, Kim Charland, Brian Niehoff)
 - Define and assess what the standard definitions are across the academy and how they are used at K-State. If there are differences between the general definition and K-State's working definition, how can we standardize the use of these terms across our University?
 - Can we settle on definitions that can go into our handbook for clarification?
 - Vicki will create a report with the information gathered during the 2020-21 year.
- Items from Faculty Senate Year-Long Agenda (what should our products be?)
 - 2.e. Review and advocate promotion and tenure, and grievance processes in light of best practices for diversity and inclusion (as items are presented to Faculty Affairs by Social Justice subcommittee)
 - This became part of the Faculty Senate Social Justice ad hoc committee.
 - This now "lives" under #2 under the 12-point policy plan.
- Issues facing faculty in the COVID-19 era?
 - The committee discussed the COVID Impact Statement.

- Tanya offered to share information regarding trainings and toolkits provided for committees at other institutions.
- Justin and Kimberly offered to draft a memo regarding the impact statement and guidelines for evaluators.

❖ **New Business for 2020-2021**

- Inequities of term positions versus “regular” appointments (*Guest: Laurel*) – Future discussion
 - Tanya shared there is no discrepancy between language in KBOR documents and K-State’s documents regarding sabbaticals for non-tenure track faculty.
 - Faculty Affairs could draft a white paper that addresses this topic to share with leadership and Provost Taber.
 - We might consider other or additional topics besides sabbaticals.
 - Sabbaticals will be discussed at the leadership retreat.
 - Surveys were discussed. Tanya will contact Jay Stephens to inquire about possibility of collaborations in development of a survey.
- Discussion of mandatory and optional syllabus statements summaries and link creation for syllabi (*Tanya*)
 - Tanya shared the links for the statements.

❖ **Future Business**

- What do we want our yearly agenda to be?

❖ **From Committee Members**

❖ **Announcements**



❖ **Adjourn**

❖ **Upcoming meetings**

- ~~September 7, 2021?~~
- **September 21, 2021**
- **October 5, 2021**
- **October 19, 2021**
- **November 2, 2021**
- **November 16, 2021**
- **December 7, 2021**