

**Kansas State University Faculty Senate  
Faculty Affairs Committee  
Minutes**

**May 3, 2022 3:30 pm**

**Via Zoom**

**<https://ksu.zoom.us/j/837797836>**

- **Call to Order Faculty Affairs – Marcellus Caldas and Veronica Denison (co-chairs)**
  - **Present:** Marcellus Caldas, Cheryl Grice, Deborah Kohl, Vicki Sherbert, Juan Pineda Gomez, Veronica Denison, Chris Little, Melody LeHew, Renee Gates, LaVerne Williamson, Tanya Gonzalez, Jessica Spare
  - **Renee Gates:** Renee spoke about the strategic enrollment management meeting. Information was shared about staff shortages. FAC suggested this information also be shared with Academic Affairs.
  
- **Approve April 5, 2022 Minutes - Approved**
  
- **Committee Reports**
  - **Salaries and Fringe Benefits Committee:** Justin Kastner
    - **No report**
  - **University Handbook and Policy Committee:** Brandon Savage
    - **No report**
  
- **Completed Business:**
  - **Moved to 2022-23:** Department Head vs. Department Chair in Handbook
  - **Completed:** Shortened syllabus statements with links
  
- **Old and Continuing Business**
  - Report on Promotion and Tenure Document Sections for Community Engagement and Societal Benefit. Defining “community engagement” for possible inclusion in the university handbook. Subcommittee: Marcellus, Veronica, Tanya, La Barbara, Melody
    - **LaBarbara is preparing a report to share with us.**
  - Appendix R: Intellectual Property Policy and Institutional Procedure
  - C192: Appointment and Term of Ombudsperson
    - **No information available at this time.**
  - Faculty Affairs meeting with President Linton is scheduled for October
  - Co-chairs for Faculty Affairs next year
    - **Chair position is open.**
  
- **New Business for 2021-2022**

- Faculty Policy Work Group Report
  - Tanya is seeking feedback from the group. She shared the roster of committee members who worked on the report. FAC suggested looking at edits before moving on would be helpful.
- From Committee Members
  - Concern was expressed regarding the staff shortage issue. Tanya shared about restructuring and turnover in enrollment management positions.
- Announcements
- Adjourn
- Next meeting: May 17
- Upcoming meetings
  - May 17