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Kansas State University Faculty Senate
Faculty Affairs Committee
MINUTES
March 22, 2022 3:30 pm
Via Zoom
https://ksu.zoom.us/j/837797836

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- **Joint meeting with Academic Affairs Committee:**
  - **Meet in Academic Affairs Committee Zoom room:** https://ksu.zoom.us/j/442684782
  - **After joint portion of meeting, join the Faculty Affairs Committee Zoom room (https://ksu.zoom.us/j/837797836) for remainder of meeting**

- **Call to Order Faculty Affairs – Marcellus Caldas and Veronica Denison (co-chairs)**

Caldas called meeting to order.

LeHew volunteered to take notes.

Waiting for a Quorum…

Attendees: Brandon Savage, Melody LeHew, Tanya González, Deborah Kohl, LaVerne Williamson, Marcellus Caldas, Christopher Little, Jessica Spare, Stephanie Lott

- **Approve March 1, 2022 Minutes**

- **Committee Reports**
  - **Salaries and Fringe Benefits Committee:** Justin Kastner
  - **University Handbook and Policy Committee:** Brandon Savage

- **Completed Business:**
  - **Moved to 2022-23:** Department Head vs. Department Chair in Handbook
  - **Completed:** Shortened syllabus statements with links

- **Old and Continuing Business**
  - Enrollment Holds Policy (meeting with Academic Affairs)

  - Report on Promotion and Tenure Document Sections for Community Engagement and Societal Benefit. Defining "community engagement" for possible inclusion in the university handbook. Subcommittee: Marcellus, Veronica, Tanya, La Barbara, Melody

  - Appendix R: Intellectual Property Policy and Institutional Procedure
  - C192: Appointment and Term of Ombudsperson

- **New Business for 2021-2022**
  - Mandatory Syllabus Statement re: PPM 3010

Question about the "non-confidential" report language. Response: Any complaint made to OIE is considered a non-confidential report. Referrals are confidential.

Concern that the language may encourage someone NOT to file a report, especially if they do not understand the process. Response: further down in the paragraph it states that support and advocacy is confidential. The language means that the OIE will act on the complaint. The form for submitting provides more information so the person is well informed.

Gonzalez points out that this language helps clarify and educate faculty too.

Question: why not delete the "non-confidential" adjective for report. Response: this language makes it consistent with PPM 3010.

In chat idea shared… perhaps test the language with students to get feedback. Response: the group that developed the language included student representation.

Lott: this statement supports other PPMs. Providing is syllabus statement will make it clearer where a student can go to report an issue. Also, refresher for faculty.

- o Syllabus Statement re: Students with Disabilities update

Reviewed new language for Students with Disabilities update. May want to invite Jason Maseberg-Tomlinson to next meeting to help committee understand objectives and some terms.

Meeting adjourned: 4:09pm

- o Potential meeting with President Linton
- **From Committee Members**
- **Announcements**
- **Adjourn**
- **Next meeting: To be decided**
- **Upcoming meetings**
  - o **April 5**
  - o **April 19**
  - o **May 3**
  - o **May 17**