

Kansas State University Faculty Senate
Faculty Affairs Committee
Minutes
February 1, 2022 3:30 pm
Via Zoom
<https://ksu.zoom.us/j/837797836>

- **Call to Order Faculty Affairs – Marcellus Caldas and Veronica Denison (co-chairs)**
 - **Present:** Veronica Denison, Marcellus Caldas, Vicki Sherbert, La Barbara Wigfall, Tanya Gonzalez, Charlotte Self, Melody LeHew, Deborah Kohl, Justin Kastner, Brandon Savage, Christopher Little, Jessica Spare
- **Approve January 18, 2022 Minutes**
 - **Minutes were approved**
- **Committee Reports**
 - **Salaries and Fringe Benefits Committee:** Justin Kastner
 - **Justin has not heard back since the last inquiry.**
 - **University Handbook and Policy Committee:** Brandon Savage
 - **Haven't met since last FAC meeting**
- **Completed Business:**
 - **Moved to 2022-23:** Department Head vs. Department Chair in Handbook
 - **Completed:** Shortened syllabus statements with links
- **Old and Continuing Business**
 - Report on Promotion and Tenure Document Sections for Community Engagement and Societal Benefit. Defining “community engagement” for possible inclusion in the university handbook. Subcommittee: Marcellus, Veronica, Tanya, La Barbara, Melody
 - **Meeting will be held tomorrow, February 2. La Barbara is composing an agenda.**
 - **Tanya shared these links:**
 - <https://engagement.umn.edu/about-ope/councils-committees/review-committee-community-engaged-scholarship>
 - <https://evpaa.rutgers.edu/sites/default/files/Publicly%20Engaged%20Scholarship%20Guidelines%20Fall%202019.pdf>
 - Appendix R: Intellectual Property Policy and Institutional Procedure
 - **Still putting together a task force**
 - Provost TEVAL update
 - **Brought up in Leadership. Provost does not have plans to make this optional. Provost realizes there are issues involved with the TEVAL. Provost encouraged faculty impacted by COVID to note this in the COVID Impact Statement to be included in P&T materials and Annual Review materials. The guidance of students in understanding the purpose of TEVALS was discussed. This is the**

link to a TEVAL Video for students:

<https://www.youtube.com/watch?v=GXvwCYaNUzE> The differences among departments and administrations in how TEVALS are required or used was discussed. A question might be, do we want to require the inclusion of the COVID Impact statement in promotion, tenure, and evaluation materials. COVID Impact statement should be a living document, and faculty could add to it each semester we are navigating the pandemic and pandemic-related circumstances.

- [Link to COVID Impact letter: https://www.k-state.edu/provost/about/fromtheprovestdesk/fy2021/Taber-Markham-Message-Guidance-for-COVID-19-Impact-Statements-for-Evaluations-2-17-21.pdf](https://www.k-state.edu/provost/about/fromtheprovestdesk/fy2021/Taber-Markham-Message-Guidance-for-COVID-19-Impact-Statements-for-Evaluations-2-17-21.pdf)
- We will revisit this discussion after the upcoming Faculty Senate meeting.
- Discussion on faculty salaries
 - Not much to update. There are still many budgetary issues that are being discussed. The question was asked if there could be created a career path and formula for pay raises for instructors and teaching professors.
 - This discussion will be brought up at the next leadership meeting.
- **New Business for 2021-2022**
 - The committee voted to approve the proposed changes to University Handbook, Section B95 University Planning – CCOP selection procedures.
- **From Committee Members**
 - La Barbara said to be on the lookout for messages regarding the Coretta Scott King Garden of Engagement.
- **Announcements**
- **Adjourn**
- **Next meeting: February 15, 2022, 3:30 pm**
- **Upcoming meetings**
 - February 15
 - March 1
 - March 15
 - April 5
 - April 19
 - May 3
 - May 17