

Kansas State University Faculty Senate
Faculty Affairs Committee
Minutes
January 18, 2022 3:30 pm
Via Zoom
<https://ksu.zoom.us/j/837797836>

- **Call to Order Faculty Affairs – Marcellus Caldas and Veronica Denison (co-chairs)**
 - **Introductions**
 - **Present: Veronica Denison, Marcellus Caldas, Vicki Sherbert, Christopher Little, Brandon Savage, Melody LeHew, Deborah Kohl, Justin Kastner, Jessica Spare, Nick Saia, Cliff Hight, LaBarbara Wigfall, Tanya Gonzalez**
- **Approve November 16, 2021 and December 7, 2021 Minutes**
 - **Minutes for both meetings were approved.**
- **Committee Reports**
 - **Salaries and Fringe Benefits Committee: Justin Kastner**
 - **Justin sent a draft of the summary from a meeting with Jay Stephens to Amy Betz. He is awaiting approval to share formally with the committee.**
 - **University Handbook and Policy Committee: Brandon Savage**
 - **Brandon reported the committee met on December 14. Section F 104 has been approved with some changes. They are exploring possible changes to other appendices. We will discuss Appendix R later in the meeting.**
 - **Cliff mentioned there may be changes to Section F later. Kelly is working on the alignment between the handbook and the website.**
- **Completed Business:**
 - **Moved to 2022-23: Department Head vs. Department Chair in Handbook**
 - **Completed: Shortened syllabus statements with links**
- **Old and Continuing Business**
 - **Report on Promotion and Tenure Document Sections for Community Engagement and Societal Benefit. Defining “community engagement” for possible inclusion in the university handbook. Subcommittee: Marcellus, Veronica, Tanya, La Barbara, Melody**
 - **No report at this time. LaBarbara is connecting with a colleague regarding community engagement. She has resources to share soon. LaBarbara will take the lead on this subcommittee.**
 - **Appendix R: Intellectual Property Policy and Institutional Procedure**
 - **Vote to charge this taskforce**
 - **It is up to the FAC to charge the taskforce. We can make suggestions, but the Handbook and Policy Committee would be in charge of appointing the task force.**
 - **It was posited that we could charge the task force and then ask Faculty Senate, who the stakeholders would be.**

- The need for someone from Faculty Senate to chair this taskforce was discussed.
 - It was suggested we could request recommendations for names of faculty with experience with patents and trademarks and then our committee to make requests for members and the chair. This would allow FAC to have input.
 - It was asked if we could request recommendations for the task force and then officially make the charge once the committee is formed.
 - It was mentioned a co-chairs are a good idea.
 - We want to be mindful of presenting in a way that empower faculty in the process (faculty-driven rather than administration-driven).
 - Cliff will reach out to Paul and Brandon will help along the way.
 - Provost TEVAL update
 - Veronica shared the team's discussion with the Provost regarding the use of TEVALs.
- **New Business for 2021-2022**
 - Discussion on faculty salaries
 - Someone contacted Marcellus and Veronica suggesting now is a good time to open discussions about salary with the new President starting February 14.
 - Justin shared it would be good to monitor legislative budgetary activity and find an appropriate time to write a memo to President Linton.
 - It was asked if it would be good to find out who is already working on this to eliminate redundancy.
 - It was discussed that we need to be part of the solution process, asking questions about ways money for salaries can be increased. Veronica said they can bring this up in executive committee.
- **From Committee Members**
- **Announcements**
- **Adjourn**
- **Next meeting: February 1, 2022, 3:30 pm**
- **Upcoming meetings**
 - **February 1**
 - **February 15**
 - **March 1**
 - **March 15**
 - **April 5**
 - **April 19**
 - **May 3**
 - **May 17**