

**Kansas State University Faculty Senate**  
**Faculty Affairs Committee**  
**Agenda and Minutes**  
**November 16, 2021, 3:30 pm**  
**Via Zoom**  
<https://ksu.zoom.us/j/837797836>

- **Call to Order Faculty Affairs – Marcellus Caldas and Veronica Denison (co-chairs)**
- **Approve November 2, 2021 Minutes**
- **Committee Reports**
  - **Salaries and Fringe Benefits Committee:** Justin Kastner
  - **University Handbook and Policy Committee:** Brandon Savage
- **Completed Business:**
  - **Moved to 2022-23:** Department Head vs. Department Chair in Handbook
- **Old and Continuing Business**
  - Report on Promotion and Tenure Document Sections for Community Engagement and Societal Benefit. Defining “community engagement” for possible inclusion in the university handbook. Subcommittee: Marcellus, Veronica, Tanya, La Barbara, Melody
  - Discussion of mandatory and optional syllabus statements summaries and link creation for syllabi
- **New Business for 2021-2022**
  - Vaccine mandate
  - Appendix R: Intellectual Property Policy and Institutional Procedures
  - B-95: composition of CCOPs
- **From Committee Members**
- **Announcements**
- **Adjourn**
- **Next meeting: December 7, 2021, 3:30 pm**
- **Upcoming meetings**
  - **December 21, 2021 – Tentative**
  - **January 18**
  - **February 1**
  - **February 15**
  - **March 1**
  - **March 15**
  - **April 5**
  - **April 19**
  - **May 3**
  - **May 17**

