

**Kansas State University Faculty Senate  
Faculty Affairs Committee  
Agenda**

**September 21, 2021, 3:30 pm**

**Via Zoom**

<https://ksu.zoom.us/j/837797836>

- **Call to Order Faculty Affairs – Marcellus Caldas and Veronica Denison (co-chairs)**
- **Introductions:** Members of the FAC for the 2021-2022 Academic Year
- **Approve August 24, 2021 Minutes**
- **Committee Reports**
  - **Salaries and Fringe Benefits Committee:** Justin Kastner
  - **University Handbook and Policy Committee:** Brandon Savage
- **Old and Continuing Business**
  - Report on Promotion and Tenure Document Sections for Community Engagement and Societal Benefit. Subcommittee: Marcellus, Veronica, and Tanya
  - Report on Department Head vs. Department Chair in Handbook: Subcommittee: Vicki Sherbert
    - Define and assess what the standard definitions are across the academy and how they are used at K-State. If there are differences between the general definition and K-State’s working definition, how can we standardize the use of these terms across our University?
    - Can we settle on definitions that can go into our handbook for clarification?
    - Vicki’s report with the information gathered during the 2020-21 year.
  - Items from Faculty Senate Year-Long Agenda (what should our products be?)
    - This became part of the Faculty Senate Social Justice ad hoc committee.
    - This now “lives” under #2 under the 12-point policy plan.
  - Issues facing faculty in the COVID-19 era?
    - Memo regarding the impact statement and guidelines for evaluators: Justin and Kimberly
- **New Business for 2021-2022**
  - COVID-related Policy Adjustments for Faculty review (*Tanya*)
  - Handbook Committee adjustments (*Tanya*)
  - Items from Faculty Senate Year-Long Agenda (what should our products be?)
    - 2. Review and advocate promotion and tenure, and grievance processes in light of best practices for diversity and inclusion (as items are presented to Faculty Affairs by Social Justice subcommittee)
  - Inequities of term positions versus “regular” appointments

- Possibility of collaborations in development of a survey.
  - Discussion of mandatory and optional syllabus statements summaries and link creation for syllabi
    - Tanya created the links for the statements, however Don suggested Faculty Affairs provide a one or two sentence summary of the syllabus statements
- **Future Business**
- **From Committee Members**
- **Announcements**
- **Adjourn**
- **Next meeting: October 5, 2021, 3:30 pm**
- **Upcoming meetings**
  - **October 5, 2021**
  - **October 19, 2021**
  - **November 2, 2021**
  - **November 16, 2021**
  - **December 7, 2021**