

**Kansas State University Faculty Senate
Faculty Affairs Committee
Agenda**

September 1, 2020, 3:30 pm

Via Zoom

<https://ksu.zoom.us/j/837797836>

- ❖ **Call to Order Faculty Affairs – Don Saucier and Kim Charland (Co-Chairs)**
- ❖ **Jay Stephens, HCS (guest):** University Handbook Section B.120 – Interim vs. Acting language
Faculty Affairs review and discuss proposed change. If approved, bring it forward to Faculty Senate for a vote.
- ❖ **Introductions:** Members of the FAC for the 2020-2021 Academic Year
- ❖ **Volunteer to serve as Secretary for Faculty Affairs committee and take minutes**
- ❖ **Approve May 19, 2020 Minutes**
- ❖ **Representative needed for subcommittee:** Salaries and Fringe Benefits
- ❖ **Representative needed for University Handbook and Policy Committee**
- ❖ **Old and Continuing Business (add subcommittee members)**
 - Report on Promotion and Tenure Document Sections for Community Engagement and Societal Benefit
Subcommittee: ~~Steve Warren, Jennifer Bormann~~, Michael Oetken, Don Saucier
 - Provide recommendations to the Provost's office from Faculty Senate about how best to assess and include Engagement and Diversity in the University-level T&P documents
 - Provide a "white pages" report to FS Leadership first
 - Report on Department Head vs. Department Chair in Handbook
Subcommittee: Vicki Sherbert, Sara Rosenkranz, Neal Hubbell, Kim Charland, ~~Daniel Ireton~~
 - What are the standard definitions across the academy?
 - How are these used at K-State?
 - If there are differences between the general definition and K-State's working definition, how can we standardize the use of these terms across our University?
 - Can we settle on definitions that can go into our handbook for clarification?
 - Report: Tenure & Promotion Review Updates
Subcommittee: ~~Mike Crow, Annelise Nguyen~~, Don Saucier
 - Create a faculty-comprised University committee to be the last review
 - Provide a proposal to update the University Handbook to reviews language needed to change the process. This should address, "is a Dean's Council review the norm across our peer institutions? If not, what is a general practice?"

- Issues facing faculty next year in the COVID-19 era?

❖ **New Business for 20-21**

- Review and discussion of term representation in Faculty Senate Constitution (*Guest(s): Mindy and/or Tanya*) – see item 6. Below
- Items from Faculty Senate Year-Long Agenda (what should our products be?)
 - 1. Participate in and advocate for faculty and staff in the COVID-19 planning process
 - 2.e. Review and advocate promotion and tenure, and grievance processes in light of best practices for diversity and inclusion (as items are presented to Faculty Affairs)
 - 5. Revive Salary and Benefits Committee
 - 6. Update FS Constitution – What should Faculty Senate composition look like? What is the definition of faculty? The Professional Staff Affairs will work on this item as well. Bring our recommendations to Faculty Senate Constitution committee.
 - 7. T&P review and revision – continue our current work; include item 2.e.
 - 8.b. University Handbook updates – interim versus acting appointments

❖ **From Committee Members**

- Issues facing faculty in the COVID-19 era?
- Make recommendations to Administration about specific guidance related to evaluating faculty and staff regarding their teaching, research productivity, service, etc.

❖ **Adjourn**

❖ **Next meeting: September 15, 2020; 3:30 pm**