

**Kansas State University Faculty Senate  
Faculty Affairs Committee**

**Agenda**

**May 4, 2021, 3:30 pm**

**Via Zoom**

<https://ksu.zoom.us/j/837797836>

- ❖ **Joint Meeting with Academic Affairs Committee:** Proposed University Excused Absence Syllabus Statement
  - **Meet in Academic Affairs Committee Zoom room** <https://ksu.zoom.us/j/442684782>
- ❖ **After joint portion of meeting,** join the Faculty Affairs Committee Zoom room for remainder of meeting
- ❖ **Call to Order Faculty Affairs – Don Saucier and Kim Charland (Co-Chairs)**
  
- ❖ **Approve April 20, 2021 Minutes**
  
- ❖ **Committee Reports**
  - **Salaries and Fringe Benefits Committee:** Todd Easton
  - **University Handbook and Policy Committee:** Betsy Draper
  - **Communication Working Group:** Jason Hackett
  - **FSCOT Special Meeting on Academic Tools:** Don Saucier, Faculty Affairs representative
  
- ❖ **Completed Business**
  - **Participated** in and advocated for faculty and staff in the COVID-19 planning process
  - **Approved** Proposed Revision to University Handbook Section B120 and PPM 4410 and 4650 Related to Acting and Interim Language
    - Approved by Faculty Senate 10/13/2020
  - **Accepted** Updated University Handbook and Policy Committee Data Sheet
  - **Revived** Salaries and Fringe Benefits Committee
  - **Approved** Recommended Change to Dependent/Spouse Tuition Grant Policy
    - Approved by Faculty Senate 12/08/2020
    - Presented to President and Provost at 12/14/2020 FSLC meeting
    - A working group has been created. Don Saucier and Todd Easton are members of the working group.
  - **Approved** Proposed Revisions to University Handbook, Appendix E: Faculty Senate Constitution to Include Term Caucus
    - First reading by Faculty Senate 04/13/2021
    - Second reading and vote by Faculty Senate planned for 05/11/2021
    - If passed, proposal will go to general faculty/unclassified professionals for vote
  - **Approved** COVID-19 Impact Statement Rationale and Guidance
    - Approved by Faculty Senate 02/09/2021
  - **Received** 2019 Status of Faculty Salaries Report from Salaries and Fringe Benefits Committee
    - Received by Faculty Senate 03/09/2021
  - **Approved** Guidelines for Evaluators of Faculty regarding COVID-19 Impact Statements
    - Approved by Faculty Senate 04/13/2021
  - **Approved** Proposed Mandatory Syllabus Statement on Mutual Respect and Inclusion in K-State Teaching and Learning Spaces
    - Approved by Academic Affairs Committee 04/20/2021
    - To be placed on 05/11/2021 Faculty Senate meeting agenda for vote
  - **Received** and revised Proposed Optional Excused Absence Syllabus Statement from Academic Affairs
    - Joint meeting with Academic Affairs Committee 05/04/2021

## ❖ **Old and Continuing Business**

- Report on Promotion and Tenure Document Sections for Community Engagement and Societal Benefit Subcommittee: Neal Hubbell, Michael Oetken, Don Saucier
  - Provide recommendations to the Provost's office from Faculty Senate about how best to assess and include Engagement and Diversity in the University-level T&P documents
  - Provide a "white pages" report to FS Leadership first
- Report on Department Head vs. Department Chair in Handbook Subcommittee: Vicki Sherbert, Sara Rosenkranz, Kim Charland, Brian Niehoff
  - Define and assess what the standard definitions are across the academy and how they are used at K-State. If there are differences between the general definition and K-State's working definition, how can we standardize the use of these terms across our University?
  - Can we settle on definitions that can go into our handbook for clarification?
- Items from Faculty Senate Year-Long Agenda (what should our products be?)
  - 2.e. Review and advocate promotion and tenure, and grievance processes in light of best practices for diversity and inclusion (as items are presented to Faculty Affairs by Social Justice subcommittee)
  - 7. T&P review and revision – continue our current work; include item 2.e.
- **Issues facing faculty in the COVID-19 era?**
  - **Concerns** re: negative feedback received for working and/or teaching online from home
- **Honor Code and TEVALs**

## ❖ **New Business for 2020-2021**

### ❖ **Future Business**

- Joint meeting with FSCOT May 18, 2021
- Format of Faculty Affairs Committee meetings 2021-2022
- Secretary for Faculty Affairs 2021-2022
- Future Shared Governance Update and Feedback

### ❖ **From Committee Members**

#### ❖ **Announcements**

- Town Hall meeting: May 10 (8-9 am)

#### ❖ **Adjourn**

#### ❖ **Upcoming meetings**

- **May 18, 2021, 3:30 pm:** Joint meeting with FSCOT (new 2021-2022 committee members)