

**Kansas State University Faculty Senate
Faculty Affairs Committee
Agenda**

April 6, 2021, 3:30 pm

Via Zoom

<https://ksu.zoom.us/j/837797836>

- **Call to Order Faculty Affairs – Don Saucier and Kim Charland (Co-Chairs)**
- **Proposed Syllabus Statement on Classroom Conduct:** Past President Tanya González
 - Replace the Mandatory Classroom Conduct statement that is [#3 on the current list of statements](#)
- **Approve March 16, 2021 Minutes**
- **2021-2022 Faculty Affairs Leadership (Co-Chairs)**
- **Committee Reports**
 - **Salaries and Fringe Benefits Committee:** Todd Easton
 - **University Handbook and Policy Committee:** Betsy Draper
 - **Communication Working Group:** Jason Hackett
 - **FSCOT Special Meeting on Academic Tools:** Don Saucier, Faculty Affairs representative
- ❖ **Old and Continuing Business**
 - Report on Promotion and Tenure Document Sections for Community Engagement and Societal Benefit
Subcommittee: Neal Hubbell, Michael Oetken, Don Saucier
 - Provide recommendations to the Provost’s office from Faculty Senate about how best to assess and include Engagement and Diversity in the University-level T&P documents
 - Provide a “white pages” report to FS Leadership first
 - Report on Department Head vs. Department Chair in Handbook
Subcommittee: Vicki Sherbert, Sara Rosenkranz, Kim Charland, Brian Niehoff
 - Define and assess what the standard definitions are across the academy and how they are used at K-State. If there are differences between the general definition and K-State’s working definition, how can we standardize the use of these terms across our University?
 - Can we settle on definitions that can go into our handbook for clarification?
 - **Issues facing faculty in the COVID-19 era?**
 - **Guidelines for Evaluators of Faculty regarding COVID-19 Impact Statements**
 - To be placed on April 13 Faculty Senate Agenda
 - **Proposed change** to first sentence under **Delay in Tenure Clock Reminder** from “Faculty were given the option to request and be granted COVID-related extension

on their tenure clocks” to “Faculty were granted one-year COVID-related extensions on their tenure clocks.”

- Purpose of proposed change: clarify opt-out rather than opt-in
 - ◆ <https://www.k-state.edu/provost/about/fromtheprovoistsdesk/fy2020/Taber-One-Year-Extension-on-Tenure-Clocks-for-Probationary-Faculty-3-20-20.pdf>
 - ◆ <https://www.k-state.edu/provost/about/fromtheprovoistsdesk/fy2021/Taber-Message-COVID-19-Impact-Statements-and-Equity-in-Faculty-Evaluations-12-16-20.pdf>

- **Concerns** re: negative feedback received for working and/or teaching online from home

❖ **New Business for 2020-2021**

- Items from Faculty Senate Year-Long Agenda (what should our products be?)
 - 1. Participate in and advocate for faculty and staff in the COVID-19 planning process
 - Make recommendations to Administration about specific guidance related to evaluating faculty and staff regarding their teaching, research productivity, service, etc.
 - What are the concerns related to teaching issues and challenges last spring?
 - How do we continue this conversation with Administration?
 - What are the research concerns?
 - Hope to provide recommendations guidance for what this means to faculty. (Tenure review, Yearly evals)
 - Reasonable guidance for Research/Scholarship, Service and Advising
 - List of recommendations directed to Administration and College Units
 - Implementation of furloughs and challenges between colleges
 - ✓ COVID-19 Impact Statement Guide approved by Faculty Senate (02/09/2021)
 - ✓ COVID-19 Impact Statement Guidance for Evaluators (to Faculty Senate 04/13/2021)
- 2.e. Review and advocate promotion and tenure, and grievance processes in light of best practices for diversity and inclusion (as items are presented to Faculty Affairs by Social Justice subcommittee)
- 6. Update FS Constitution – What should Faculty Senate composition look like?
 - **Proposed Faculty Senate Constitution changes re: term representation**
 - ◆ **To Faculty Senate for vote 04/13/2021**
 - ◆ If passed, proposal will go to University Faculty and Professional Staff for vote
- 7. T&P review and revision – continue our current work; include item 2.e.

❖ **Future Business**

- FSCOT resolution; joint meeting with FSCOT
- Honor Code and TEVALs
- Future Shared Governance Update and Feedback

❖ **From Committee Members**

❖ **Announcements**

- Town Hall meeting: May 10 (8-9 am)

❖ **Adjourn**

❖ **Next meeting: April 20, 2021, 3:30 pm**