

**Kansas State University Faculty Senate
Faculty Affairs Committee
Minutes
March 3rd, 2020**

3:30PM – Business Building, room 2047

Attendance: Jennifer Bormann, Kim Charland, Mike Crow, Daniel Ireton, Annelise Nguyen, Michael Oetken, Sara Rosenkranz, Charlotte Self, Vicki Sherbert, Steve Warren. **Guest:** Tanya Gonzalez

❖ **Call to Order Faculty Affairs – Don Saucier and Annelise Nguyen Co-Chairs**

Meeting called to order at 3:30 p.m.

❖ **Approve Minutes**

Minutes of February 18th, 2020 approved.

❖ **Old and Continuing Business**

- Annual “Budget Book”
Jay Stephens and Bin Ning will put on the Institutional Research website for public use. Once posted will share with Faculty Senate and publish an article in the K-State Today.
- FAC Representative serving on subcommittee: Salaries and Fringe Benefits
No report
- Proposed University Excused Absence Policy
Will be on Faculty Senate agenda for first reading on March 17th. Guest: President Tanya Gonzalez reported no new language adopted. There were some concerns about specificity with language in the policy. Those with legal regulatory obligation want to ensure language is accurate and clear. There is no delineation between DSO versus ISO student organization which can create confusion. Recommend to delineate what pertains to which organizations. Gonzalez moved one sentence in the policy. Provost staff recommended identifying the document as a guidelines versus identifying it as a policy. Detail in the policy may signal rigid attendance policy versus guidelines.

Faculty Affairs will wait for the first reading before moving forward with recommended modifications.

❖ **New(er) Business**

Subcommittees will report back to the faculty affairs committee.

- Promotion and Tenure Document Sections for Community Engagement and Societal Benefit – Charge
 - Provide recommendations to the Provost’s office from Faculty Senate about how best to assess and include Engagement in the University-level T&P documents
 - Provide recommendations to the Provost’s office from Faculty Senate about how best to assess and include Diversity in the University-level T&P documents
 - Provide a “white pages” report to FS Leadership first

Subcommittee: Steve Warren, Jennifer Bormann, Michael Oetken, Don Saucier

- Department Head vs. Department Chair in Handbook - Charge
 - What are the standard definitions across the academy?
 - How are these used at K-State?
 - If there are differences between the general definition and K-State’s working definition, how can we standardize the use of these terms across our University?
 - Can we settle on definitions that can go into our handbook for clarification?

Subcommittee: Vicki Sherbert, Sara Rosenkranz, Neal Hubbell, Kim Charland, Daniel Ireton

- Tenure & Promotion Review Updates – Charge
 - Create a faculty-comprised University committee to be the last review
 - Provide a proposal to update the University Handbook to review language needed to change the process. This should address, “is a Dean’s Council review the norm across our peer institutions? If not, what is a general practice”?
 - Annelise will provide pros and cons of changing final p/t decision going to faculty senate.

Subcommittee: Mike Crow, Annelise Nguyen, Don Saucier

❖ **From Committee Members**

Nathan Bothwell term ends in March. Student senator concern with process and biases of TEVAL, there has been no follow up with the process from Faculty Affairs. Don will report out some data of his findings in near future.

❖ **Meeting adjourn at 4:20 p.m.**

❖ **Next meeting: March 24th, 3:30PM, 2047 Business Building**