

**Kansas State University Faculty Senate  
Faculty Affairs Committee  
Minutes  
February 18, 2020**

**3:30PM – Business Building, room 2047**

**Attendance:** Jennifer Bormann, Kim Charland, Mike Crow, Daniel Ireton, Annelise Nguyen, Michael Oetken, David Procter, Sara Rosenkranz, Don Saucier, Charlotte Self, Vicki Sherbert, Steve Warren. **Guest:** Tanya González

❖ **Call to Order Faculty Affairs – Don Saucier and Annelise Nguyen Co-Chairs**

Meeting called to order at 3:30 pm

Guest: Tanya González, Faculty Senate President. President González provided clarification on Faculty Senate charges for Faculty Affairs:

- Promotion and Tenure Document Sections for Community Engagement and Societal Benefit: Provide recommendations to the Faculty Senate to present to the Provost Office. How to assess engagement and diversity in the university documents and areas for improvement. For instance, how is it reflected and articulated in the P/T process and other university's documents. Is this a parking lot for future work.
- Department Head vs. Department Chair in Handbook: Faculty Affairs goal is to create a definition for DH vs DC. Identify the difference; is it aligned nationally. Is it useful to have the definition in the handbook. Currently, it is the discretion of the dean which type of position DH vs DC. Clarity between the two will be helpful. However, the committee will decide if this is a priority.
- Handbook, PPM, Provost website: President González will review Chapter 1090 and report back to the committee.

❖ **Approve Minutes**

- Minutes of February 4, 2020 Minutes approved

❖ **Old and Continuing Business**

- FAC Representative serving on subcommittee: Salaries and Fringe Benefits (report?)

No report.

- Handbook vs. PPM vs. Provost's website

Table until President González reports back to the committee.

- Proposed University Excused Absence Policy

Will go to Executive Committee next week, then on to Senate for approval.

**Annelise Nguyen will be leaving end of semester. Need a co-chair for next semester. Reminder this role is defined as 25% efforts in service. Have to be a senator in order to co-chair.**

❖ **New(er) Business**

- Continuation of the Annual "Budget Book"

The Budget Office produced the salary in the budget book which was held in the Library up until 2017. Starting 2018 Budget Office has a PDF on their website. 2020 is not on the Budget Office website. Budget Office stated Board of Regents not requiring it to be published. The committee will assess pros and cons to determine need for it to be posted in the Library or elsewhere.

Motion and seconded to ask President González if salary information should be published in the budget book. One abstained. Motion passed.

❖ **From Committee Members**

Co-Chairs encouraged members to complete the Climate survey. Committee expressed concerns about faculty not receiving the survey and not knowing the survey may have been sent to their clutter email. Don will request an article in the K-State Today to remind employees that survey may have been sent to their clutter email.

❖ **Adjourn**  
**5:00 PM**

❖ **Next meeting: March 3<sup>rd</sup> at 3:30pm, 2047 Business Building**