

**Kansas State University Faculty Senate
Faculty Affairs Committee
Agenda
March 3rd, 2020**

3:30PM – Business Building, room 2047

❖ **Call to Order Faculty Affairs – Don Saucier and Annelise Nguyen Co-Chairs**

❖ **Approve Minutes**

- February 18th, 2020 Minutes (see email attachment with draft minutes)

❖ **Old and Continuing Business**

- Annual “Budget Book”
 - Pros: transparency, help with negotiations, data for research
 - Cons: information could hurt morale, time and effort to produce
 - Response from Ethan: “KBOR recently abolished the requirement to publish our annual budget since we also produced a similar high-level document (individual salary detail is not included) for the State upon which all budgetary decisions are ultimately derived from in Topeka. This was a time savings on our end so that we aren’t duplicating efforts. That said, you are correct that we are a public institution and that salary data is a public record. I’m copying Bin Ning in IR as well as Jay Stephens in HCS to assist in answering your constituents’ requests for salary information.”
 - Jay Stephens and Bin Ning will put on the Institutional Research website for public use.
- FAC Representative serving on subcommittee: Salaries and Fringe Benefits (report?)
- Proposed University Excused Absence Policy – it’s on the FS agenda for a first reading

❖ **New(er) Business**

- Promotion and Tenure Document Sections for Community Engagement and Societal Benefit - Charge
 - Provide recommendations to the Provost’s office from Faculty Senate about how best to assess and include Engagement and Diversity in the University-level T&P documents
 - Provide a “white pages” report to FS Leadership first
- Department Head vs. Department Chair in Handbook - Charge
 - What are the standard definitions across the academy?
 - How are these used at K-State?
 - If there are differences between the general definition and K-State’s working definition, how can we standardize the use of these terms across our University?
 - Can we settle on definitions that can go into our handbook for clarification?
- Tenure & Promotion Review Updates – Charge
 - Create a faculty-comprised University committee to be the last review
 - Provide a proposal to update the University Handbook to reviews language needed to change the process. This should address, “is a Dean’s Council review the norm across our peer institutions? If not, what is a general practice?”

❖ **From Committee Members**

❖ **Adjourn**

❖ **Next meeting: March 24th, 3:30PM, 2047 Business Building**