

**Kansas State University Faculty Senate
Faculty Affairs Committee
Minutes
October 3, 2017**

3:45 p.m. – Business Building 2123

Attendance: Jason Bergtold, Amy Betz, Troy Harding, Daniel Ireton, David Lehman, Gina Lowe, Mindy Markham, Tendai Munyanyi, Brian Niehoff, Don Saucier

Guest: Alex Horaung

❖ **Call to Order Faculty Affairs**

The Faculty Affairs Committee meeting was called to order at 3:46 p.m.

❖ **Approve Minutes**

➤ **September 5, 2017 Minutes (Attachment with draft minutes)**

Minutes were approved as submitted.

❖ **Old Business**

➤ **Revisit discussion on Section E, Sabbatical Leave**

We previously voted on language changes to Section E of the handbook and this is on the agenda to be presented for a first reading at the October Faculty Senate meeting. A concern has been raised, however, regarding funds available to faculty members for travel when they are on sabbatical and there was a motion to amend the language. A friendly amendment was then made so that the language would read as follows: "Grant funds already allocated for travel or sponsored research overhead (SRO) funds may also be used for travel reimbursement."

A motion was made and seconded to amend Section E using the amended language. Motion approved.

➤ **Conflict resolution update**

Faculty Affairs has been asked to help facilitate communication between the various entities that provide conflict resolution services across campus, including HCS and others. We will invite Terrie McCants, the ombudspersons, and Scott Jones to Faculty Affairs to discuss their views of the process at the university to learn more information on how we could help.

➤ **TEVALs**

Last year Faculty Affairs looked at the TEVAL system. In today's K-State Today there was an announcement of the new online TEVAL system, including a new mandatory template for global campus courses. Concerns were raised regarding the additional questions that were added that instructors have not previously seen that they are now required to use. Brian Niehoff indicated that he shared information regarding the TEVAL work of Faculty Affairs at the first Tuesday meeting this morning.

❖ **New Business**

➤ **Student Organizations**

Faculty Affairs has been asked to look into the issue of independent student organizations (ISOs) and department student organizations (DSOs). It was discussed that students want to know why this ISO/DSO change occurred, and they have learned that it is to help with risk management. We will look into this further. Another concern was raised regarding the process for organizations determining whether they want to be an ISO or DSO, including a required change to the organizations' constitution. Language needs to be added to state

that as a DSO the department has total and complete control and authority over the organization. The constitution has to be amended to include this language. This change takes time and must be student driven, rather than implemented by the advisor.

Discussion ensued regarding the confusion and challenges that exist in this change. Concerns were raised regarding the lack of input from faculty and students in the policy and implementation. Input could have helped to prevent some of the challenges that have arisen.

Questions were raised regarding the proportion of student organizations that have registered as ISOs versus DSOs.

Faculty Affairs will discuss this issue this year and we will invite Heather Reed, Ben Hopper, and someone from General Counsel to talk to our committee about this issue.

➤ **Handbook Section F from Academic Affairs. They have requested we clarify the extending course incompletes**

Revisions were made to Handbook Section F regarding incomplete grades by CAPP and were reviewed and discussed by Academic Affairs. These changes are now coming to Faculty Affairs for additional review and discussion given that these changes affect faculty.

Academic Affairs asked that we clarify the process for instructors extending incompletes. The language that came forward to Faculty Affairs stated: The instructor may extend the incomplete deadline with departmental and college approval. After discussion, it was recommended that the incomplete deadline extension be approved by "the unit in which the course is housed." We also want to ask Academic Affairs why approval from both the department and college are needed for incomplete extensions.

A concern was raised regarding the incomplete agreement stating, "Typically, allowing or requiring student participation in the course in a subsequent term is not appropriate for completing missing work." It was discussed that because the word "typically" was included, that there is still flexibility for the instructor to do what is best given the particular situation.

❖ **From Committee Members**

➤ **Non-Tenure Track Faculty Ranks**

Troy Harding talked with Associate Provosts Ruth Dyer and she indicated that she knows Provost Mason is planning to address the non-tenure track faculty pay issue by working with the Faculty Compensation Workgroup. Provost Mason is considering reinstating this workgroup to review their recommendations, including salaries to be associated with the non-tenure track faculty promotions. At this point, we do not have information regarding timeline.

❖ **Next Meeting: October 17, 2017 (Business Building 2123) at 3:45PM.**

❖ **Adjourn**

The meeting was adjourned at 4:54 p.m.