

**Kansas State University Faculty Senate
Faculty Affairs Committee
Minutes
February 20, 2018**

3:45 p.m. – Business Building 2123

Attendance: Charlie Barden, Jason Bergtold, Amy Betz, Troy Harding, Judy Hughey, Daniel Ireton, Mindy Markham, Miranda Moore for Tendai Munyanyi, Don Saucier, and Charlotte Self

❖ **Call to Order Faculty Affairs**

The Faculty Affairs Committee meeting was called to order at 3:45 p.m.

❖ **Approve Minutes**

➤ **February 6, 2018 Minutes (Attachment with draft minutes)**

Minutes were approved as submitted.

❖ **Old Business**

➤ **Student Representative**

Tendai Munyanyi, our previous student representative, has graduated. Senator Barden emailed Tendai to learn about his replacement, but he has not yet heard back from him. Miranda Moore attended the last portion of the meeting and indicated that if he is no longer able to attend the meeting, she could attend in his place.

➤ **Update on Section E, Sabbatical Leave (first reading)**

We received feedback from Dr. Ruth Dyer regarding Section E, Sabbatical Leave, after she consulted with Robert Large from General Counsel. They made additional changes to the end of E2, the end of E3, and the Sabbatical Leave guidelines. Some faculty continued to have concerns regarding what funds will be available for use for conference travel during sabbatical. Others appreciated the flexibility that is provided in the current language. It was noted that DRA was retained as a funding source in E3, but that it was removed in the Sabbatical Leave guidelines. A question was asked regarding if this information was deleted from the guidelines to reduce redundancy. A question was raised regarding SRO and if they are considered general funds or if they could be included as funds available during sabbatical leave. A motion was made for Senator Barden to send this back to Dr. Dyer with questions for additional clarification. Motion approved.

➤ **Conflict resolution update, specifically the Grievance Chair and Mediation Coordinator positions**

The Mediation Coordinator, Terrie McCants, retired from K-State. She previously received a \$5,000 stipend to coordinate mediation and assist employees in getting mediation services. In FY17, Terrie called HCS with three mediation inquiries and one of those went to mediation. Jay Stephens and Charlotte Self's recommendation is for HCS to coordinate mediation services and no longer have the \$5,000 stipend as an expenditure. They currently have a contract with EAP so that it would not be an extra fee. They could also coordinate mediation services with an outside party at an additional cost, if needed. President Lindshield and Jay Stephens thought this proposal should go to Faculty Affairs to then be voted on by Faculty Senate.

A question was raised regarding if the concern comes from a person within HCS. In this case, an outside vendor could be used, and this has been done in the past. With this new proposal, it could be that a person could ask for mediation or it could be recommended. Both parties have to agree to mediation in order for it to occur.

Charlotte Self and HCS will make revisions to Appendix U of the University Handbook to serve as a formal proposal to be reviewed and voted on by Faculty Affairs. It was recommended that Charlotte also look to see if there are also other places that this is referred to within the handbook and to update that. Daniel Ireton

indicated that he could provide documents to assist Charlotte in this process. Charlotte will get a draft to the committee prior to the March 6th Faculty Affairs meeting.

A question was asked regarding the status of the grievance chair. Charlotte Self will look into this.

❖ **New Business**

- **Coming March 6- Appendix O Policy on Integrity in Research and Scholarly Activity. Beth Montelone (Sr. VP for Research) and Cheryl Doerr (Assoc. VP for Research Compliance) will meet with us at 4pm.**

The Vice President for Research, Peter Dorhout, has been making revisions to Appendix O of the University Handbook based on regulation updates. We will meet with Beth Montelone and Cheryl Doerr regarding this updated policy on March 6th.

❖ **From Committee Members**

- **University Handbook Committee**

The University Handbook Committee started to look at Sections J, K, and F20, all of which deal with resources. The handbook committee is looking to compile sections J and K and provide a list of resources with links to their webpages so that this information can stay up-to-date. They will likely keep the resources for students within F20, but provide similar links in this section as well. They will also look at a couple of appendices that have not been updated since the 1980s or 1990s. They will also discuss the possibility of an updated search tool for the university handbook. Their next meeting is March 27th.

Senator Hughey indicated that updates were made to the University Handbook in 2012, whereas the current live version is listed as 2006. It was recommended that Senator Ireton check with Candace to get a copy of the most recent approved version of Section J to see if this is congruent with what is on the website or if there is an updated version that did not get updated on the website.

- **Raises for Non-Tenure Track Faculty Positions**

Senator Harding indicated that he talked with Provost Mason following the last Faculty Senate meeting. Provost Mason said she is not going to form a working group to look at this issue in this academic year, but that this will be something for the next Provost to visit.

- **Committee Leadership for 2018-19 Academic Year**

David Lehman is not able to serve as co-chair for Faculty Affairs in the next academic year. Both Charlie Barden and Amy Betz indicated they are willing to serve as co-chairs. We will vote on this at a future meeting.

❖ **Next Meeting: March 6, 2018 (Business Building 2123) at 3:45PM.**

❖ **Adjourn**

The meeting was adjourned at 4:39 p.m.