

Kansas State University Faculty Senate
Faculty Affairs Committee
Minutes
April 19, 2016
3:00 – Union 205

Attending: Charlie Barden, Betsy Cauble, Christina Geuther, Ronaldo Maghirang, Mindy Markham, Jackie Spears, Jeff Stevenson, Brian Niehoff (Provost Liaison), Charlotte Self (HC liaison).

April 5, 2016 Minutes were approved.

Old Business

- Section C:
 - Updates were made to two sections of Section C based on feedback from Cheryl Johnson
 - C30.4: In this section we referred individuals to PPM 4095 and indicated that this is where individuals can find the definition for close relative.
 - C31.1: The following sentence was added: “Consult Human Capital Services for best practices and shared core competencies.”
 - We discussed that we want to highlight the following for Faculty Senators when we present Section C:
 - The university handbook provides guidelines for the entire university. Each department or academic unit will need to update their departmental document to include these policies.
 - C34.4: Language was changed to have the TEVALs sent to the faculty member and the department/unit head/chair instead of just the faculty member.
 - ◆ We’ll want to talk with the Teaching and Learning Center and IT once this is approved to put the mechanism in place for the TEVALs to be sent to the department head in addition to the faculty member.
 - C46.1: All faculty and professional staff will be evaluated, both regular and term
 - ◆ Human Capital Services should be consulted in the future regarding forms for professional staff evaluation.
- TEVALs:
 - Steven Benton wrote a review of the literature on student ratings of instruction. We will want to consult with him next year as we continue this discussion.
 - We should also look at student fatigue given the large number of TEVALs students must complete each year. We want to have higher response rates than what we currently have given the large number of TEVALs, the timing of the TEVALs, etc.
- Faculty Affairs Leadership: Mindy and Betsy will not be here next year. They described their role and suggested that a volunteer should step up by the next meeting.

The meeting was adjourned.

Next Meeting: May 3rd at 4:00.