

**Kansas State University Faculty Senate  
Faculty Affairs Committee  
Minutes  
December 17, 2013  
3:30pm – 205 KSU Student Union**

Attending: Jared Anderson, Laura Armbrust, Charlie Barden, Betsy Cauble, Eric Dover, Mindy Markham, Lotta Larson, Brian Niehoff, Katie Kingery-Page, Esther Swilley

❖ **Call to Order**

- Laura moved
- Charlie seconded
- December 3, 2013 minutes accepted

❖ **Old Business**

➤ **Cheryl Strecker**

- **Appendix G**
  - Limitations on issues that go to a full hearing
  - Strecker requests we clarify “promotion” being included in changes to G
  - We suggest adding a new “d” that states denial of promotion of a tenured faculty
  - Dover moved to accept
  - Easton seconded
  - Unanimously accepted

❖ **New Business**

➤ **Section F: Instruction--Academic Procedures OR**

**Appendix F: Academic Conduct, Academic Honest, and Honor System Constitution**

- **Academic Affairs Approved**
- Cauble will check on which version and sections therein most relevant; committee will read prior to first meeting of spring 2014

➤ **Salary Adjustment Policy**

- **Salary & Fringe Benefits Committee**

We will request that the SFBC take a look to see if a statement on salary adjustment in the handbook makes sense. The impetus is to have a retention adjustment process that is transparent, as well as a clear statement about adjustments in general.

❖ **Announcements**

Office 365 going live January 6...see pre-migration checklist online. Key point of interest: emails over 25 MB will not move to the new system. Calendars migrate for faculty and staff, but not for GTA/GRA and students  
Ksu/edu/its

## ❖ Adjourn

- ❖ Barden moved
- ❖ Kingery-Page seconded
- ❖ Unanimously accepted

Next meeting January 21, 2014