

**Kansas State University  
Faculty Senate**

**Faculty Affairs Committee  
Minutes**

**April 19, 2011, Bluemont Hall, 2:00p.m.**

Present: Gould, Schmidt, Johannes, Kellett, Knopp, Hughey, Potts, Fritch, Hsu  
Absent: Fullmer, Arthaud-Day, Davis, Reynolds

**1. Approval of April 5 Minutes**

- Senator Kellett moved to pass the April 5, 2011 minutes; Senator Potts seconded; motion passed unanimously

**2. UH Handbook**

- Section C41 has not yet been corrected. Senators reported of committees across campus needing that language right now as they are meeting to address supervisor evaluations. FAC senators moved, seconded, and voted unanimously to officially draft a resolution to be sent to President Cauble, requesting her to take the needed steps to ensure the revision process is adhered to and the language be corrected as passed by Faculty Senate in 2009.
- The revised UH Sections J and K with revisions were distributed to FAC. Senators recommended changes. Senators discussed possible revisions and additional parties to be consulted.
- Senators clarified the plan for UH revisions being voted upon by FS. UH Committee plans to have a complete draft to Executive Committee by Monday and to have a first reading at Senate in May.

**3. Contingent Faculty Report**

- Senator Potts handed out the proposed policy language from the work group. Senators discussed the definition of instructor at Kansas State University, what worked or did not work at other institutions, how the proposal would be presented and how it would be beneficial to K-State 2025

- Contingent Faculty work group clarified that the policy was for tenure, not promotion and for teachers with 4/4 teaching load
- Senators recommended another option be added to the policy that offered a plan for instructors related to 3-year or less appointments
- Senators agreed that FS Leadership should discuss idea with President Schulz and Provost Mason before presenting proposal
- Points that still need to be addressed before completing the proposal include studying the role of extension faculty instructors (and Kansas law regarding their status), number of instructors who have been here 5+ years, budget cycles, and role of FAC, BOR, and Deans/Department Heads
- Senator Potts will revise policy for possible discussion with FS Leadership and President Schulz on Monday

#### 4. Clinical Faculty Report

- Senator Hughey shared language from UH about clinical faculty, as originally submitted to the Provost Office previously before learning that it must be submitted as a BOR proposal. The proposal is a modified version of the current policy for Vet Med Clinical Faculty
- Senator Johannes moved to adopt the proposed revised language, removing specificity to Veterinary Medicine and including language to expand and include all interested departments that would meet the required criteria; Senator Gould seconded; motion passed unanimously.

#### 5. Meeting Adjourned & Senators Encouraged to Attend Retirement Reception