

MINUTES
Faculty Senate Faculty Affairs Committee Meeting
April 5, 2011 Bluemont Hall 368 3:30pm

Present: Fritch, Gould, Johannes, Hsu, Knopp, Hughey, Schmidt, Potts

Absent: Fullmer, Arthaud-Day, Kellett, Davis, Reynolds

Meeting called to order at 3:44pm – agenda approved unanimously.

1. Approval of Minutes: 3/15/11

- Senator Johannes moved to pass 3/15/11 minutes; Senator Schmidt seconded; motion passed unanimously

2. Contingent Faculty Language

- Senator Potts reported the work group is progressing on a draft and has been consulting with AAUP members.
- Senators asked if we needed to be discussing the privacy of emails considering recent activity at the University of Wisconsin; Senator; reminder from Leadership to NOT use state-funded equipment for personal use (i.e., computers, e-mail, etc.) particularly for any political purpose and to share that reminder with our caucuses. However, the State does not appear to be concerned with minor or incidental personal use.

3. Review of proposed Handbook revisions

- Senator Hughey reported that revisions were submitted and new drafts were sent to FAC senators to review for further changes. Additional drafts will be sent to FAC senators in preparation for a vote at the April 19th FAC meeting. Drafts will then be sent to the Provost Office for their feedback.

4. Update on draft of bullying policy

- Senator Knopp reported that the draft policy was with Provost Mason and if it is returned before April 18th, the draft will be voted on at the April 19th FAC meeting.

5. UH Troubleshooting: Review of Unit Administrator Evaluation language: C41

- Senator Hughey displayed the C41 section of the Handbook and showed a problem with the text which appears to be a copy/paste error when the information was transferred to the online version of the University Handbook. C41.4 appears to be repeated and listed as C41.2 and C41.4.
- Senators discussed additional problems with the section including the lack of clarification of anonymity between the annual and five-year evaluation process.
 - Steps for solving the problems include 1) ensure that the correct text is posted online for the C41 section and 2) ask UH committee to work on clear language to clarify the differences between the annual and five-year evaluation processes which will then need to be taken to Provost Mason (Deans' Council) and President Schulz (President's Cabinet) approval.

6. Faculty Affairs Committee Chair Election: 2011-2012

- Senator Johannes nominated Senators Knopp and Hughey for co-chairs of the FAC; multiple senators seconded the motion; nomination approved unanimously. Senators Knopp and Hughey will continue to be co-chairs of the FAC for 2011-2012 term.

7. New Business

- Reminder: FAC on April 19th will meet at 2:00 pm to ensure senators are able to attend the Annual Faculty and Unclassified Professionals Retiree Ceremony and Reception at 4pm. See K-State Today announcement for details on reception: <http://bit.ly/hdb5iY>.

8. Meeting was adjourned at 5:04pm.