

**MINUTES**  
**Faculty Senate Faculty Affairs Committee Meeting**  
**March 15, 2011 Bluemont Hall 339 3:30 PM**

**1. Approval of Minutes**

- Sen. Hughey motion to approve minutes, Sen. Davis seconded, motion passes unanimously

**2. University Student Handbook Discussion**

- Removal of Student Handbook from KSU Website and options for students accessibility to handbook information. It was suggested that faculty visit with students regarding student needs for information in the Handbook. Recommendations were made to include the Office of Student Life in the discussion.

**3. UH policy on Clinical Faculty**

- Sen. Hughey requested clarification on CVM clinical track document and the relationship with tenure track individuals. Sen. Davis reported that CVM faculty are either CT or TT.
- Sen. Arthaud-Day referenced that the University of Indiana (Kelly School of Business) has similar terminology for the instructor position.
- Sen. Knopp indicated that FAC are checking to see if other Colleges are interested and could benefit from Clinical Track position.
- Sen. Knopp also included that differences exist among responsibilities in different colleges, e.g. instructor (clinical service without research component)
- Sen. Fullmer outlined some of the vacancies that are present in the College of Architecture
- This will continued to be studied.

**4. Review of Proposed UH revisions**

- Sen. Hughey UH Section C revisions several sections have been submitted and edited. Hard copies of revised section C were distributed among the committee. In section C-10, a (live) hot link has been added. Little to no material was removed from this section; the intent is that this is a resource for new faculty. The goal is not to remove any material, simply to clarify and provide grammatically accurate and current information. Although some other sections of the handbook have been streamlined, section C has basically maintained content that is of value to new faculty.
- Sen. Knopp indicated that sections requiring clarifications are at the Provost office. We have not had input on review of such sections.
- Sen. Knopp also indicated that the bullying proposal is also at the Provost Office.
- Appendix G remains at the Provost office. It was indicated that the Provost has been ill and is extremely busy.
- All sections are being reviewed / edited word for word. Discussion occurred on the best way to facilitate the Handbook revisions. Recommendations included sections be reviewed in smaller sections and in a consent agenda format. Multiple in favor.
- Discussion on multiple sections and other individuals with whom consultation should occur.

**5. Bullying policy**

- a. Sen. Knopp work in progress.

b. Sen. Knopp provided update that students are working on their own language.

**6. New business**

c. Leadership council, point of interest. Sen. Gould, sent to Deans and Dept heads

d. Approved by all D.90, MODIFIED INSTRUCTIONAL DUTIES FOR FACULTY. New policy. It is posted and available for all to view. AP Dyer was the driving force to move this piece of policy.

e. Sen. Hughey Faculty Salary and Fringe benefits report in 2011? Suggestion was made to have someone provide annual report at the last meeting in April 2011. Sen. Hughey, task force that potential salary / furlough issues should be discussed.

f. Sen. Kellett, legislative budget cycle moves forward, the likelihood for reductions this committee is integral as a source of information.

g. Sen. Hughey, perhaps we could meet with Tom Vontz (FS Pres. Elect) regarding their role in activity and that task force looking at merit. Update will be valuable.

h. Sen. Knopp: PE Vontz has asked for items that FS / FAC would like for him to tackle?

**7. Meeting adjourned: 4:46 PM**