

MINUTES
Faculty Senate Faculty Affairs Committee
Tuesday, February 22, 2011 [February 1, 2011 Rescheduled] 3:30PM
Bluemont Hall Room 021

Present: Hughey, Knopp, Fritch, Hsu, Fullmer, Johannes, Gould, Schmidt, Weaver, Reynolds, Arthaud-Day, Potts, Kellett

Absent: Davis

Senators Hughey and Knopp called the meeting to order at 3:30pm.

1. Approval of Agenda
 - a. Discussion of agenda items from February 1st; meeting was rescheduled due to snow days; senators noted a need for announcements addition.
2. Approval of Minutes: 1/18/2011 and 12/7/2010
 - a. Johannes moved to approve 1/18/2011 minutes; Fullmer seconded; motion carried.
 - b. Knopp moved to approve 12/7/2010 minutes; Fullmer seconded; motion carried.
3. Contingent Faculty / Teaching Professorships /AAUP Position
 - a. Fritch and Potts announced that the work group is meeting next week before FAC meeting in Union Room 205.
4. UH policy on Clinical Faculty / Language
 - a. Hughey announced that the work group met today with UH policy on Bullying work group but time only allowed to discuss the bullying language. Hughey asked senators to meet again next week; senators agreed. The work group is still accepting additional information for recommended language. Weaver and other senators discussed the importance in remembering the different position titles and descriptions. He noted how the descriptions and responsibilities may be different depending upon the department/college of the position.
5. UH policy on Bullying
 - a. Hughey and Knopp announced that the work group met today and created a first draft of possible policy language. Faculty Affairs Committee reviewed the document and further developed and refined the first draft of the bullying policy. The Committee agreed as reflected in a consensus vote of hands to send the first draft to the Provost Office for review and feedback.
 - b. Knopp explained that the policy goal at this point is to be university-wide and that the work group used language that would include all members of the university.
 - c. Knopp, Hughey and Reynolds discussed possibility of including the policy in the student handbook. Hughey stated that she will discuss the creation of the document with Heather Reed and Karen Low from the Office of Student Life and ask for feedback regarding adding it to student handbook.
 - d. Johannes reminded FAC that bullying consists of three factors: consistency, intent, and power.
 - e. Senators discussed, worked and revised until a draft was completed to give to UGC for their advice and suggestions.
6. Work group to study policies on Processing Wait Time for Student Evaluations
 - a. Hughey explained the issue brought to FAC regarding the length of time for TEVALS and IDEA evaluations to be sent for processing. Hughey stated that the work group for this issue would be formed later in the semester.
 - b. Hsu explained how faculty had also used another option for evaluations when students were receiving incompletes and therefore could not fully answer the TEVAL questions during the evaluation period. Hsu explained that some faculty then used an Axio online survey for those situations.

7. Announcements

- a. Arthaud-Day explained that the information given at the recent Faculty Senate meeting about the students only being able to double-up on one K-State 8 course was incorrect. Students are in fact allowed to double tag more than one course and could then actually take only 4 courses to complete the K-State 8.
 - b. Gould announced that thanks to the discussion in Faculty Senate and email to Ken Stafford, a version of the IT Security training without audio will be provided to the campus community. This should shorten the time required to complete the required training. Online with audio and face-to-face training will continue to be offered.
 - c. Reynolds also added that Danny Unruh is working on a Student Bill of Rights that is also going through the Enhanced Classroom Experience Committee
8. Further Agenda Items Not Addressed (ran out of time)
- a. Weaver moved to table the rest of the agenda items to the next meeting; Hsu seconded; motion carried.
9. Meeting was adjourned at 5:10pm.