

**MINUTES**  
**Faculty Affairs Committee Meeting**  
**February 17, 2009**

In Attendance: Jim Nechols, Donna Fullmer, Jennifer Askey, Judy Hughey, Stacey Warner, Mark Haub, Ellen Urton, Kaleen Knopp, Clyde Howard, Bill Hsu, Amy Schultz  
Visiting: Frank Spikes, Betsy Cauble, Fred Fairchild (re: Appx G)

1. Approval of Agenda (unanimous)
2. Approval of Feb 3, 2009 minutes (unanimous)
3. Revisions to childcare resolution coming from Faculty Senate Executive. Some small changes suggested by Executive Committee. Nechols distributed a revised draft for review but there was no vote.
4. Cauble—Appendix G review (latest issue)

Court reporter issue: for most G hearings, a verbatim transcript would be unnecessary. The official record could consist of initial request for hearing; all the documents that go back and forth regarding the hearing; the panel's report; and the president's decision. If any party wishes a court reporter, they may request one and bear the costs themselves. Cauble thinks this will be infrequent.

FAC was committed to NOT having a taping of the hearing for transcription. So, the recommendation is either for a full verbatim transcription via court reporter OR just the paper trail. (There is no requirement for verbatim transcription of due process hearings that are internal to an organization.)

Security issue: Administration felt strongly that there should not be a requirement for security at every grievance hearing, since not all hearings would find them necessary. Initial suggestion was that the Gen Grievance Chair decide whether s/he felt security was necessary—which FAC decided was a bad plan. Current compromise is that Gen Grievance Chair and Administration discuss security needs and the Administration makes the final call on whether to order it or not. This issue will not be integrated into the UH, but included in the legal training immediately prior to the hearings, on establishment of the hearing panel and chair.

Faculty Senate President or designee will attend hearings to represent the faculty and Faculty Senate.

Cauble and Spikes presented the timeline and the Proposed Revisions to Appendix G to FAC. The committee approved the proposed revisions unanimously.

5. Administrative Evaluation -- The Provost was given revisions and will respond to us.
6. Appendix A from Graduate Handbook regarding graduate student grievance

Provost Nellis invited Dean Shanklin to the meeting with Faculty Senate Leadership to discuss grad student grievance policy. Dean Shanklin has called a meeting for later this week with

various interested parties (including Nechols, Fairchild, University Attorney's office, Graduate Council representative, and Director of Academic Personnel, Valdovinos) to discuss the policy and future coordination of revisions that overlap Grad Council and Faculty Senate.

Nechols had a meeting with Dean Shanklin last week about our process and about the need for better coordination, which appears to have influenced the decision for a broad consensus meeting. Dean Shanklin is eager to have the grievance policy put in place by Graduate Council approved by Faculty Senate.

FAC had a detailed discussion of Appendix A and outlined a series of issues, making comments and recommendations for potential revision. Those notes will be delivered to the Grad School Dean and Council on or by 2 Feb 09.

Meeting was adjourned 5 pm.