

Minutes
Faculty Affairs Committee - Kansas State University
September 4, 2007

Present: Betsy Cauble – chair, Judy Hughey, Clyde Howard, Regina Beard, Donnita Whitney-Bammerlin, Jim Nechols, Nick Piper, Stacy Warner, Bill Hsu, Walter Renberg, Kaleen Knopp.

August 21 minutes approved with the following revisions:

Jim Nechols' last name was corrected. Student Senate rep, Nick Piper was omitted.

Continuing Business

Appendix G update

Provost agreeable to attorney and a security presence at Appendix G proceedings.

Faculty Affairs may want to consider shortening the deadline for filing (currently one year from last occurrence of alleged inappropriate behavior).

The following discussion ensued:

- Recommend standard verbiage be included in letters of non-reappointment that addresses a grievant's options to pursue further action?
- Request Handbook committee review current document to determine the need for a form letter.

Administrator Review of Proposed Handbook Changes—Cauble reported meeting with Ruth Dyer and Kelli Cox to review document. She will forward comments to FAC for review at next meeting. Questions include:

- How is committee formed if sentence describing procedure is deleted?
- How will the committee's composition be equitably balanced between faculty and non-teaching administrators?
- When an administrator has academic responsibilities, why are faculty excluded from committee participation?

Graduate Student Academic Grievance Procedures—edited procedures were reviewed by Graduate Council before FAC review.

Is there a need to ensure that the Graduate Grievance procedures are consistent with Appendix G?

Howard pointed out that the Scope of Authority section referring to misconduct arising from discrimination, sexual harassment, etc cites outdated policies. The current guidelines are renamed and described under the Policy and Procedure for Discrimination and Harassment Complaints.

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It was moved and seconded that the document be sent to Faculty Senate with changes that accurately describe policy changes.

Motion passed.

Co-Chair for Faculty Affairs

Cauble asked for a volunteer from the Faculty Affairs Committee, preferably someone with 2 years left on Faculty Senate term, to serve as co-chair. The expected outcome is that once Cauble ends her term as chair, the transition will be smoother and the committee's work can continue uninterrupted.

Knopp suggested using the listserv so that absent committee members have an opportunity to volunteer.

Pro-Family Policies: How should we proceed?

Continuation of discussion of those points raised by Rick McFarland re the ramifications to the rest of the department when faculty taking leave time for child care/birth.

Cauble will ask Haub to discuss child care issues at the next meeting.

Merit System—

Cauble mentioned the difficulty of administration state funds under the merit system. After some discussion, a recommendation was made to request that Salary and Fringe Benefits study the merit system and report findings to FAC.

New Business

On October 2, FAC will meet jointly with Academic Affairs for a first look at the Student Information System (iSIS).

Meeting adjourned.

Submitted

Regina Beard