

Minutes
Faculty Affairs Committee - Kansas State University
January 8, 2008

Present: Betsy Cauble—chair, Jim Nechols, Dick Hoag, Judy Hughey, Bill Hsu, Clyde Howard, Mark Haub, Regina Beard, Donita Whitney-Bammerlin.

Meeting called to order.

December 4 minutes were approved.

Cauble opened with a suggestion for a more structured course of action for Faculty Affairs for the spring semester. She asked for assistance in moving items forward and plans to meet with Candace Becker to compile a list of outstanding committee items for review and prioritization.

Continuing Business

A. Appendix G Revisions Update

Additional (and extensive) revisions received from both Jane Rowlett and the university attorney's office. Cauble and Nechols will review in time to discuss at next meeting.

Cauble reported suggestion from Cheryl Strecker that the possibility of a paper review as a way to lower the litigious climate could be an alternative to the current process. Consider formation of a task force to consider options, research existing procedures used by other institutions.

Cauble noted the need to incorporate most recent changes into 'striketrough' copy for review and will meet with Nechols to complete corrections and generate copies for committee review.

B. KBOR Policy regarding Spoken English Changes (C22.2)

Nechols to meet with Ruth Dyer, report back to committee.

C. Chronic Low Achievement Policy Changes

Discussion points included:

Development of a general set of standards that would be disseminated to colleges/departments/units which could then developed to address the specifics of each.

Compare Board of Regents' (BOR) original document to University Handbook (UH) before attempting any changes.

Review/compare documents at the college/department/unit level.

Cauble will invite Jane Rowlett and Dennis Kuhlman (author of K-State's document) to FAC meeting before proceeding so that members may better understand the new language as well as to ascertain the author's intent in creating the document.

- D. University Handbook Section PPM Changes
Nechols will meet with Ruth Dyer, report back to committee.
- E. Request to review Appendix O-Policy on Integrity in Research in Scholarly Activity
The committee will be unable to review Appendix O until later in the semester.
The appropriate parties will be notified.
- F. Proposed PPM Chapter re: MOUs with organizations using university resources.
Although those sections of the document referring to private consulting and conflict of interest fall under FAC purview, it appears that this document might have been assigned to FAC in error.

New Business

- A. Revisions to University Handbook Sections C41.4, B123 and C157
FAC will need to devote a large block of time to adequately discuss this document and plan to do so at the next meeting.
- B. Dependent Tuition Waiver from Salary and Fringe Benefits Committee
FAC will review document and discuss at next meeting.
- C. Shared Leave Change to BOR Possibly
Up for review to ensure consistency with FMLA. Ruth Dyer will be invited to FAC to discuss.

Other

- A. Director of Academic Personnel Update
Susana Valdovinos was recently hired to replace Jane Rowlett
- B. Associate Provost for International Affairs 5 Year Evaluation and
Dean Steve White's 5 Year Evaluation Update
Associate Provost for International Affairs five-year evaluation -surveys returned, results being compiled.
Dean of Arts and Sciences five-year evaluation—completed.
- C. Salary and Benefits Committee Reps -Will schedule a time for them to attend FAC meeting.

Meeting adjourned.

Submitted,
Regina M. Beard