

FACULTY AFFAIRS MINUTES

April 24, 2007

Betsy Cauble-chair, , Regina Beard, Mark Haub, William Hsu, Judy Hughey, Kaleen Knopp, Rick McFarland, Dave Nichols, Sheri Smith.

Guests

Judy Anderson

Frank Spikes

The meeting was called to order by Betsy Cauble, chair. Motion passed to approve April 17, 2007 minutes.

Cauble acknowledged University Handbook Committee members Bill Hsu and Judy Anderson for their work on University Handbook, Appendix G.

Continuing Business

Grievance Policy and Procedure Recommended changes to University Handbook, Appendix G.

Cauble led discussion of recommended changes as outlined in Grievance Policy and Procedure Recommendations document emailed to FAC members.

As the discussion ensued, additional changes were recommended:

- ❖ Transitional paragraph delineating appeal from the grievance process.
- ❖ Appointment of local attorney—add retainer qualification
- ❖ Ability of grievance chair to appoint member of Faculty Senate leadership to assist in grievance hearing proceedings.
- ❖ Making arrangements for hiring a stenographer to record proceedings.
- ❖ Role of second grievant representative. How to clearly denote that only one representative has a speaking role.
- ❖ Adequate management of procedures: who does what.
- ❖ Additional discussion re security presence during proceedings.

Motion made to accept Spikes suggestion that he and Cauble meet with Jane Rowlett to review revised recommendations. Motion approved.

New Business

Committee members agreed to hold new business until the May 1 meeting.

Cauble agreed to remain as FAC chair if, when new committee members report, a vice-chair is selected in order to facilitate the transition once she leave the committee.

Submitted,
Regina Beard