

Minutes
Faculty Affairs Committee – Kansas State University
November 7, 2006

Present – Betsy Cauble – chair, Judy Hughey, Stacey Warner, Walter Renberg, Dick Hoag, Regina Beard, William Hsu, Kaleen Knopp, Clyde Howard, Judy Anderson (for the University Handbook and Policy Committee) and Mark Haub.

The meeting was called to order by Betsy Cauble, chair. The minutes of the October 17, 2006 meeting were read and approved. Stacey asked for a member of the committee to review the minutes following each meeting. Regina volunteered to fill that role.

Continuing Business – Joe Aistrup, Political Science Department Head, was a guest at the meeting. He reviewed the Kansas Open Meetings Act (KOMA) and the Kansas Open Records Act (KORA) in light of the Faculty Affairs Committee's responsibility for the Appendix G Grievance process. Following is a brief overview of some elements of the KOMA and the KORA which may impact our recommendations:

- The laws apply to all governmental bodies that are supported in whole or in part by public funds. The University Attorney's Office has determined that these laws do apply to the grievance process. The UA Office could also ask for a decision from the Kansas Attorney General's Office
- A meeting is defined as any gathering attended by a majority of a quorum of the committee or board.
- The KOMA says any person has the right to attend an open meeting.
- The public also has a right to have access to any document discussed in an open meeting.
- The KOMA gives requirements for going into an executive session to discuss personnel matters as well as actions to take when coming out of executive session.

Betsy will bring recommendations regarding the grievance process that were gathered during the previous academic year to the November 21 meeting.

University Committee Data Sheet – Kayleen moved and Judy seconded that the following change be made to the *University Committee Data Sheet* for the Faculty Salaries and Fringe Benefits Committee:

“Charge: The Faculty Salaries and Fringe Benefits committee reviews and makes recommendations on internal distribution of faculty and unclassified staff salary funds and benefits, and formulates recommendations on the level and distribution of internal and external support. ~~for salaries, which should be sought from the Kansas legislature.~~”

The Faculty Salaries and Fringe Benefits Committee will report to and engage in dialogue with the Faculty Senate Faculty Affairs Committee each semester. (10/17/06)”

The committee approved the motion.

Professorial Performance Award – Betsy reported that the changes made to the Professorial Award at the October 17, 2006 Faculty Affairs meeting were too late to be incorporated into departmental documents. This issue may be discussed again at a future time.

The meeting was adjourned.

Stacey Warner
Faculty Affairs Committee Secretary