

**Minutes
Kansas State University Faculty Senate
Faculty Affairs Meeting**

December 18, 2001 - 3:30 p.m. - Room 205, K-State Union

Members Present: Don Watts (Arch, Pl, & Design); Eric Maatta (Arts & Sciences); Nelda Elder (Library); Peter Chenoweth (Vet Med); Vicki Clegg (Gen Admin); Mr. Dick Seaton (university lawyer); Gretchen Esping (GTA secretary).

Members Absent: Bob Burton (Ag); Chwen Sheu (Business Admin); David Pacey (Engineering); John Heublein (Tech & Aviation); Lori Navarrete (Education); Matt Wolters (Student); Randy Higgins (Extension).

The minutes were approved as read.

Mr. Seaton addressed the Work for Hire/Work Made for Hire definition. He recommended that the (1) definition be used. He also recommended deleting the (1) definition, which refers to freelance and independent contract work. Including (2) would only serve to distract people from the purpose of the policy at Kansas State University.

It was decided by consensus that a flow-chart would not be included in the proposed document to be forwarded to the Executive Committee. The flowchart will probably be an important piece to help people understand the steps they must take in the process but the flowchart should be developed by those who implement the policy and procedures (e.g. the Intellectual Property Advisory Committee).

Mr. Seaton joined a committee discussion of Appendix A: The Intellectual Property Agreement. Several alternatives for this agreement will be developed for discussion and decision at the next meeting.

The meeting was adjourned.