

**Faculty Affairs Committee**  
**Minutes**  
**Tuesday, April 16, 2002**  
**K-State Union Rm. 205**  
**3:30-5:00 p.m.**

**Those Present:** Bob Burton (Agriculture); David Pacey (Engineering); Don Watts (Arch, Pl & Design); Eric Maatta (Arts & Sciences); John Heublein (Tech & Aviation); Lori Navarrete (Education); Nelda Elder (Library); Peter Chenoweth (Vet Med); Randy Higgins (Extension); Vicki Clegg (Gen Admin); Gretchen Esping (GTA).

**Those Not Present:** Chwen Sheu (Business Admin); Matt Wolters (Student).

**Guests:** Dick Oberst (Vet Med); Brad Fenwick (Vet Med); Jim Coffman, Provost.

The minutes were read and approved as distributed.

**Intellectual Property Policy**

Clegg, Chenoweth and Elder met on April 11 with the faculty in the Department of Diagnostic Medicine/Pathobiology in the College of Veterinary Medicine. Two members of that department, Dick Oberst and Brad Fenwick, were guests at this meeting to share specific suggestions for the proposed policy.

To facilitate members' consideration of the issues during the next week, Clegg distributed extra copies of the handout from the April Faculty Senate meeting and a rough flowchart of the path a disclosure would take (*the diagram is for illustrative purposes only!*). All agreed to use the proposed policy draft distributed to Faculty Senate at the March meeting as the starting place for making possible revisions. Discussion on the IP Policy will continue at the special meeting called on Tuesday, April 23.

Provost Coffman joined the committee later in the meeting. He had been asked to explain the potential ramifications of not passing an intellectual property policy this academic year. Coffman reminded the committee that the KBOR policy was passed in late 1998 and that Kansas State has been in the process of developing its own policy since January of 1999. He strongly recommended having a duly approved policy in place as soon as possible so that the University would have a policy specifically designed for Kansas State University and would be in compliance with the KBOR mandate to establish institutional procedures.

**Recommended Changes to the University Handbook**

The recommended changes to Appendix G and Section C of the University Handbook were reviewed and discussed. Clegg distributed a message received from a recent grievance hearing panel chair, relating concerns about the grievance procedures. Discussion will continue on April 23.