

**KANSAS STATE UNIVERSITY TRANSMITTAL FORM FOR
CHANGES TO THE UNIVERSITY HANDBOOK**

Handbook section/appendix:

Origin of change:

- Kansas Board of Regents Faculty Senate
 Faculty Senator University employee
 Handbook committee Faculty Senate office specialist
 Faculty Senate committee: _____
 University administrative unit: _____
 Other: _____

Date of Faculty Senate approval: _____

Effective term (if applicable): _____

Additional notes:

Brief description (attach additional documents and files as needed):

ENDORSEMENTS/APPROVALS	
For the University Handbook and Policy Committee:	Date:
For relevant Faculty Senate committee(s):	Date:
For the Faculty Senate:	Date:
For the Provost:	Date: